Instructions

# BUREAU OF AIR QUALITY Asbestos Section



#### ASBESTOS ABATEMENT AND DEMOLITION/RENOVATION NOTIFICATION FORM

<u>Complete all applicable sections of the notification</u>. <u>Fax copies are not accepted</u>, as the notification must be certified with an **original signature**. To avoid a violation by failure to report, it would be prudent to submit a notification regardless of friability of materials. This form is used to satisfy the notification requirements of the following agencies:

- PA Department of Environmental Protection
- Allegheny County Health Department
- PA Department of Labor and Industry
   City of Philadelphia Department of Public Health
   US Environmental Protection Agency

Questions relative to specific filing requirements and enforcement regulations should be directed to the governing agency. Addresses and phone numbers are provided. **Do not mail original notifications to the Department of Labor and Industry.** 

#### Special Notations:

- All REVISIONS to a previous notification should be highlighted
- Item #5 Check the box that best describes the entire project
- <u>Item #6</u> The "Job No." portion of this Item is provided for those contractors who assign a unique iob # to their projects
- Item #12 Please provide the information in the format requested
- · If additional space is needed for any descriptive text, please continue on a blank sheet, and attach

The PA DEP Central Office is no longer processing the asbestos demo/reno notification form. Do not send the notification form to the P.O. Box 8468 or the 400 Market Street, Harrisburg address. The notification submission addresses, listed below, are to be used depending on the county location of your project:

If the facility address is in <u>Bucks, Chester, Delaware, or Montgomery Counties</u>, send your notification information to: PA DEP Southeast Region

Asbestos Notification

2 East Main Street

Norristown, PA 19401-4915 Telephone: 484-250-5920

If the facility address is in <u>Carbon, Lackawanna, Lehigh, Luzerne, Monroe, Northampton, Pike, Schuylkill, Susquehanna, Wayne, or Wyoming Counties</u>, send your notification information to:

PA DEP Northeast Region

**Asbestos Notification** 

2 Public Square

Wilkes-Barre, PA 18701-1915 Telephone: 570-826-5547

If the facility address is in <u>Adams, Bedford, Berks, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Mifflin, Perry, or York Counties, send your notification information to:</u>

PA DEP Southcentral Region Asbestos Notification

909 Elmerton Avenue

Harrisburg, PA 17110-8200 Telephone: 717-705-4702

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If the facility address is in <u>Bradford, Cameron, Centre, Clearfield, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Snyder, Sullivan, Tioga, or Union Counties, send your notification formation to:</u>

PA DEP Northcentral Region

Asbestos Notification

208 West Third Street, Suite 101 Williamsport, PA 17701-6448 Telephone: 570-321-6580

If the facility address is in Armstrong, Beaver, Cambria, Fayette, Greene, Indiana, Somerset, Washington, or

Westmoreland Counties, send your notification formation to:

PA DEP Southwest Region Asbestos Notification 400 Waterfront Drive

Pittsburgh, PA 15222-4745

Telephone: 412-442-5214 for Armstrong, Beaver, Greene, and Washington Counties

Telephone: 724-925-5428 for Cambria, Fayette, Indiana, Somerset, and Westmoreland Counties

If the facility address is in <u>Butler, Clarion, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, McKean, Mercer, Venango, or</u> Warren Counties, send your notification formation to:

PA DEP Northwest Region Asbestos Notification 230 Chestnut Street Meadville, PA 16335-3481

Telephone: 814-332-6634

For projects in Allegheny County or the City of Philadelphia, this form must be submitted to the appropriate address, directly following. Allegheny County also accepts notification via email at: ACHDAsbestos@alleghenycounty.us. Allegheny County requires one copy, the City of Philadelphia, three. If this project requires a permit application, it must be approved prior to the start of the project, and 2 copies must be included with the notification. A copy of the facility inspection survey must also be included for all demolition projects. Do not send these documents directly to Harrisburg.

Allegheny County Health Department

Air Quality Program Building 7 301 39th Street

Pittsburgh, PA 15201-1891

Attn: Asbestos Abatement Permitting

City of Philadelphia

Department of Public Health Air Management Services Asbestos Control Unit 321 University Avenue

Philadelphia, PA 19104-4597

<u>Allegheny County</u> - A permit is required if the project involves at least 260 linear feet or 160 square feet of <u>any</u> asbestos containing material. For Item #10, the survey must be included for demolition projects. Item #25 should be signed by the Contractor. Item #26 should be signed by the Facility Owner. Information can be obtained by calling 412-578-8120.

<u>City of Philadelphia</u> - A permit is required if the project involves 80 or more square feet or 40 or more linear feet of friable asbestos containing material and does not involve an exempted private residence. Information can be obtained by calling 215-685-7576.

<u>Questions</u> regarding completion of the notification form should be directed to 717-772-3993/717-787-9257 or the appropriate enforcement agency as listed.

<u>REMINDER</u>: Notifications must contain original signatures for items 25 and 26 or they will be returned to the sender, unprocessed. If a notification is returned for original signature, the ten-day reporting period will begin with the postmark date of the resubmitted notification with original signature.

#### STATE AND LOCAL AGENCY CONTACTS

## City of Philadelphia

City of Philadelphia Department of Public Health Air Management Services Asbestos Control Unit 321 University Avenue Philadelphia, PA 19104-4597 215-685-7576

### **Allegheny County**

Allegheny County Health Department Air Quality Program Building 7 301 39th Street Pittsburgh, PA 15201-1891 412-578-8120

# **Labor & Industry Contact**

Department of Labor and Industry Bureau of Occupational and Industrial Safety Seventh and Forster Streets – Room 1623 Harrisburg, PA 17120 717-772-3396