

1. Call to Order: 8:38 AM
  - a. Commission members present:
    - i. Chairperson Arthur Pang
    - ii. Rev. Mary Trifaro
    - iii. J. Nicole Rhodes
    - iv. Kellie Ware, Esq. (via Phone)
    - v. Leslie Paul Jamerson (via Phone)
  - b. Staff members present:
    - i. Jessica Sharp, Human Resources
    - ii. Matthew Costello, Equity and Inclusion
2. Introduction of Guests: None
3. Approval of Minutes: Chairperson Pang motioned to approve the September 6, 2023, meeting minutes. Motion was seconded by Commissioner Trifaro.
4. Chairperson's Update: Chairperson Pang noted that the Motions Commissioner and Vice Chairperson positions were open to fill, with nominations, and would circle back to those in a moment.
5. Staff and Committee Reports
  - a. Law Department: None
  - b. Human Resources Department: Chairperson Pang inquired if there exists a document explaining in better detail the position responsibilities of each Commission member. If so, requesting it be dispersed to all, if not to discuss with Ms. Liebenguth regarding drafting such document.
  - c. Committee Reports: Chairperson Pang inquired whether this topic of Committee Reports was relevant, all agreed to remove from future agendas and minutes.
6. Strategic Initiatives and Process Improvement: Chairperson Pang noted the racial and geographic diversity, as well as professional background diversity which is now represented on this Commission. Chairperson Pang notes that the Commission has not heard cases in four years and feels ready for that to begin soon.  
Chairperson Pang made a motion to nominate J. Nicole Rhodes as Motions Commissioner, Commissioner Trifaro seconded. Chairperson Pang made the motion to nominate Kellie Ware as Vice Chairperson, J. Nicole Rhodes seconded. Chairperson Pang inquired how the Commission could get referrals, Commissioner Rhodes mentioned outreach to community services and programs which could potentially direct individuals to the Commission.

Commissioner Trifaro mentioned their attendance of an event which had tables set up for various organizations and suggested having flyers to hand out at similar events. Chairperson Pang reiterated the desire to have formal clarification of Commissioner roles to be able to move forward with specific tasks. Commissioner Rhodes mentioned possible invitations to have legal groups come discuss with the Commission.

7. Community Events: Closing out Hispanic Heritage Month, September 15 – October 15. October is National Disability Employment Awareness Month; Chairperson Pang noted accessibility as being the next important step in diversity, equity, and inclusion. November has Veterans Day. Chairperson notes Pittsburgh Magazine holding the annual “40 under 40” event at Rivers Casino on November 10.
8. Announcements and Open Floor: None
9. Adjournment: Motion to adjourn from Commissioner Trifaro, seconded by Commissioner Rhodes.

Meeting adjourned at 8:57 AM.

**Review Group #1**

- Arthur Pang, Rev. Mary Ann Trifaro, and J. Nicole Rhodes

**Review Group #2**

- Leslie Paul Jamerson, Tanya Vokes, and Kellie Ware, Esq.

**Motions Commissioner**

Arthur Pang