

**Meeting of the Independent Police Review Board****October 16, 2024 – 3:30PM****Approved Minutes****I. Call to Order**

Chair J. Leavitt Pearl called the October 16, 2024 meeting of the Independent Police Review Board to order at 3:39 p.m. The meeting was held in Conference Room 1 of the Allegheny County Courthouse. Chair J. Leavitt Pearl's opening remarks began with introductions and welcoming the new board members to the table.

II. Roll Call

The following board members were present:

J. Leavitt Pearl, Chair	Mark Bibro
Qiana Buckner	Stacey Hawthorne
Kristine Kelley Kelley	Rev. Regina Ragin-Dykes

Additional staff members present: Maurita Bryant, and Solicitor Dennis J. Biondo.

III. Approval of Minutes

There were no minutes to approve from the July 17, 2024 meeting, as no business was conducted due to the lack of a quorum.

IV. Public Comment on Agenda Items

No public comment.

V. Old Business**a. Status of Required Board Training**

- i. New IPRB Board Members, Kristine Kelley Kelley and Tiffany Kline-Costa have completed all required IPRB training conducted at ACPD Headquarters. Qiana Buckner will contact ACPD Detective, Louis Blauth, to coordinate their schedules to complete her training.

b. Update: Marketing Brochure

- i. Copies of the updated marketing brochure were distributed to Kristine Kelley Kelley and Qiana Buckner. All other board members acknowledged they received copies through the mail, except for Rev. Regina Ragin Dykes, who stated she did not receive brochures. Staff Liaison, Maurita Bryant, advised that there were only a few copies left. After discussion it was

decided that the Board would wait until after the first of the year to order additional copies of the marketing brochure.

c. Status: Draft copy of RFP for IPRB Solicitor

- i. Chair Leavitt Pearl and Solicitor Dennis Biondo explained the need for an independent solicitor for the IPRB and the step-by-step process for approval and bids on the RFP. A motion was made by Stacey Hawthorne to approve the draft copy of the RFP as presented. The motion was seconded by Rev. Regina Ragin Dykes. No further discussion. The Board unanimously approved the RFP for publication. Chair Leavitt Pearl stated he would handle completing the RFP and submitting it to the County Manager.

d. Update: Complaints Received/Action Taken

- i. IPRB Liaison, Bryant, passed out a copy of the IPRB Complaints for the 3rd Quarter of 2024. Chair Leavitt Pearl went over the document and explained to the new board members the complaint process and provided an overview of completed and pending investigations. For the 3rd quarter, there were (20) complaints received, (12) were referred to other municipalities for follow up and (8) were complaints against civilians, which is completely out of the scope of IPRB's jurisdiction to handle.

VI. New Business

a. Draft Recruitment Letter

A discussion ensued regarding why municipalities did not feel the need to opt into the IPRB's oversight, as well as concern over the number and types of complaints generated in other municipalities. Chair Leavitt Pearl talked about meetings he had with council members over this issue, and he introduced and distributed a draft recruitment form letter to encourage municipalities to opt into the IPRB's oversight. Board members commented on the content, offered suggestions for revisions and all agreed that once the final draft was completed that it should contain signatures of the entire board. Chair Leavitt Pearl will revise and complete the letter.

VII. Public Comment on General Items

No public comment

VIII. Adjournment

There being no further business, Stacey Hawthorne moved to adjourn the meeting, seconded by Mark Bibro. The meeting was adjourned at 4:26pm.