



Allegheny County Department of Human Services

RFP Response Form

RFP for Out-of-School Time Programs

PROPOSER INFORMATION

Proposer Name: Latino Community Center

Authorized Representative Name & Title: Rosamaria Cristello, Founder & Executive Director

Address: [REDACTED]

Telephone: 412-400-7377

Email: rcristello@latinocommunitycenter.org

Website: www.latinocommunitycenter.org

Legal Status: For-Profit Corp. Nonprofit Corp. Sole Proprietor Partnership

Date Incorporated: 02/16/2017

Partners included in this Proposal: Beechwood Elementary School, South Hills Middle School & Arsenal Middle School Pittsburgh Center for Arts & Media, STEM Coding Lab, Citizen Science Lab, Los Sabrosos Dance, Co., Venture Outdoors, Sarah Heinz House

How did you hear about this RFP? *Please be specific.* LCC holds a current contract for our SOY Pittsburgh Elementary School OST program. We were alerted by numerous organizations about this RFP - the DHS Out-of-School Time staff, the Department of Children’s Initiatives, Pittsburgh Public Schools, and the Pittsburgh Learning Collaborative.

Does your organization have a telecommunications device to accommodate individuals who are deaf or hard of hearing? Yes No

REQUIRED CONTACTS

	Name	Phone	Email
Chief Executive Officer	Rosamaria Cristello	412-400-7377	rcristello@latinocommunitycenter.org
Contract Processing Contact	Sofia Bermeo	412.810.7559	sbermeo@latinocommunitycenter.org
Chief Information Officer	Rosamaria Cristello	412-400-7377	rcristello@latinocommunitycenter.org

RFP for Out-of-School Time Programs

Chief Financial Officer	Pam Blizzard	[REDACTED]	[REDACTED]
MPER Contact*	Sofia Bermeo	412.810.7559	sbermeo@latinocommunitycenter.org

* [MPER](#) is DHS's provider and contract management system. Please list an administrative contact to update and manage this system for your agency.

BOARD INFORMATION

Provide a list of your board members as an attachment or in the space below.
See Attachment

Board Chairperson Name & Title: Dr. Belkys Torres, Executive Director of Global Engagement at the University of Pittsburgh

Board Chairperson Address: University of Pittsburgh, 230 S Bouquet St. 4413 Wesley W. Posvar Hall Pittsburgh, PA 15213

Board Chairperson Telephone: [REDACTED]

Board Chairperson Email: [REDACTED]

REFERENCES

Provide the name, affiliation and contact information [include email address and telephone number] for three references who are able to address relevant experience with your organization. Please do not use employees of the Allegheny County Department of Human Services as references.

Jennifer Cairns

Sarah Heinz House
cairns@sarahheinzhouse.com
412-231-2377

Alison Zapata, Pittsburgh

Center for Arts & Media
[REDACTED]

Jason Hivner

STEM Coding Lab
jason@stemcodinglab.org
[REDACTED]

PROPOSAL INFORMATION

Date Submitted 3/1/2022

RFP for Out-of-School Time Programs

Amount Requested: \$562,720

CERTIFICATION

Please check the following before submitting your Proposal, as applicable:

I have read the standard County terms and conditions for County contracts and the requirements for DHS Cyber Security, EEOC/Non-Discrimination, HIPAA and Pennsylvania's Right-to-Know Law.

By submitting this Proposal, I certify and represent to the County that all submitted materials are true and accurate, and that I have not offered, conferred or agreed to confer any pecuniary benefit or other thing of value for the receipt of special treatment, advantaged information, recipient's decision, opinion, recommendation, vote or any other exercise of discretion concerning this RFP.

Choose one:

My Proposal contains information that is either a trade secret or confidential proprietary information and I have included a written statement signed by an authorized representative identifying those portions or parts of my Proposal and providing contact information.

OR

My Proposal does not contain information that is either a trade secret or confidential proprietary information.

ATTACHMENTS

Please submit the following attachments with your Response Form. These can be found at <http://www.alleghenycounty.us/dhs/solicitations>.

- Partner commitment letters, if applicable
- MWDBE and VOSB documents
- Allegheny County Vendor Creation Form
- Audited financial reports or other financial documentation for the last three years
- W-9
- Completed budget template

REQUIREMENTS

Please respond to the following. The maximum score a Proposal can receive is 125 points. Your response to the following section should not exceed 7 pages. (Pages 1-3 are not included in the page count).

