



**Meeting of the Independent Police Review Board
February 17, 2023 - 3 PM**

Call to Order

Chair McDonough called the February 17, 2023 meeting of the Independent Police Review Board to order at 3:05 p.m. The meeting was held in Conference Room 1 of the Allegheny County Courthouse.

Roll Call

The following board members were present:

- Lynn Banaszak (by telephone)
- Dwight Boddorf
- Stacey Hawthorne (by telephone)
- Coleman McDonough
- Justin Leavitt Pearl

Absent were members Richard Garland, Keith Murphy and Rev. Regina Ragin-Dykes.

Additionally, staff members Jared Barker and Amie Downs were present, along with county assistant solicitor Rosalyn Guy-McCorkle.

As the board does not currently have a policy regarding participation by telephone or remotely, Chair McDonough asked Ms. Guy-McCorkle if the two members participating by phone could be considered part of a quorum. Ms. Guy-McCorkle noted that the board was only considering regular business matters and so could consider the members as part of the quorum for this meeting.

Approval of Minutes

The minutes of the January 20, 2023 board meeting were reviewed by the members. A motion was made by Mr. Boddorf to approve the minutes as presented. The motion was seconded by Vice Chair Pearl and unanimously approved.

Public Comment on Agenda Items

No members of the public were present.

Old Business

Required Training for Board Members

- i. **Providers:** Ms. Downs indicated that she had reached out to a number of similar boards by phone with questions as to who did training for them and whether there were any recommendations or suggestions from them. She was advised verbally that many of the ordinances or resolutions for their boards were very specific in language as to what they were to be provided and so they were

unable to provide the names of any trainers that may fit their needs. Each indicated that they would follow up if there was someone specific that they could suggest to the board. To date, Ms. Downs has not received any names or suggestions.

Chair McDonough again indicated that Lou Blauth of the County Police was amenable to providing training. The Chair also noted that, at this time, the board would only be reviewing County Police training, policies or standards if any complaint or incident was brought before them for consideration. After further discussion by the members, a motion was made by Ms. Hawthorne and seconded by Vice Chair Pearl to approach Mr. Blauth to arrange for training. The motion carried unanimously.

Members also discussed how the overview of the collective bargaining agreement (CBA) would be handled and asked if they could be provided with a copy of the document. Ms. Downs advised that she would make the inquiry and, if a public document, would send on to the board. Ms. Guy-McCorkle suggested that a discussion on the overview of the CBA occur in executive session.

- ii. **Scheduling:** Chair McDonough will speak with Mr. Blauth about potential times and dates and then will coordinate with board members on training times that will work for everyone.

Board Offices/Staff Updates

Ms. Downs advised that the issue has been discussed with the administration, but there has not been any line item for the operation of the board. Costs to date have been handled by either County Council or the County Executive/County Manager and will continue to operate that way for the time being.

Future Meeting Schedule

Ms. Downs advised that the survey sent to the board members indicated that the preferred day and time for meetings was the third Wednesday of the month at 3:30 PM. The members reviewed those dates for the remainder of the year and determined they would meet each month with the exception of July and December. The ordinance requires that the board meet at least quarterly.

The board will convene each month at 3 PM with the first half hour reserved for the purpose of training.

Staff will take care of posting and advertising the scheduled meeting dates and the full schedule will also be sent to the board.

New Business

Chair McDonough welcomed Mr. Boddorf to the board. He also noted that Bob Meinert has resigned from the board and that the members would number eight until Mr. Meinert is replaced. Mr. Meinert was an appointee of the County Executive. Under the ordinance, a replacement should be named within 45 days of the resignation.

Ms. Guy-McCorkle provided the board with copies of complaint forms used by other similar boards for their review and consideration. After a brief discussion, it was determined that Vice Chair Pearl and Ms. Banaszak would use those to put together a draft complaint form for the board to react to and potentially formalize at the next meeting.

Public Comment on General Items

No members of the public were present.

Executive Session

At 3:35 p.m., the board moved into executive session to discuss legal matters. Mr. Barker and Ms. Downs left the room at that time. The board ended its executive session at 4:03 p.m. and returned to the public meeting.

Adjournment

There being no further business, the meeting was adjourned at 4:04 p.m.