



Allegheny County Bureau of Corrections
950 Second Avenue
Pittsburgh Pa, 15219
412-350-2000 (P) / 412-350-2032 (F)

CONTROL NUMBER REQUEST FORM

To request a Control Number, transmit this completed form via facsimile to the Allegheny County Jail, Control Number Request, at 412-350-2032. The request will be processed and a number will be provided via facsimile the next business day.

Requestor's Name:

State Attorney Identification Number (if applicable):

Name of Court, Court Office or Law Firm/Law Office (if applicable):

Street Address:

City, State, and Zip Code:

Telephone Number:

Facsimile Number:

VERIFICATION (Attorney Requests Only)

Subject to the penalties and provisions of 18 Pa. C.S. §4904, relating to unsworn falsification to authorities, I, _____, verify that all mail I send to inmates using the control number will contain only essential, confidential, attorney-client communication and will contain no contraband.

Date

Signature of Attorney

***A law firm or other law office that has more than one attorney who corresponds with inmates must request one control number for each attorney. Any correspondence sent to inmates from a law firm or other law office with more than one attorney, must have the name of the law firm or law office on the envelope with the control number.**

ALLEGHENY COUNTY BUREAU OF CORRECTIONS USE ONLY

Date Request Received:

Assigned Control Number:

Date Request Returned: