

MINUTES

MEETING OF THE ALLEGHENY COUNTY BOARD OF ELECTIONS

MONDAY, AUGUST 25, 2025, 1:00 PM, IN THE GOLD ROOM, FOURTH FLOOR COURTHOUSE,
PITTSBURGH, PENNSYLVANIA 15219.

BOARD MEMBERS: HON. SARA INNAMORATO-CHAIR - present
 HON. BETHANY HALLAM-MEMBER - present
 HON. CYNTHIA KIRK-MEMBER - absent

IN ATTENDANCE: JAMES DAVIS - DEPUTY DIRECTOR, DEPT. OF ADMIN. SERVICES
 DAVID VOYE - MANAGER, DIVISION OF ELECTIONS
 CHET HARHUT - DEPUTY MANAGER, DIVISION OF ELECTIONS
 LISA MICHEL- ASST. COUNTY SOLICITOR, LAW DEPT.

- I. CALL TO ORDER – Meeting called to order by Chair Innamorato. Roll taken by Ms. Michel.

Chair Innamorato, Member Hallam present. Member Kirk absent; notice was given of unavailability by the member prior to the meeting.
- II. PUBLIC COMMENT – No public comment.
- III. APPROVAL OF MINUTES 6-9-2025 MEETING – Motion for approval by Member Hallam.

Second by Chair Innamorato. Approved 2-0
- IV. NOVEMBER 4, 2025, MUNICIPAL ELECTION PREPARATIONS – Mr. Voyer said that

909,000 voters are currently registered in Allegheny County: 449,762 Democratic and 264,262 Republican. Approximately 117,260 mail-in ballot applications have been processed, 87,723 from Democratic voters and 20,591 from Republican voters.

Approximately 1,500 candidates are slated to run in November. About 1,400 poll workers have been scheduled, with a goal of 6,000. Ballot construction will begin this week, bearing in mind that changes associated with current officeholders resigning or otherwise leaving

office may be made through September 18. Unless unforeseen delay is encountered, it should be possible to begin mailing ballots in the first week of October. Chair Innamorato asked if any changes had been made by elections to improve usability of the mail-in ballots. Mr. Voye advised that Elections had introduced an online option for voters to report the need to replace balloting materials and this information had been added to the instructions included with mail-in ballots.

- V. NEW BUSINESS – Ms. Michel summarized that the elections division is seeking to right-size the staffing of satellite voting and ballot return sites, relative to the level of voter participation in municipal or odd election years and federal and state office election years. Mr. Davis outlined a draft resolution for the board’s consideration that would continue the ballot return sites and satellite voting services but based on the experience of the past several elections, the County would offer in municipal election years to reduce the satellite voting services to one weekend immediately before the election. Ballot return would continue to be available weekdays at the County Office Building, and in other locations on the weekends before the election, but hours at the other locations would be reduced from 8 hours to 4 hours on weekends.

Member Hallam motioned to table the resolution until discussion including Member Kirk could take place. Chair Innamorato, noting that the elections division has done “a tremendous job” in responding to requests for expanded voting opportunities, requested a detailed plan for locations and hours for the 2025 General Election, and to have an additional BOE meeting so that the resolution and the plan could be considered and acted upon. Mr. Voye agreed to handle scheduling and to find out which locations might be available for satellite voting and ballot return, noting that the County does not control all of the locations used previously and that some may not be available.

VI. ADJOURNMENT A motion to adjourn was offered by Member Hallam and seconded by Chair Innamorato. Approved 2-0. The meeting adjourned 1:13 PM.