RFP for Out-of-School Time Programs

Organizational Experience (15 points possible)

1. Describe your organizational experience providing OST Programming or programming that works with youth and families.

The Latino Community Center launched our first OST program, SOY (Supporting Our Youth) Pittsburgh Elementary in January of 2018. The word “SOY” also translates to “I am” from Spanish to English so it reads “I am Pittsburgh.” SOY Pittsburgh is a bilingual after school program that focuses on four main goals: academic advancement, cultural empowerment, social-emotional development, and family engagement. SOY Pittsburgh has demonstrated success and effectiveness through student academics, family satisfaction, and the overall growth of the program, as measured through a data analysis completed by the Department of Human Services, student report card data, evidence-based online reading and math benchmarks, and surveys. Data demonstrates that students in SOY have better attendance and higher GPAs than other grade level peers - both Latino and non-Latino - across Pittsburgh Public Schools. While SOY began at Beechwood Elementary with 17 students, this original program now has 30 students with a waitlist of 12 (and no official recruitment), and SOY has expanded to serve middle school students at both South Hills Middle School and Arsenal Middle School. Additionally, LCC often receives requests from schools and community members to expand SOY to other locations. It should also be noted that while LCC’s formal OST programming began 4 years ago and has steadily grown, the staff on LCC’s Education Team are experienced educators and youth workers with many years in the field that contribute to the success of LCC’s programs.

While SOY was our first official OST program, LCC operates programs that serve youth and families spanning cradle to career. LCC provides the Spanish version of Hello Baby, providing support to new mothers, and the ParentChild+ early childhood home visiting program for families with children aged 2-4. ParentChild+ aims to break the cycle of poverty through education, equipping parents to be their children’s first teachers through early literacy, school readiness, and parent-child interaction. LCC’s college and career readiness programming, ALAS, prepares the next generation of Latinx leaders for success by providing college and career readiness programming to high school and college youth. SOMOS Pittsburgh connects K-12 Latinx students with virtual tutors, and matches middle and high school youth with mentors from the Latinx community. LCC’s Education Family Liaison works tirelessly to ensure that Latino families in the region can successfully navigate the educational system and engage with their children’s schooling, while our Triple P Parenting classes teach positive parenting skills. Finally, it must be noted that, as of July 2020, the Latino Community Center became the lead fiscal agent for the Latino Family Center. The purpose of the Family Center is to help parents and caregivers raise happy and healthy children.

2. Describe your organizational experience working in high-need communities, especially the community (ies) you are proposing to serve.

The LCC is known for being an organization founded by our Latinx community for our Latinx community. We were created specifically because of the need to have an organization that understands how to empower and support our growing community, from the board level to the direct staff level. Of note is the fact that once the Latino Family Center became part of the LCC, it went from serving 100 families per year to over 500 a year.

RFP for Out-of-School Time Programs

The LCC makes decisions on programming based on the guidance and feedback of our community. It is critical that LCC is and will always be an organization that is led by our community. This is why our Board Bylaws require a majority Latinx board at any given time, meaning the majority of the board needs to identify as Latinx. Furthermore, we have members who receive our services on our board, and we have a Parent Advisory Council (PAC) that is a sub-committee of our board. The PAC provides guidance and advice to our board, and helps plan and implement events that our families ask for. Additionally, the majority of our staff identify as Latinx and they have lived experiences similar to what our families are going through. Our experience in working with Latinx children and families is extensive. We provide the Spanish version of Hello Baby, we implement the ParentChild+ home visiting program, we run after school programs in elementary and middle schools, most of which have waiting lists, and we run high school to college/career programming. We also have Triple P Parenting Classes in Spanish, and we provide case management and community health worker support to ensure all families have the support to raise healthy and happy children.

Program Design (40 points possible)

3. Provide an overall description of your proposed OST Programming:

Describe how you will provide youth with a physically and emotionally safe space to spend time and how you will ensure that they and their parents/caregivers feel safe. Provide a brief description of current or proposed safety policies and procedures. Describe the physical location you intend to use.

SOY Pittsburgh is held in local partner schools to ensure a safe physical space and a smooth and safe transition from school to SOY, as students come directly from their classrooms to the program. Each SOY program is hosted in a location within the school that is agreed upon by the school principal and SOY staff, and that meets the needs of the size of the program. Spaces, such as the school cafeteria, allow room for activities and social distancing, and when needed SOY also has access to additional classroom space, outdoor space, and the school gym. Further, SOY staff not only follows the strict health and safety plans developed by each school, but we also have our own extensive plan we adhere to.

