

Allegheny County
Department of Human Services
Request for Proposals Q&A
RFP for the Lead Agency for the Homewood/Brushton Family Support Center

September 30, 2016

8.) What resources will come from the current HBFSC office, i.e., files, furniture, books, toys, etc.?

The decision on the disposition of the resources in the current HBSFC is yet to be determined and your Proposal should not assume that these resources will be available.

7.) Are we able to service the entire family? For example, family has children age 3 months, 4 and 15 years old, are we able to provide services to the 15 year old? What if a family only has children older than 5?

Yes, Proposers should describe how they would work with the whole family unit in their Proposals.

6.) What is the age group for children?

Most Family Support children are age zero to five.

5.) What system would be used to document case notes, and other needed information, i.e the KIDs system?

The current Management Information System (MIS) is called LIFT and documentation is required in that system. A new Family Support MIS is being developed and is scheduled to go live on July 1, 2017. After that date, the HBFSC will be expected to document in the new system.

4.) Is there a specific dollar allocation per family?

No.

3.) Will we have access to current families' contact information that are participating in the HBFSC?

Proposers will not have access to current HBFSC families' contact information during the active solicitation period. Upon award of the contract, the Successful Proposer will receive information regarding families who have been involved in the HBFSC to date.

2.) What is the maximum amount of families that we are expected to serve under this contract?

There is no established maximum.

September 15, 2016

1.) Is the assumption that the new lead agency would begin program operations January 1, 2017? Or would they begin at the beginning of the next fiscal year, July 1, 2017?

The Successful Proposer will assume program operations on January 1, 2017.