Kimberly Joyce
Deputy Director of Administration and
Director's Designee to Schedule Hearings
Allegheny County Health Department
542 Fourth Avenue
Pittsburgh, PA 15219

December 28, 2022

Mr. Chris Rollings
Director of Facilities Operations
Familylinks
401 North Highland Avenue
Pittsburgh, PA 15206

Re: 6721 Sylvan Drive, HCE-20220106-117

Dear Mr. Rollings:

The Allegheny County Health Department has received your request for an Administrative Hearing and has scheduled a hearing for **Thursday, April 13, 2023, at 9:30 am.** The Hearing will be held via Microsoft Teams. The Hearing Officer will send out a link to the Hearing.

The Hearing will be conducted in accordance with the Health Department's Rules and Regulations, Article XI, "Hearings and Appeals." A copy of Article XI may be found on the Department's website. If you would like an official stenographic recording of the hearing, you are responsible for the cost of the recording. Additionally, pursuant to Section 1107 of Article XI, either party may request a conference instead of a hearing for the purpose of settlement or compromise.

If you would like a postponement of the hearing, you must provide a written request to all parties at least three (3) days before the date of the hearing. All postponements are within the sole discretion of the Director of the Allegheny County Health Department.

Sincerely,

_____/s/_____
Kimberly Joyce
Deputy Director of Administration
Allegheny County Health Department

Cc: Jason Willis, Esq., ACHD Solicitor (via email)
Jamie Sokol, ACHD Housing Program Manager (via email)
Brendan Turley, Esq. ACHD Assistant Solicitor (via email)