

Allegheny County Department of Human Services, Office of Community Services
Bureau of Employment & Training Services

**ALLEGHENY COUNTY WAY TO WORK SUMMER EMPLOYMENT PROGRAM
2010**

**ARBOR EMPLOYMENT & TRAINING
SUMMER YOUTH PROGRAM**

336 Shaw Avenue
McKeesport, PA 15132

3 Kensington Square
New Kensington, PA 15068

Target Areas: The Mon and Upper Allegheny
Valleys.

The Summer Youth Initiative Program offers a week of orientation and training, including job-readiness and life-skills training. Kinds of work available include landscaping, receptionist, maintenance, childcare worker, patient aide, summer camp assistant, file clerk, laborer, secretary, customer service, and corporate & residential cleaning.

170 positions available.

Contact: Malik Swain
412-948-1800
malikswain@arboret.com

**ARBOR EMPLOYMENT & TRAINING
BRIDGE OF PITTSBURGH
SUMMER YOUTH INITIATIVE**

425 Sixth Avenue, 20th Floor
Pittsburgh, PA 15219

Target Population: Youth in foster care or aging
out of foster care.

The Summer Youth Initiative Program offers classroom instruction and work experience focusing on green collar jobs and customer service. Classroom activities include networking and marketing, human resources, financial management, literacy, work readiness, and job retention skills. Work experience will be offered at government, community-based organizations, non-profits and other organizations. Youth will be matched to worksites based on their career interests, skills and abilities. Non-traditional green collar positions and customer service will be targeted.

120 positions available.

Contact: Sharlene Gray
412-325-0951
Sharlene.Gray@county.allegheny.pa.us

**AUBERLE
SUMMER VOCATIONAL PROGRAM**

1101 Hartman Street
McKeesport, PA 15132

Target Population: Youth placed in Auberle's
residential and foster care programs in
McKeesport and surrounding areas.

The Summer Vocational Program provides paid work experience, vocational education in one of four summer vocational programs (A+, computer graphics, culinary arts, or environmental studies), work ethics, work place etiquette, classroom instruction, mock interviews, and job readiness for youth placed in Auberle's residential and foster care programs.

75 positions available.

Contact: Janeen Garansci
412-673-5800
janeeng@auberle.org

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**COMMUNITY EMPOWERMENT
ASSOCIATION
GREEN THE HOOD INITIATIVE**

400 N. Lexington Avenue, Building 500
Pittsburgh, PA 15208

The Green the Hood Initiative is a program serving both youth and adults with focus on green projects. Included will be educational workshops, focus groups, engagement with local leaders and residents, and identification of barriers to greening in the community. Application of green knowledge will be applied to vacant lots under the guidance of borough officials. Activities to include urban and community gardening, learning agricultural techniques, business and financial management methods.

55 positions available.

Target Areas: Clairton and surrounding Mon Valley Communities.

Contact: Daytona E. Gordon

412-371-3689

Daytona@ceapittsburgh.org

**DUQUESNE UNIVERSITY
SCHOOL OF NURSING
SUMMER HEALTH CAREERS INTERNSHIP**

600 Forbes Avenue, 527 Fisher Hall
Pittsburgh, PA 15282

The Summer Health Careers Internship Program provides one week of campus orientation followed by five weeks of classes and work experience focusing on nursing and other health-related careers. Includes hands on experience, developmental classes, job shadowing, CPR/ AED Certification, and a self-esteem retreat.

22 positions available.

Target Areas: located at Duquesne University but available to youth County-wide.

Contact: Fawn Robinson

412-396-5586

robinsonf@duq.edu

**FAMILY RESOURCES OF PA
BJWL CHILDREN'S PROGRAM**

141 South Highland Avenue
Pittsburgh, PA 15206

The BJWL Children's Program offers community gardening, landscape maintenance, and other environmentally oriented activities in public housing communities. Other activities may include Boy Scouts/Girls Scouts programming, food preparation, clerical, arts and crafts, academic enrichment, and mentoring.

50 positions available.

