



## Air Quality Permit Application Package Checklist

To ensure timely processing of your permit application, the following checklist is provided as a list of items required for a complete application. If at any time you have questions about your application, please call 412-578-8115 or the permitting engineer.

Your permit application package should include:

- A cover letter with a description of the installation (for installation permits) or process description (for operating permits.)
- Completed Permit Application Form ([https://www.alleghenycounty.us/uploadedFiles/Allegheny\\_Home/Health\\_Department/Programs/Air\\_Quality/AQpermitappl-2009.pdf](https://www.alleghenycounty.us/uploadedFiles/Allegheny_Home/Health_Department/Programs/Air_Quality/AQpermitappl-2009.pdf))
- BACT analysis (IP applications only)
- Air Toxics Review (IP applications only)
- Calculations; including live spreadsheet where applicable
- Process flow diagrams
- Any relevant manufacturer specifications or guarantees
- Any appendices containing additional information such as Sources of Minor Significance
- Completed Compliance Review Form ([https://alleghenycounty.us/uploadedFiles/Allegheny\\_Home/Health\\_Department/Programs/Air\\_Quality/comrev.pdf](https://alleghenycounty.us/uploadedFiles/Allegheny_Home/Health_Department/Programs/Air_Quality/comrev.pdf))
- Application fee
- Brief description of changes, such as equipment removed or added, since the previous permit (OP renewal applications only)

Please note that if any of these items are missing or incomplete, the permit application may be deemed "incomplete" and will result in a delay of processing.

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**Air Quality**  
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