

Allegheny County Human Relations Commission

Minutes of March 1, 2023

Date/Time: March 1, 2023, at 8:30 a.m.

Location: Virtual Via Zoom

- I. Call to order: 8:31 a.m.
  - a. Commission members present:
    - i. Arthur Pang, Chairperson
    - ii. Reverend Mary Ann Trifaro
  - b. Staff members present:
    - i. Jessica Sharp, Employee Relations Coordinator
    - ii. Ellen Buannic, Employee Relations Coordinator
    - iii. Frances Liebenguth, Assistant County Solicitor
- II. Guests:
  - a. Erin Johnson, Equity & Inclusion, Office Clerk
  - b. Matthew Costello, Equity & Inclusion, Office Manager
- III. Approval of Minutes: Chairperson Pang requested a motion to approve the amended February 1, 2023, meeting minutes. A motion was made by Commissioner Trifaro, seconded by Chairperson Pang, and unanimously approved.
- IV. Chairperson Update: Introductions of members, staff and guests. Chairperson Pang has been in contact with the potential new members that are moving through the process of joining The Commission. Chairperson Pang stated that 2023 is a year of rebuilding for The Commission and that will enable The Commission to improve its function within The County.
- V. Staff and Committee Reports:
  - a. Law Department: The Law Department, Human Resources and Equity & Inclusion held a constructive meeting to determine what the administrative support roles will be going forward.
  - b. Human Resources: Should HR step back from exclusively providing administrative support to The Commission, it will remain available to those providing administrative support.
  - c. Committee: none
- VI. Community Events: March is Women's History Month. Dress for Success, whose mission is clothing, connections, and confidence; will celebrate International Women's Day (March 8) through its annual campaign.

- VII. Strategic Initiatives and Process Improvement:
- VIII. Announcements and Open Floor:
- IX. Adjournment: Chairperson Pang requested a motion to adjourn the meeting at 8:45 a.m. A motion was made by Commissioner Trifaro, seconded by Chairperson Pang, and unanimously approved.