

**Allegheny County**  
**Department of Human Services**  
**Request for Qualifications Q&A**  
RFQ to Create Tableau Visualizations to Enhance Data Dissemination

**May 3, 2016**

**6.) We are a company that is willing to let identified applicants/individuals work as-needed and from time-to-time. None of these applicants/individuals, however, are independent contractors. How can we apply?**

Please apply as a company and follow the application process described in the RFQ. Companies as well as individuals can apply to this RFQ.

**February 11, 2016**

**5.) When is the start date for services, so that we can confirm the dates?**

As stated in Question 3 below, this RFQ is to identify Qualified Applicants whom we may select to create Tableau visualizations on an as-needed project basis. As described on page 6 of the RFQ, our need for these services will vary over time, so we are interested in Applicants who are flexible enough to be readily available when needed.

**4.) Are you looking at Onsite or Remote or Hybrid (i.e., Onsite & Remote) on Staff Augmentation Model?**

Please refer to Question 1, below.

**3.) Can you share the data set in .xls files or database access details as we would like to perform Proof of Concept specific to your need to demonstrate our Tableau Expertise in Design and Complex Development?**

As described on page 6 of the RFQ, the purpose of this RFQ is to identify a pool of Qualified Applicants whom we may select to create Tableau visualizations on an as-needed project basis. At this time, we are not looking for a visualization related to a specific project or data set. We would like to see examples of your past work in Tableau, as requested on page 2 of the Response Form. Examples of our research reports and how we use Tableau visualizations to support/enhance research reports may be found at the links on page 6 of the RFQ.

**2.) Question #7 on the Response Form asks: "Describe your experience and expertise in integrating graphics with reports (online), retaining interactivity within this context. If you have included an example as an attachment, please refer to this example and describe your process." We need clarifications regarding the same. Could you provide an example or what you mean by integrating graphics with reports?**

An example of how we integrate Tableau visualizations with reports may be found here: <http://pittsburghpa.gov/publicsafety/interactive-reports-intro> (This link is also on page 6 of the RFQ). We are fairly new to creating interactive reports and thus are seeking Applicants who have both ideas

and experience we can leverage. An example site that we think does a nice job of this interaction integration is <http://www.pewresearch.org/>.

## February 8, 2016

### 1.) May organizations located outside of the local area submit Applications to perform work remotely?

As stated on page 3 of the RFQ, a local presence may be required for certain projects. However, we anticipate having some projects that could be completed remotely, so non-local individuals and firms are welcome to submit responses to the RFQ.

## Amendments

### February 11, 2016

**Amendment – The Response Form has been corrected.** Previously, the response form stated that there were 11 questions requiring responses, but listed only 10 questions. Ten is the correct number of questions. The Response Form has been updated as of February 11, 2016.

### January 31, 2017

Section 5.1, Minority, Women or Disadvantaged Business Enterprise (MWDBE) Requirements, was updated. The following text replaced the original text:

Allegheny County has MWDBE goals of 13% participation for Minority Business Enterprises and 2% participation for Women and Disadvantaged Business Enterprises, and expects that Successful Proposers will make a “good faith effort” in assisting the County in meeting these goals.

- a. All Proposals must include either of the following:
  1. If your organization is able to meet the MWDBE contract goals, a completed MWDBE Participation Statement and MWDBE Contact Information form is required. You must also attach the MWDBE certifications of the firms you intend to use with the Participation Statement.
  2. If your organization will request a waiver from participating in the MWDBE contract goals, a completed MWDBE Participation Statement, MWDBE Contact Information form and MWDBE Waiver Request are required.
- b. Proposers may be registered and certified with the Allegheny County Department of Minority, Women and Disadvantaged Business Enterprises. If so, please indicate registration on the MWDBE Participation Statement. Registered Proposers are still required to submit the applicable MWDBE forms.
- c. MWDBE forms and resources can be found at [www.alleghenycounty.us/dhs/solicitations](http://www.alleghenycounty.us/dhs/solicitations):
  1. MWDBE Forms
    - o [MWDBE Participation Statement](#)
    - o [MWDBE Waiver Request](#)
    - o [MWDBE Contact Information form](#)

2. MWDBE Resources
  - [MWDBE Contract Specifications Manual](#)
  - [MWDBE Response Checklist](#)
  - [Guide for completing the MWDBE Participation Statement](#)
  - [Sample Diversity Policy](#)
- d. For more information about MWDBEs, including a list of MWDBEs that have been certified by Allegheny County and the Pennsylvania Unified Certification Program, can be found at the [Allegheny County MWDBE website](#).

The following text was replaced:

Allegheny County has M/W/DBE goals of 13% for MBEs and 2% for WBEs, and hopes that Applicants assist the County in meeting these goals.

- a. An M/W/DBE Participation Statement or Waiver Statement is REQUIRED to be submitted with your Application.
  - i. [MWDBE Participation Statement](#)
  - ii. [MWDBE Waiver Request](#)
  - iii. A list of M/W/DBEs that have been certified by Allegheny County and the Pennsylvania Unified Certification Program can be found at <http://www.county.allegheny.pa.us/mwdbbe/index.aspx>
- b. For more information about M/W/DBEs, please review the following. [MWDBE Contract Specifications Manual](#)