Social emotional development and wellbeing is one of the four main goals of SOY Pittsburgh, and thus SOY staff work hard to ensure the program is emotionally safe for all students. SOY is a bilingual program that celebrates students' Latinx heritage, which alone sets it apart from much of the negativity our students have felt in recent years in relation to immigration. All SOY staff have prior experience working with children and youth, and are only hired if staff and families agree they will be a good fit for the program. They are trained in positive behavior and trauma-informed practices, ensuring they will be positive, empathetic, caring role models who always put the best interests of our students first. Finally, expectations are made clear to students and families on day one of SOY each year. Not only are staff expected to respect and care for the children, but we set the expectation that the children will care for and respect one another, as well; thus creating a community atmosphere that our students look forward to being a part of.

Describe how you will provide opportunities for youth to engage in enriching activities and how the activities align with the Programmatic Content expectations outlined in Section to of the RFP. Provide an example of a week's schedule of activities.

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Two other key goals of SOY Pittsburgh include academic advancement and cultural empowerment. Through addressing both of these goals, our students are provided with a variety of opportunities that expand their knowledge, grow their skills, and open them to new experiences. SOY collaborates closely with other community partners to provide academic enrichment opportunities, such as STEM Coding Lab, Citizen Science Lab, and Venture Outdoors. The SOY students have a blast taking part in activities like developing their own apps, doing hands-on science experiments, and learning outdoors skills. We have continued to invite all of these partners back at the students' request. Further, in addition to being a bilingual program, SOY seeks to grow students' pride in their identities as bilingual, bicultural youth. Two examples include our partnerships with Los Sabrosos Dance, Co. and the Pittsburgh Center for Arts and Media, who facilitates our Latina Artist in Residence. Our students have produced some incredible artwork that represents various Spanish-speaking countries, and we have had lots of laughs and pride as they learned the steps to the salsa, bachata, merengue and more. As we move into the spring, our SOY students have expressed an interest in honing their soccer skills, so we are also planning a new partnership to teach them soccer with bilingual coaches.

While these partnerships and activities are incredible for our students, another foundation of SOY is individualized homework help and tutoring. Many of our students experience gaps in their academics, and as most of their parents speak only Spanish in their homes, support with homework can be challenging. We spend time daily working with our students on homework and filling in those academic gaps.

A typical schedule at SOY is described in table below. Partnership groups and homework/tutoring is when we divide SOY into smaller groups to work with our or to work on homework or academics. Depending on the day, we typically switch groups about halfway through.

Sample Schedule:

	Monday	Tuesday	Wednesday	Thursday	Friday
3:00	Snack				
3:15	Positivity Project				
3:30	Los Sabrosos / Homework (Groups)	Artist Residency / Homework (Groups)	STEM Coding Lab / Homework (Groups)	Artist Residency / Homework (Groups)	Venture Outdoors / Soccer
5:00	Dinner	Dinner	Dinner	Dinner	Dinner
5:45	Clean / Dismiss	Clean / Dismiss	Clean / Dismiss	Clean / Dismiss	Clean / Dismiss

Describe how you will provide participants with opportunities to make positive connections with peers, adults and their community. Provide a brief description of your organization's code of conduct for staff, staff training expectations, and policies and procedures.

SOY Pittsburgh prioritizes positive relationships. First, staff get to know each student as an individual. Students feel cared for, seen, and supported. Next, the structure of our activities allow for collaboration and time for the students to get to know one another. We specifically spend time on team building at the beginning of each year, as many of our SOY students have been together for years and we want to ensure new students feel welcome. We make sure students

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have time to socialize and talk with one another during snack and dinner, as we know how important that is after a long day in school, and the staff checks in with each child every day. Finally, SOY Pittsburgh utilizes the Positivity Project, which is a national curriculum that teaches students how to build positive relationships by identifying character strengths in themselves and in others.

Describe the community(ies) in which you intend to locate your OST Programming. Why did you select those community(ies)? How will you tailor your Programming to respond to the unique needs of the community(ies) you are serving?

SOY Pittsburgh SOY Pittsburgh is currently located at Beechwood Elementary School and South Hills Middle School, in Beechview, and at Arsenal Middle School, in Lawrenceville. Beechwood is the site of SOY's first program, selected based on parent requests and because it has the largest population of Latino students in the area. South Hills was identified next, as the Beechwood students go to South Hills for middle school and LCC received multiple requests for assistance, and to bring the SOY program, from South Hills personnel. SOY families from Beechwood also wanted to make sure their students had a safe place to go after school once they got to middle school. Arsenal was added in the 2021-2022 school year after a request from the principal to partner in providing support to her Latino students. She knew they needed a safe space where they could celebrate their identities as Latinx students, while still growing and learning. All three schools are ESL centers, and students come from communities where Latino families reside.

SOY Pittsburgh's final goal, family engagement, help us drive the planning of our programs. Families whose children are enrolled in the program attend SOY Pittsburgh meetings - starting with a meeting on the first day of school - to help gather their input for the program, and to learn about what they would like to see. We collect surveys, as well, and make changes to program delivery as needed. This combines with the information gathered from our student surveys and Student Advisory Councils, to help drive how we structure SOY.

Youth and Parent Experience (10 points)

4. Why do you think youth will want to participate in your OST Programming? Provide specific methods you will use to ensure that they remain engaged and interested in your Programming.

The SOY Pittsburgh program is youth-centered, ensuring their needs are met and that they are invested in the program. SOY Elementary programs do student surveys to help choose activities and field trips, and to gauge success of partnerships. SOY Middle School utilizes Student Advisory Councils that help guide decision-making and planning. Additionally, SOY staff are consistent and focus on building positive relationships with the youth that attend. The majority of our SOY students attended daily online throughout the pandemic just to spend time with SOY staff. The community created at SOY is welcoming and safe, and our students look forward to being there every day.

5. Describe your approach to communicating with parents/caregivers. Provide specific methods you will use to ensure that parents/caregivers feel comfortable with your OST Programming and confident that their child is safe and well cared for.

Family engagement is one of the four goals of the SOY Pittsburgh program. This refers to two components: 1. Families must engage with SOY Pittsburgh by attending at least 3 meetings per

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year (SOY parent meetings and LCC Community Meetings are options) and 2. The SOY staff act as a bridge to help facilitate the families' engagement in school. First, as students are in the process of enrolling in SOY, the staff speaks with the parents on the phone to ensure they are familiar with the program and to learn more about the family. On the first day of SOY each fall, there is a mandatory parent meeting where the staff goes over the SOY Pittsburgh Handbook. This includes the SOY policies and procedures, the schedule, what to expect, communication, and more. Families are each provided with a Handbook in their preferred language to go over and keep at home, and they must sign an acknowledgement form. The first page of the Handbook includes contact information for all of the SOY staff, including the Coordinator, Assistants, and the Director of Education. Moving forward, the SOY Pittsburgh Coordinator communicates regularly with families via text and phone. In the case of an emergency or urgent contact, the SOY Coordinator texts all families, and activates the SOY family phone tree. SOY also holds parent meetings throughout the year to update families on important information, such as summer program enrollment, or in the form of family workshops on topics of interest, such as online safety.

Additionally, it is critical that families be engaged in their children's education, despite the language barrier that makes this a challenge in Pittsburgh. The SOY team collaborates with both school staff and families to make sure that parents understand school communication, and are well-informed about school happenings. They also support parents at conferences, translate notes and phone calls, and work closely with ESL teachers, counselors, and nurses to help parents navigate education and make sure SOY students are fully supported.

Operations (20 points)

6. Describe how you will market your Programming and open referral pathways. Provide a description of how you will build and sustain relationships with schools.

SOY Pittsburgh is largely marketed through word-of-mouth in the Latinx community. We also collaborate with schools to market SOY, and we work with teachers, social workers, school counselors, and principals to identify potential students and reach out to families. We use social media and send flyers to families who might be interested, as well. Building relationships with schools is a strength of the LCC. School-community partnerships are critical, so we take time to get to know school staff. SOY staff talks with the teachers and school personnel, and we meet with principals and guidance counselors before the school year starts. We are in constant contact with the schools, allowing both parties to support students and families at a higher level. The LCC's Education Department receives calls and referrals from many area schools, and we make sure we provide the highest level of support we possibly can.

7. Describe how you will staff your Programming and the strategies you will use to recruit, hire and retain racially diverse staff, staff with relevant lived experience and staff that reflect the population served.

When we post for a position, we recruit from within our community in multiple sites and avenues our community is accustomed to, in addition to general outlets like indeed. Part of our hiring process includes being interviewed by members of our community. We aim to have members who will receive the service/support the individual is applying for. We believe it is critical to have the green light from our community to hire someone, as trust is the number one factor that will make or break a program. We also require applicants to speak fluent Spanish,

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therefore before even making it into an interview, they must go through a phone interview where we test their Spanish fluency skills.