Target Areas: Clairton, Duquesne, McKees Rocks, Wilkinsburg, McKeesport, East Pittsburgh, Braddock, Swissvale, Natrona Heights, Rankin, Moon.

Contact: Dr. Rosalie Smiley

412 363-1702 ex 1103

rsmiley@familyresourcesofpa.org

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**HOSANNA HOUSE
SUMMER YOUTH PROGRAM**

807 Wallace Avenue
Wilkesburg, PA 15221

Target Areas: Wilkesburg, Verona, Penn Hills,
Braddock, and Swissvale, including Wilkesburg
High School and neighboring school districts.

The Summer Youth Program is a 10-week Summer Camp in which participants work as youth counselors. Program includes leadership development, anger management, first aid certification, money management and scholarship assistance.

22 positions available.

Contact: Turzan Robinson
412-342-1339

turzanr@hosannahouse.org

**JEWISH FAMILY & CHILDREN'S SERVICE
SUMMER YOUTH EMPLOYMENT
PROGRAM**

Target Populations: resettled refugee youth in
Penn Hills and Prospect Park neighborhoods, and
foster youth who live in McKeesport or other
locations.

The Summer Youth Program offers intensive job-readiness skill-building led by career counselors with experience working with teens. Youth will receive a week of training prior to placement. Training includes work-readiness preparation and covers appropriate work behaviors (including behavior and appearance), workplace expectations, resumes and job applications, and conflict management. Positions may include activities aide, dietary aide, patient-care assistant, landscaping intern, site maintenance intern, sales clerk, stock clerk.

20 positions available.

Contact: Julie Marx
412-422-7200

jmarx@jfcspgh.org

**LIFE'SWORK OF WESTERN PA
SUMMER YOUTH PROGRAM**

1323 Forbes Avenue
Pittsburgh, PA 15219

Life'sWork's Summer Youth Program features vocational evaluations, case management, soft skills development, job coaching and support for eligible adjudicated youth and youth with disabilities. Work experience activities to include food service, customer service, clerical and technical support, marketing, gardening/plant care, assembly/stocking, healthcare, child care, senior care, and janitorial.

50 positions available.

Contact: Ricardo Graca
412-471-2600 x365

rgraca@lifesworkwpa.org

Target population: youth with disabilities;
adjudicated youth.

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**MONUMENTAL MISSION MINISTRIES
ACE TRAINING PROGRAM**

2228 Wylie Avenue
Pittsburgh, PA 15219

The ACE Training Program is a 10-week educational training program providing job readiness, career development, adult basic literacy, computer skills and pre-apprentice solar panel technician skills. Also includes tool, equipment & workplace safety training, interpersonal skills, driver's license, computer, and life skills workshops.

20 positions available

Target Areas: Program available County-wide.

Contact: Carla Boyd
412-760-7233
CarlaTheDesigner@yahoo.com

**ONE VISION ONE LIFE
ONE BLOCK PROGRAM**

564 Forbes Ave., Suite 1302
Pittsburgh Pa. 15219

The One Block Program is both a youth and adult program in which youths will engage in neighborhood cleanup, landscaping, and community beautification; adults will participate in an ice cream business and staff ice cream carts.

60 positions available

Target Areas: Clairton, McKees Rocks and surrounding areas.

Contact: Richard Garland
412-434-1287
rgarland@onevisiononelifelife.org

**PITTSBURGH CATHOLIC EDUCATIONAL
PROGRAMS
BRADDOCK & DUQUESNE YOUTH
PROJECTS**

One Smithfield Street, 1st Floor
Pittsburgh, PA 15222

The Braddock and Duquesne Youth Projects are seven-week programs that include career building, civic responsibility, media work, service learning projects, urban farming, urban gardening, community development and improvement, social entrepreneurship, and leadership internships.

106 positions available.

Target areas: Braddock, Duquesne, and surrounding areas.

Contact Andrea Arrington (Braddock)
412-350-6385
andrea.arrington@alleghenycounty.us
Contact Jessica Schmid (Duquesne)
412-860-5813
jessica.schmid@alleghenycounty.us

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**UPMC , STEPS TO A HEALTHY
COMMUNITY
HEALTH FOR LIFE SUMMER CAMP**

The Health for Life Summer Camp is an eight-week summer camp in which participants work as junior counselors, assisting staff with educational, cultural, and social activities. Program includes green workforce and green economy learning, job training at Braddock Employment & Training Center, and community beautification projects.

