

## OCS CONTINUUM OF CARE BED REQUEST PROCESS

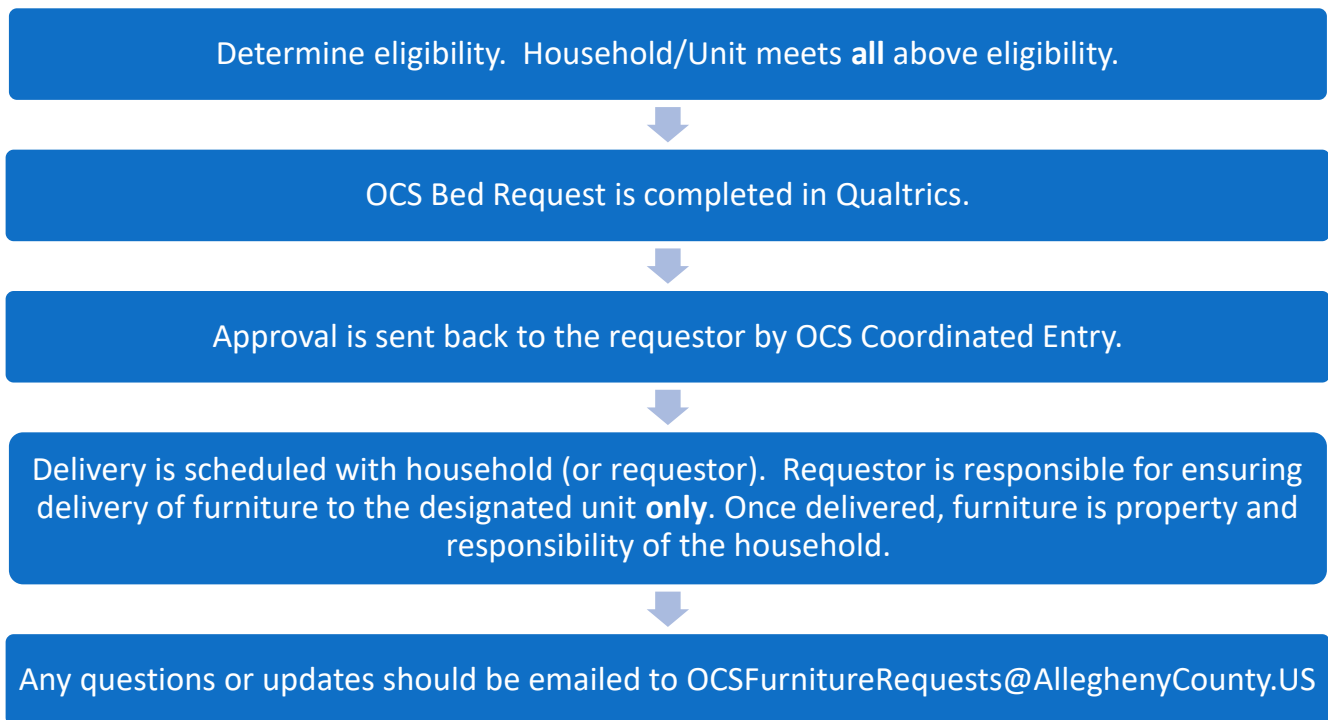
THE OFFICE OF COMMUNITY SERVICES HAS THE ABILITY TO ASSIST HOUSEHOLDS EXPERIENCING HOMELESSNESS WITHIN OUR COC MOVING INTO PERMANENT HOUSING TO OBTAIN NEW BED FRAMES, MATTRESSES, BOX SPRINGS, AND LINENS.

### Eligibility for Bed Requests:

- The unit must be deemed habitable by the requestor.
  - If enrolled in a CoC housing program the unit must pass the formal HQS inspection before request can be made.
- The CoC household should have signed a year lease.
- The CoC household must have a solid move-in date or should have moved into the unit within the last 30 days.
  - If this is not the case, please provide justification on the request where asked as to why the request is happening outside of that “new move” window of time.
- Furniture must be delivered directly to the unit.
- Requestor is responsible for ensuring that the furniture is delivered to the unit.
  - This could involve the staff member being present during the delivery.

## PROCESS FOR BED REQUEST

The link to the form is here: [OCS Bed Request Form](#)



## REQUEST PROCESS MANAGEMENT

*This request process is managed by Coordinated Entry and any process specific questions can be sent to [OCSFurnitureRequests@AlleghenyCounty.US](mailto:OCSFurnitureRequests@AlleghenyCounty.US) or Johnna Kerner, Coordinated Entry System Manager [Johnna.Kerner@AlleghenyCounty.US](mailto:Johnna.Kerner@AlleghenyCounty.US).*