8. Provide the hours and days you expect your OST program to operate during the school year and summer.

SOY Pittsburgh operates Monday - Friday after school until 6:00 or 6:15 PM, depending upon each school's schedule. Ideally our program is 3 hours per day, but with some of the school schedule changes we have had to shorten some of our programs to 2 hours. It is our hope that we can go back to the 3 hour model in the 2022-2023 school year. During the summer, SOY Pittsburgh operates in partnership with Sarah Heinz House. SOY students enroll in Sarah Heinz House day camp for 8 weeks, and SOY staff comes on site to offer targeted, small group academic enrichment. Students are pulled throughout the day in small, grade-level groups that meet for an hour to work on targeted activities meant to prevent "summer slide." Students attend summer camp from 9:00-4:00 daily for 8 weeks, mid-June through early August.

9. Describe your plan for storing and providing healthy snacks and meals during the school year and summer.

The LCC's SOY Pittsburgh program is a part of the Child and Adult Care Food Program, which provides a healthy snack and dinner for our students daily. We will continue with this moving forward, and we will locate appropriate partners to facilitate the CACFP. In the past we have worked with DHS, the Greater Pittsburgh Community Food Bank, and we are currently working with Pittsburgh Public Schools. We own refrigerators and cabinets for storage as needed. In the summer, we partner with Sarah Heinz House and they provide a snack and a meal - also through the CACFP.

Implementation Challenges (20 points possible)

10. If your Program experiences low attendance, how will you engage more youth?

We have not faced this issue, it has been quite the opposite. We have held a waiting list every year since we started the program. However, if this were to happen, we would first connect with our community to understand what the barriers are in youth attending the program. Once we receive insights from our community, we would make the necessary changes to adapt the program so it addresses these barriers and is more in line to what our youth want.

11. If a youth in your Program experiences behavioral or mental health issues, what will you do?

If a student in our program experiences a behavioral issue, we have a series of steps we undergo. First, a staff member sits down with the student one-on-one while at SOY to discuss what's going on. We prioritize positive relationships between staff and students in our program, so this is critical. Next, if needed we may implement a related consequence. If the behavior continues and things must be elevated, we will talk with the student's teacher and parents to come up with a solution, and to find out if this behavior is occurring elsewhere. We work together as a team to implement the solution, and revisit. In terms of mental health issues, we have our family services department to provide wraparound support when needed. Still, we follow similar steps - our first step is to talk with the student, and then to talk with the school counselor (we form strong partnerships with counselors and social workers). We then talk with the parent to determine next

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steps, and when appropriate we connect the family with our bilingual therapist. All of our OST staff are required to take the Youth Mental Health First Aid training to ensure they are informed about what to do in the case of an emergency, and to ensure they have a stronger understanding of youth mental health.

12. If the results of the bi-annual parent survey indicate that parents are not satisfied with the experience of their children in your Program, what will you do?

Parent input is critical to all of our programming at LCC. In fact, SOY Pittsburgh began as a result of parent requests. This is why, at SOY Pittsburgh, we meet at least quarterly with our parents. We do gather survey feedback, but we also like to have conversations with them about the program. We take any suggestions to heart (from parents and children!) and discuss them in our SOY team meetings to figure out how we might implement them. If parents are not satisfied, we discuss what we can do better, and we make the necessary adjustments. Further, any time a major decision must be made about SOY - for example, when we had to move to virtual for 2 weeks in January due to staffing issues from Covid - we first meet with the parents to find out how the decision will impact them, and what their thoughts are on the decision, prior to moving forward with any changes.

13. If a parent of a child in your Program expresses a transportation issue, what will you do?

As with any concern, we will sit down with the family to brainstorm ideas and options. We try our best to address transportation logistics at the start of the year. If we are not able to find a solution, the Education Team work with the family to find an alternative OST program in walking distance to the student and family, and/or one that can accommodate the transportation piece.

Financial Management and Budget (20 points)

14. See attachment for Budget

15. In the space below, provide a budget narrative that clearly explains and justifies all line items in your proposed line-item budget.

