



## Meeting of the Independent Police Review Board

September 20, 2023 – 3:30PM

### I. Call to Order

Chair McDonough called the September 20, 2023 meeting of the Independent Police Review Board to order at 3:34 p.m. The meeting was held in Conference Room 1 of the Allegheny County Courthouse.

### II. Roll Call

The following board members were present:

Lynn Banaszak (by telephone)

Mark Bibro

Richard Garland

Stacey Hawthorne (by telephone)

Keith Murphy

J. Leavitt Pearl

Rev. Regina Ragin-Dikes

Additionally, staff members, Amie Downs and Maurita Bryant, and solicitor Dennis Biondo Jr. were present.

### III. Approval of Minutes

The minutes of June 21, 2023, board meeting was reviewed by the members. A motion was made by Vice Chair, J. Leavitt Pearl, to approve the minutes as presented. The motion was seconded by Richard Garland and unanimously approved.

### IV. Public Comment on Agenda Items

There was no public comment

### V. Old Business

#### a. Required Training for Board Members

Chair McDonough emphasized the need for all members to receive the required training under the ordinance (Section 905.05(b)), and that in-person training is best. He stated that he spoke with Superintendent Christopher Kearns and was advised that training could be held at ACPD Police Headquarters in Greentree, with trainer,

Lou Blauth. The best availability for him would be late afternoon, 4:30 or 5:00 pm. Chair McDonough will coordinate the training schedule for members. Vice Chair Pearl updated the training survey indicating which members completed the required blocks of training. Currently, only Chair McDonough and Stacey Hawthorne have completed all required training. Survey will be made available to members.

**b. Board offices/staff update**

Chair McDonough and Amie Downs informed members that space has been identified in the Courthouse for the office and is in the process of being set up. Chair McDonough introduced Maurita Bryant as the new staff person, and that she would be sharing space in the County Manager's office. The space is separately secure with a locked file cabinet.

**c. Complaint form status**

Amie Downs advised that the complaint form is complete and was approved by the board. After discussion, there were no objections to proceeding live with the complaint form.

**VI. New Business**

Ms. Downs advised that a complaint was received that was 5 years old, which exceeds the required 180 days under Section 905.10 Initial Complaint Procedures, section (a)(5). Additionally, the complaint was not against the Allegheny County Police Department.

Ms. Downs advised that the board would receive draft copies of the news release and marketing materials via email.

Chair McDonough clarified a question regarding the online complaint process, indicating the requirements of the ordinance will be met.

Chair McDonough recommended that the board meet in October and a decision would be made at that time regarding meetings for November and December.

**VII. Public Comment on General Items**

No public comment

**VIII. Adjournment**

There being no further business, Mark Bibro moved to adjourn the meeting, seconded by Richard Garland. The meeting was adjourned at 3:51pm.