

Allegheny County
Department of Human Services
Request for Proposals Q&A
RFP to Provide a Rent Subsidy

April 14, 2015

8) Since we are already a vendor of Allegheny County, must we complete the form and return with the attachments for the RFP?

Yes. Please submit all documents on the solicitation webpage of our website under Documents-Required for all submissions. <http://www.alleghenycounty.us/dhs/solicitations.aspx>.

7) What is a Vendor Creation referenced on page 9 under Required Attachments?

The Vendor Creation form is available on the solicitation webpage of our website under Documents-Required for all submissions. <http://www.alleghenycounty.us/dhs/solicitations.aspx>.

April 2, 2015

6) There is not an explanation of what you want in the 1 page Executive Summary. What should be included in the Executive Summary?

Please provide a brief (1 page or less) summary of your organizational experience and your proposed approach to implementing the program.

5) Does the County want the most current Audit for the organization for the financials? Reference to page 8 of the RFP.

Please provide your audits for the past 2 years.

March 23, 2015

4) Will there be consideration for the consumers in the Rent Subsidy Program to hold the full lease without the requirement of the Provider as a co-signer?

We asked the service provider to co-sign on the lease so that credit history would be less of a barrier for clients when accessing a unit that best suits their needs. In your response, describe the lease arrangement you plan to use and what steps you would take to ensure that credit history would not serve as a barrier to clients in accessing housing.

March 16, 2015

3) Upon review of the annual budget, the amount proposed will not realistically cover the expense of managing this business. Is there any flexibility with the proposed annual dollar amount?

If you feel that you could offer a viable solution that exceeds \$225,000, please provide a detailed justification for higher costs in your response and budget narrative.

2) The lease structure proposed represents unrealistic liability for the service provider. Can we structure the lease arrangement as we would in our project based leasing?

We asked the service provider to co-sign on the lease so that credit history would be less of a barrier for clients when accessing a unit that best suits their needs. In your response, describe the lease arrangement you use in project based leasing and what steps you would take to ensure that credit history would not serve as a barrier to clients in accessing housing.

1) Is this proposal replacing the current Penn Free and Shelter Plus program?

No, this is a new program that is in addition to that funding.