Our budget shows 3 different tabs for the 3 different sites. The Beechwood site includes 2 FT and 2 PT staff serving 40 students. The Arsenal and South Hills sites include 1 FT each and 1 PT each serving 30 students each. The entire budget is therefore to serve 100 students. We have line items for program supplies and program contractors. The program contractors are for our partners at Pittsburgh Center for Arts & Media, STEM Coding Lab, Citizen Science Lab, Los Sabrosos Dance, Co., Venture Outdoors, and Sarah Heinz House. The indirect costs are for the infrastructure in the back end needed to operate these sites (accounting, support staff, etc). Please note that the budgets total \$611,490, however we feel confident that we can raise the funds for the program supplies and contractors, therefore our request is less.

16. Describe the funding model of your proposed OST Program (i.e., do you have a mixed model of private pay, subsidy and free spots, only free spots?).

The LCC has a mixed model for funding our OST programs. What we aim to do is stabilize the staffing/personnel funding and indirect/overhead via major contracts like this one, and ask corporations and individual donors to fund the program supplies, contractor funding, field trip support, and other items that help the team provide a high quality program. We do not charge families for the program.

Please populate only the green cells. If you are proposing to have locations at multiple sites, please complete a tab for each site. If you are proposing to provide over 3 sites, please copy and paste onto new tabs.

	total # of children requesting funding for**	rate	days	total
Afterschool	40	\$27	175	\$189,000.00
Summer	40	\$40	39	\$62,400.00
				\$251,400.00

**DHS funding if for free programming, so children funded through private pay and subsidy should not be included in this request
 **Funding can be requested for a subset of total number of children served

Afterschool	Expense
Personnel	\$148,345
Salaries & Wages	\$127,797
Payroll Taxes	\$11,502
Benefits	\$9,047
Operations (supplies, rent)	\$9,959
Rent	\$2,466
Facility Maintenance	\$493
Program Supplies	\$1,000
Program contractors	\$2,000
Other program expenses	\$4,000
Indirects	\$28,695.33
*Total	\$189,000.00

Total funding request based on seats \$189,000.00
 *Total should total funding request based on seats

Summer	Expense
Personnel	\$33,060
Salaries & Wages	\$28,480
Payroll Taxes	\$2,563
Benefits	\$2,016
Operations (supplies, rent)	\$22,770
Rent	\$550
Facility Maintenance	\$110
Program Supplies	\$3,000
Program contractors	\$10,570
Other program expenses	\$8,540
Indirects	\$6,571
*Total	\$62,400.00

Total funding request based on seats \$62,400.00
 *Total should total funding request based on seats

Please populate only the green cells. If you are proposing to have locations at multiple sites, please complete a tab for each site. If you are proposing to provide over 3 sites, please copy and paste onto new tabs.

	total # of children requesting funding for**	rate	days	total
Afterschool	30	\$27	175	\$141,750.00
Summer	30	\$40	39	\$46,800.00
				\$188,550.00

**DHS funding if for free programming, so children funded through private pay and subsidy should not be included in this request
 **Funding can be requested for a subset of total number of children served

Afterschool	Expense
Personnel	\$82,787
Salaries & Wages	\$66,106
Payroll Taxes	\$5,950
Benefits	\$10,731
Operations (supplies, rent)	\$20,199
Rent	\$2,044
Facility Maintenance	\$255
Program Supplies	\$900
Program contractors	\$5,000
Other program expenses	\$12,000
Other	0
Indirects	\$38,764.08
*Total	\$141,750.00

Total funding request based on seats \$141,750.00
 *Total should total funding request based on seats

Summer	Expense
Personnel	\$18,449.64
Salaries & Wages	\$14,732
Payroll Taxes	\$1,326
Benefits	\$2,391
Operations (supplies, rent)	\$15,713
Rent	\$456
Facility Maintenance	\$57
Program Supplies	\$200
Program contractors	\$10,000
Other program expenses	\$5,000
Other	0
Indirects	\$12,637.42
*Total	\$46,800.00

Total funding request based on seats \$46,800.00
 *Total should total funding request based on seats

Please populate only the green cells. If you are proposing to have locations at multiple sites, please complete a tab for each site. If you are proposing to provide over 3 sites, please copy and paste onto new tabs.

	total # of children requesting funding for**	rate	days	total
Afterschool	30	\$27	154	\$124,740.00
Summer	30	\$40	39	\$46,800.00
				\$171,540.00

**DHS funding if for free programming, so children funded through private pay and subsidy should not be included in this request
 ***Funding can be requested for a subset of total number of children served

