Data Request Form

Use the following guide to request 2015-2016 Allegheny County Health Survey data; note that aggregated data on a variety of health topics can be found at
http://www.achd.net/biostats/brfss.html.

If you need data not provided in report or snapshots, please read the Background section below, and complete the appropriate Data Request Form below and send to
LuAnn.Brink@AlleghenyCounty.us

Once received, ACHD will respond in a timely manner to confirm data request, follow-up with additional questions, and construct a Data Sharing Agreement.

Background

1. **Allegheny County Health Department**: The mission of the Allegheny County Health Department (ACHD) is "to assure quality public health services by promoting individual and community wellness, preventing injury, illness and premature death or disability, and protecting the population from harmful effects of chemical, biological and physical hazards within the environment."

2. **2015–2016 Allegheny County Behavioral Risk Factor Surveillance Survey**: The 2015–2016 Allegheny County Behavioral Risk Factor Surveillance Survey (AC-BRFSS) is an initiative of the Allegheny County Health Department to collect quantitative, population-based health behavior data on county residents. This initiative furthers the mission of the ACHD as it provides data that will enable the department and other organizations to monitor the health of county residents, design and implement appropriate health promotion programs, and conduct analyses to better understand health needs and determinants.

ACHD acknowledges the community funders for the 2015-2016 Allegheny County Health Survey: Richard King Melon Foundation, Highmark Healthcare Foundation, UPMC and The Public Health Improvement Fund housed at the Pittsburgh Foundation

3. **Data Use**: No permission is necessary for obtaining or using the data in this publicly-available, aggregate report if it is cited. Additional data will be made available to stakeholders and others who request it, as deemed appropriate by ACHD.

NOTE: Individual-level data requests require proof of IRB approval, which must be submitted to ACHD prior to release of data. Both individual and aggregated data requests require a Data Sharing Agreement, signed by requestor (or representative if the request is for an organization).

The following information will be included in all data released:
- demographic information
- weights
- data dictionary
- methodology description
- a disclaimer that the ACHD and Evaluation Institute are not responsible for data analysis conducted by others
- standard language acknowledging the source of the data
- a copy of the Allegheny County BRFSS questionnaire

All data containing individual record information will not include identifiers.

Individual Level Data Request Form

1. Entity Requesting the Agreement

Organization's Name: _____

2. Contact Information

Name: _____

E-mail: _____

Phone: _____

3. Intended Use of Data

○ Planning Services   ○ Peer-reviewed Publication

○ Grant Writing   ○ Other Publication (specify) _____

○ Educational Purposes   ○ Other (specify) _____

4. Data Elements

Please describe the data elements requested. (Additional sheets may be attached.)

5. Overview of project including public health significance (approximately 350 words)

6. Data Format

○ SAS   ○ Text

○ Excel   ○ Other (specify) _____

Aggregate Data Request Form

1. **Entity Requesting the Agreement**

   Organization's Name: _____

2. **Contact Information**

   Name: _____

   E-mail: _____

   Phone: _____

3. **Intended Use of Data**

   ○ Planning Services   ○ Peer-reviewed Publication

   ○ Grant Writing   ○ Other Publication
                              (specify) _____

   ○ Educational Purposes   ○ Other (specify) _____

4. **Data Elements**

   Please describe the tables or cross-tabulations you are requesting.

5. **Data Format**

   ○ SAS   ○ Text

   ○ Excel   ○ Other (specify)_____