

Ice Rink Worker

Job Summary

Under the supervision of the rink managers and Parks Deputy Director, this position is responsible for a variety of duties related to day-to-day operation of the facility. These duties will include clerical, cashier, custodial, on-ice, and concession responsibilities as directed by the Manager / Assistant Manager.

Explanatory Comments

The work activities for this position may include assisting in skate rentals, operating a cash register, cleaning the facility, addressing customer questions and concerns, and proper preparation of food. Duties on the ice will include maintaining discipline and enforcing rules/regulations during public skates, assisting beginner skates, and performing emergency first-aid.

Training and Experience Required

This position requires excellent interpersonal and customer service skills. Some experience with point-of-sale (POS) computer applications is desirable. Some duties may require proficiency in ice skating skills. Employees will also be required to complete a First Aid and CPR class, which will be offering through Allegheny County. Some duties may require the employee to receive the proper food handling certifications.

Duties

- Receives cash and records transactions on POS system.
- Performs clerical work as assigned.
- Performs cleaning before, during, and at the end of sessions and program. This includes but is not limited to the cleaning and dining area, lobby area, workstations, restrooms, and outdoor areas.
- Enforces rules and regulations within the facility.
- Patrols the ice to maintain order and assist skaters as needed.
- Applies initial First Aid when required.
- Assists in the distribution and return of rental skates / program equipment.
- Answers questions and concerns of customers in a positive manner.
- Assists instructors with programming as needed.

- Practices proper cash handling procedures.
- Properly prepares food.

It is the policy of Allegheny County that in order to receive a final offer of employment, candidates must successfully pass a background check, which includes verification of Allegheny County Real Estate Tax status, and drug/medical examinations as required for the position.

Wages

\$15 / hour

Questions?

Contact the Parks Recreation Office by email
ParksSeasonalEmployment@alleghenycounty.us or call 412-350-2455.

Ready to apply?

1. Complete the [Seasonal Employment Application](#).
2. Email ParksSeasonalEmployment@alleghenycounty.us with the job title in the subject line.