

**ALLEGHENY COUNTY BOARD OF PROPERTY ASSESSMENT  
APPEALS & REVIEW**

**MINUTES OF THE REGULAR MEETING HELD  
THURSDAY, NOVEMBER 7, 2024**

**PRESENT:**

WAYDE FARGOTSTEIN, BOARD CHAIR  
RICHARD SNIPE, VICE CHAIR  
MICHELLE PAYANZO, SECRETARY  
MICHAEL SULEY, MEMBER  
SUSAN THORNTON LARA, MEMBER

**ALSO PRESENT:**

AMY SCHREMPF, BOARD SOLICITOR  
BARBARA BALDWIN, BOARD ADMINISTRATOR

**ABSENT:**

LESANS MONTGOMERY, MEMBER

### **Call to Order, Roll Call**

Mr. Fargotstein called the meeting to order at 8:03a.m. Ms. Payanzo called the roll and determined that all were present except for Ms. Montgomery and a Quorum was present.

### **Approval of the Minutes of the Prior Regular Meeting October 24, 2024**

A Motion was made by Mr. Suley Seconded by Ms. Thornton Lara to approve the Board meeting minutes from October 24, 2024. All in favor. MOTION CARRIED.

### **Public Comment Period**

Ms. Sharon Lightfoot, Parcel ID# 233-E-307-01. Request to reissue disposition with a current date.

A Motion was made by Mr. Suley, Seconded by Ms. Susan Thornton Lara to grant a reissued disposition with a current date for Parcel ID# 233-E-307-01. All in favor. MOTION CARRIED.

Mr. and Ms. Wolosik, Parcel ID# 219-M-24. Request to rescind and rehear 2023 tax assessment appeal.

A Motion was made by Mr. Snipe, Seconded by Mr. Suley to grant rescind and rehear tax assessment appeal for tax year 2023. All in favor. MOTION CARRIED.

### **Solicitor's Report (Ms. Schrempf)**

Legislative Acts heard on October 30, 2024

Heinz History Center, Parcel ID# 9-K-79

A Motion was made by Mr. Suley, Seconded by Ms. Susan Thornton Lara to grant exemption for tax year 2024 and forward. All in favor. MOTION CARRIED.

Carnegie Mellon University, Parcel ID# 27-M-232 and 27-M-226

A Motion was made by Ms. Payanzo, Seconded by Mr. Suley to grant exemption for tax year 2023 and forward with 99% exempt and 1% taxable. All in favor. MOTION CARRIED.

### **Appeals Department Report (Ms. Brown)**

Ms. Brown – Provided the Appeals Department Status Report as submitted. Residential hearings are currently scheduled through November 25, 2024.

Discussion among Board and OPA if hearings should be scheduled the day before Thanksgiving on November 27, 2024. The consensus among Board and OPA is that hearings will be held on November 27, 2024. Postponements are slated to be scheduled for November 27, 2024.

**Items from OPA Department (Ms. Brooks)**

Ms. Brooks inquired about the letter of exemption appeals. Ms. Baldwin replied that letters are being worked and will be provided to OPA when completed.

**Items from the Board Administrator (Ms. Baldwin)**

Request to rehear, Parcel ID# 526-N-65

A Motion was made by Mr. Snipe, Seconded by Ms. Payanzo to grant a rehear due to an administrative breakdown. All in favor. MOTION CARRIED.

Rescind and Reissue, Parcel ID# 254-L-19. Error correction.

A Motion was made by Mr. Suley, Seconded by Ms. Payanzo to rescind and reissue a disposition with corrected values. All in favor. MOTION CARRIED.

Reissue disposition with a current date, Parcel ID# 567-H-72

A Motion was made by Mr. Snipe, Seconded by Mr. Suley to grant a reissued disposition with a current date. All in favor. MOTION CARRIED.

Reissue disposition with a current date, Parcel ID# 161-J-85.

A Motion was made by Ms. Thornton Lara, Seconded by Ms. Payanzo to grant a reissued disposition with a current date. All in favor. MOTION CARRIED.

**LATE FILED APPEALS**

Parcel ID# 250-C-32 Tax Year 2025

A Motion was made by Mr. Suley, Seconded by Ms. Payanzo to deny late filed appeal. All in favor. MOTION CARRIED.

Parcel ID# 290-E-51 Tax Year 2025

A Motion was made by Mr. Suley, Seconded by Ms. Payanzo to deny late filed appeal. All in favor. MOTION CARRIED.

Parcel ID# 722-S-200 Tax Year 2023 and 2024

A Motion was made by Mr. Suley, Seconded by Ms. Thornton Lara to deny late filed appeal. All in favor. MOTION CARRIED.

Parcel ID# 564-E-20 Tax Year 2016 and 2017

A Motion was made by Mr. Suley, Seconded by Ms. Payanzo to deny late filed appeal. All in favor. MOTION CARRIED.

2025 Hearing Officer Renewal – Tabled.

A Motion was made by Mr. Suley and Seconded by Ms. Thornton Lara to table 2025 hearing officer renewal list. All in favor. MOTION CARRIED.

2025 BPAAR Meeting Schedule

A Motion was made by Ms. Susan Thornton Lara, Seconded by Mr. Suley to approve the 2025 BPAAR meeting schedule. All in favor. MOTION CARRIED.

### **Board Approval List**

None Proffered.

### **Old Business**

Administration of Appeals – Mr. Suley deferred item.

45-day Board member signoff rule – policy and implementation – Mr. Suley opened a discussion for the Board to discuss a timeline for reviewing and approving appeal decisions.

Mr. Suley and Mr. Fabian, OPA Chief Assessor, discussed that any appeal decisions approved at January 2, 2025, Board meeting will be included in OPA's certification January 15, 2025.

The remaining four Board meeting dates prior to OPA's January 15, 2025, certification is November 21, 2024, December 5, 2024, December 19, 2024, and January 2, 2025. For each of the four dates, the suggested deadline for reviewing and approving files will be the week prior to the Board meeting. For example, the deadline for November 21, 2024, would be November 14, 2024.


### **New Business**

None.

### **Adjournment**

Meeting adjourned at 9:06am

Executive session to discuss personnel matters.

  
Michelle Payanzo, Board Secretary