18 positions available

Contact: Michelle Chisholm

412-636-5273

chisholmmx@upmc.edu

Target Areas: Braddock and surrounding areas.

**URBAN LEAGUE OF PITTSBURGH
WORK PREP SUMMER INSTITUTE**

The Early College and Career Awareness, Work Prep Summer Institute is a summer work readiness and work experience program for youth residing in the City of Duquesne and other selected Mon Valley communities. Youth will learn work readiness skills, explore institutes of higher learning, tour local industries, interact with career professionals, and participate in recreational activities. Positions include summer camp junior camp counselor, recreational aide, office assistant / program assistant, fieldtrip chaperone, and lunch aide.

31 positions available.

Contact: Val Chavis

412-469-0484

dcmp0484@hotmail.com

Target Areas: Duquesne, McKeesport and surrounding areas.

**URBAN YOUTH ACTION
SUMMER YOUTH PROGRAM**

The Summer Youth Program provides career exploration, job readiness training, and work experience in positions including clerical, library work, and placements at educational centers, communications centers, businesses, lawn care businesses, and community service organizations.

120 positions available.

Contact: Ruthie King or

Pat Weaver

412-391-7807

rking@urbanyouthaction.org

pweaver@urbanyouthaction.org

333 Forbes Avenue, 1st Floor
Pittsburgh, PA 15222

Target Areas: Program available County-wide.

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**WESTERN PENN HILLS COMMUNITY
ACTION
SUMMER EMPLOYMENT PROGRAM**

7450 Chadwick Street
Penn Hills, PA 15235

Target areas: Penn Hills including the community
of Lincoln Park.

The Summer Employment Program offers landscaping and urban gardening skill development, work readiness training, career exploration, and environmental education, coupled with work experience. Participants learn how to become team players in a work setting. Program open to both youth and adults.

28 positions available.

Contact Dr. Sheila Johnson
412-243-1070
drsheilaj@aol.com

**YOUR SISTER'S PROJECT
FINANCIAL LITERACY EDUCATION &
TRAINING PROGRAM**

250 Cedar Ridge Drive, Suite 504
Monroeville, PA. 15146

Target Area: Wilkinsburg.

The Financial Literacy Day Camp offers training to both adults and youth in business and entrepreneurship. Activities include financial literacy workshops, business speakers, business games and simulations, networking, technology, contests and discussions. Work experiences to include administrative assistant, bookkeeper/payroll assistant, outreach worker, case manager, and camp counselor. Program open to youth and adults.

20 positions available.

Contact: Shirley Muhammad
412- 377-3358
shrlymhmd@aol.com

**YOUTHPLACES
SUMMER COMMUNITY SERVICE PROJECT**

2934 Smallman Street
Pittsburgh, PA 15201

Target Areas: Clairton, Duquesne, McKeesport,
McKees Rocks, and Wilkinsburg.

YouthPlaces Summer Community Service Project is a six-week program that will focus on contributing to community beautification through lot cleanup, light landscaping and play area improvements, such as refurbishing basketball courts.

300 positions available.

Contact: Reggie Smith
412-434-0851 x100
sreggiereg@aol.com

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**YOUTHWORKS
READY TO WORK PROGRAM**

Ready to Work is a job-readiness and work-experience program that includes JumpStart Success training and orientation covering timesheet submission, work permit process, and internship guidelines. Youth will be placed in a 20-hours/week workplace experience for six weeks (120 hours total). Positions include camp counselor, clerical/administrative support, food service, landscaping, library assistant, maintenance worker, and public works assistant.

401 Wood Street, Suite 1500
Pittsburgh, PA 15222

150 positions available

Target Areas: Program available County-wide.

Contact: Diana Peterson or
Sammie Dow
412-281-6629
dpeterson@youthworksinc.org
sdow@youthworksinc.org