Afterschool	Expense
Personnel	\$82,787
Salaries & Wages	\$66,106
Payroll Taxes	\$5,950
Benefits	\$10,731
Operations (supplies, rent)	\$20,199
Rent	\$2,044
Facility Maintenance	\$255
Program Supplies	\$900
Program contractors	\$5,000
Other program expenses	\$12,000
Other	0
Indirects	\$21,754.08
*Total	\$124,740.00

Total funding request based on seats \$124,740.00
 *Total should total funding request based on seats

Summer	Expense
Personnel	\$18,450
Salaries & Wages	\$14,732
Payroll Taxes	\$1,326
Benefits	\$2,391
Operations (supplies, rent)	\$15,713
Rent	\$456
Facility Maintenance	\$57
Program Supplies	\$200
Program contractors	\$10,000
Other program expenses	\$5,000
Other	0
Indirects	\$12,637.42
*Total	\$46,800.00

Total funding request based on seats \$46,800.00
 *Total should total funding request based on seats

To Whom It May Concern,

Los Sabrosos Dance Company teaches dance, movement, and fitness classes all over the country, with our headquarters based in Pittsburgh, PA. Our programs are designed by seasoned educators and dancers that have years of experience teaching children and adults of all levels. Our classes offer a mix of cultural and physical movement lessons that help children and adults best connect with their bodies. Our classes focus on helping individuals find freedom, self-expression, and self-confidence through dance & fitness.

Los Sabrosos Dance Company has worked with SOY Pittsburgh to lead dance and fitness classes for their students at several of their school programs. This has included running Yoga and Zumba classes via Zoom during the pandemic when schools were closed, to teaching in-person Latin dance classes at an elementary school and a middle school.

The programs that SOY Pittsburgh offers to its students clearly demonstrates a strong ethos in supporting Latino children in many developmental facets of their lives, from scholarly education to education in the arts, culture, and physical movement.

Los Sabrosos Dance Co. greatly values working with SOY Pittsburgh and would be delighted in helping them expand their programming to other schools and community centers.

Please do not hesitate to contact us if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nicolette Pawlowski', written in a cursive style.

Nicolette Pawlowski, PhD

President

Los Sabrosos Dance & Fitness Co.

Helping individuals find freedom, passion, self-expression, and self-confidence through dancing.

(412) 465-0290

4909 Penn Ave, Pittsburgh, PA 15224

www.LSpgh.com



1047 Shady Avenue,
Pittsburgh, PA 15232
412-361-0455

February 23, 2022

To Whom It May Concern:

I am pleased and honored to write a letter in support of the Latino Community Center's Supporting Our Youth Pittsburgh (SOY Pgh) Elementary and Middle School programs. *Artists in Schools & Communities* at Pittsburgh Center for Arts and Media is currently in our fifth year of partnership with the LCC/SOY Pgh afterschool program at both the elementary and middle school levels.

Through our partnership with the Pennsylvania Council on the Arts (PCA), PCA&M offers Artist Residency Projects and other vital arts programming to schools, community organizations, and nonprofit service agencies working with both children and adults in Allegheny, Beaver, Greene, and Washington counties.

This year, with additional support from the PCA, we are implementing a 60-day Long Term Residency (LTR) Project with SOY Pgh Elementary at Pittsburgh Beechwood. Through this LTR we are seeking to a) reinforce pride in Latino heritage through the exploration of art practices from the various Latin American countries that make up the student population of the SOY afterschool program, b) to weave the culture and identity of the student population into the existing Pittsburgh community through arts programming and art installations, c) to create opportunities for students to celebrate their contributions to the community of Pittsburgh through engaged art programming and installations, and d) to develop ongoing programming and hands-on engagements for SOY students with Latino citizen artists living, working, and successfully contributing to the culture of Pittsburgh

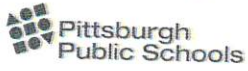
We truly value partnering with and learning from the Latino Community Center/SOY Pgh and look forward to future opportunities!

Please feel free to contact me if additional information is needed.

Sincerely,

Mary Brenholts
Director, Artists in Schools & Communities

mbrenholts@fpca.org



February 25, 2022

To Whom It May Concern:

I am pleased to write a letter of support for the Latino Community Center's SOY (Supporting Our Youth) Pittsburgh program. Arsenal has been a partner site for SOY Pittsburgh since October 2021, and we look forward to continuing the partnership in the 2022-2023 school year.

