

SECTION 666. HOUSING ADVISORY COMMITTEE

There is hereby established a Housing Advisory Committee which may recommend to the Board of Health additions and changes to this Article and advise the Department and the Board of Health on public health matters relative to the Allegheny County Health Department Housing and Community Environment Program's operations governed by this section of the code.

A. Membership:

1. Members shall be appointed by the County Executive and approved by County Council and shall serve a term of no more than three (3) years or until the next appointment.

2. The Housing Advisory Committee shall consist of an odd number of appointees of at least nine (9) and up to fifteen (15) individuals. Each member may identify an alternate in writing to vote in their stead. The member shall provide the name, address, email address and phone number of the alternate to the Chair of the Advisory Committee.

3. Advisory Committee members shall be willing to serve on the committee in the interest of public health and consist of a balance of representation from a variety of sectors including but not limited to rental housing owners, landlord organizations, non-profit housing providers, rooming house operators, relevant experts from academia, community-based organizations, tenant advocacy organizations, and county residents.

4. The Director or her designees shall be nonvoting, ex-officio members of the Committee.

5. The Advisory Committee shall elect from its members a Chair and a Vice Chair of the Committee. The election shall be for one (1) year terms and held at the first meeting after January 1 of each year.

B. Procedures:

1. The Advisory Committee shall meet at the request of the Chair, or the Director or any three (3) members of the Advisory Committee.

2. Each year the Advisory Committee shall adopt such procedures and provisions as it deems necessary to conduct its business.

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3. A quorum, which shall consist of no less than a majority of voting members, shall be required to conduct the business of the Advisory Committee, and all votes to conduct business shall be by simple majority of those voting.

4. The Advisory Committee shall comply with the PA Sunshine Act and all other applicable Local, State, and Federal laws as required.

C. The effective date of the Allegheny County Health Department Housing Advisory Committee shall be January 1, 2025.