



Pool Concessions Manager

Summary

The Concessions Manager will be responsible for maintaining the daily operations and providing quality service at our pool concessions. The facilities will open early June through Labor Day, including evenings, weekends, and holidays. Food service will include prepared food, snacks, and beverages. Positions available at all four pools, Boyce, North, Settlers Cabin and South Park Pools.

Duties

- Schedule and supervise employees
- Interact effectively with members of the public
- Ensure employees obtain and maintain proper food service certifications
- Work in collaboration with Deputy Director of Recreation, Regional Recreation Supervisor, and pool manager to determine closures based on weather, maintain cleanliness, communicate regularly about events/programs, and provide outstanding service to members of the public
- Ensure equipment is in good working order
- Order and monitor inventory; provide inventory reports
- Maintain and adjust menu items as necessary
- Store, serve, and dispose of food in compliance with County Health Department standards
- Oversee cleaning of kitchen and dining areas throughout the day
- Report unresolved issues to management in a timely manner
- Perform other related work as requested or required.

Knowledge of:

- Food safety standards and practices
- Cash handling and reconciliation procedures

Ability to:

- Multi-task and excel in high-pressure situations; utilize time-management skills
- Communicate well both orally and in writing
- Effectively manage employees
- Interact well with supervisors, co-workers, outside agencies, and the public
- Work flexible and extended hours, including weekends and holidays

Minimum Requirements:

- Must be ServSafe Food Protection Management certified (or within 30 days of hire)

It is the policy of Allegheny County that in order to receive a final offer of employment, candidates must successfully pass a background check, which includes verification of Allegheny County Real Estate Tax status, and drug/medical examinations as required for the position.

Compensation

\$18-24/hour based on experience and certifications.

Job Type

Seasonal

Questions?

Contact the Parks Recreation Office by email ParksSeasonalEmployment@alleghenycounty.us or call 412-350-2468.

Ready to apply?

1. Complete the [Seasonal Employment Application](#).
2. Email ParksSeasonalEmployment@alleghenycounty.us with the job title in the subject line.