The SOY Pittsburgh program is important for our Latinx students, as it provides a safe space where they are able to communicate in their native language and to develop pride in their identities as bilingual, bicultural youth. Further, the Latino Community Center's SOY staff works closely with our school staff and other community partners in the school to make sure students are supported, engaged, and cared for.

Throughout the 2021-2022 school year, SOY Pittsburgh has supported 20 students in the sixth through eighth grades at Arsenal Middle School. Student feedback was taken into account to provide bilingual activities of interest in collaboration with other partners, such as coding and robotics with STEM Coding Lab and Sarah Heinz House, Latin dance with Los Sabrosos Dance, Co, soccer with Open Field, and an Explorer Series with Venture Outdoors. These opportunities provide a rich range of experiences for the students in the language of their choosing, which allows them to celebrate and enjoy being bilingual.

Students who are involved with SOY Pittsburgh at Arsenal receive other benefits, as well. In December of 2021, the SOY Pittsburgh families were recipients of the Best of the Batch, a partner of the Latino Community Center. SOY students have the option to attend summer camp at Sarah Heinz House and online Homework Hours, and to have a Virtual Tutors or a Latinx mentor. LCC staff is also available to provide help to any of the Arsenal families who need support.

I value the work that the Latino Community Center is doing with SOY (Supporting Our Youth) Pittsburgh, and I look forward to continuing and growing SOY's partnership with Arsenal Middle School in the future. Please contact me with any questions.

Sincerely,

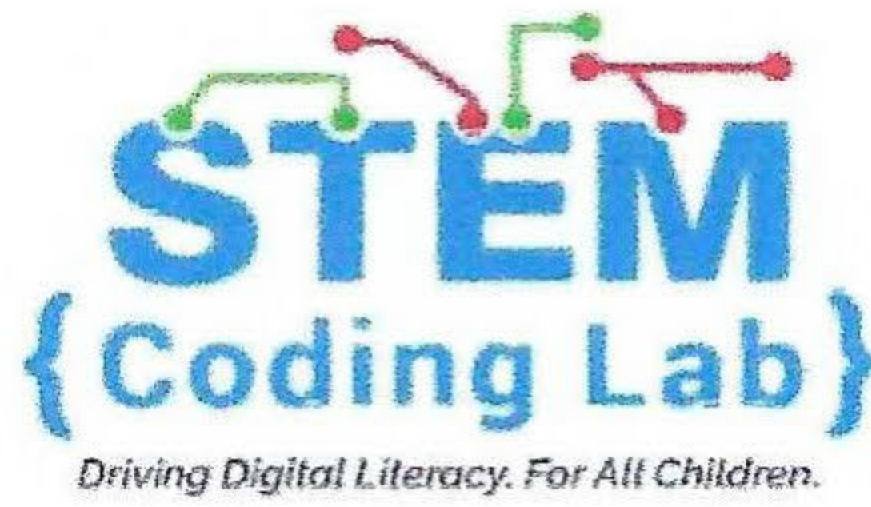
Patti Camper
Principal

Pittsburgh
Arsenal 6-8

Patti Camper, Principal
220-40th Street
Pittsburgh, PA 15201

Phone: 412-529-5740

Parent Hotline:
412-529-HELP (4357)



February 26, 2022

To whom it may concern,

On behalf of STEM Coding Lab, I am writing to express my sincere appreciation for the work of the Latino Community Center (LCC) and their Supporting Our Youth (SOY) program. For the past two years, STEM Coding Lab has been proud to partner with LCC by offering elementary and middle school students enrolled in their SOY program with computer science (CS) education courses, designed to pique youth interest in the topic.

At every stage of our partnership, the LCC has been an engaged, caring, and effective partner. The relationships STEM Coding Lab has been able to establish and sustain with students at Beachwood Elementary School and Arsenal Middle School (Pittsburgh Arsenal 6-8) are entirely thanks to the work of the LCC and the community they have galvanized through their efforts.

In Pennsylvania today, there are more than 16,000 open computer science jobs, and yet, less than half of our commonwealth's K-8 schools offer a foundational computer science course. At STEM Coding Lab, our job is to fill those vacancies to ensure that all children gain the long-term benefit of CS learning. Our partnership with the LCC has allowed us to do just that.

I am of the sentiment that "we all do better when we all do better," and few groups represent that ideology better than the LCC. These past few months and years have been challenging for all of us, but they have been made infinitely less challenging because of the LCC's commitment to under-resourced kids and families throughout Pittsburgh.

STEM Coding Lab is honored to call the LCC a partner, and we are wholly committed to doing all that is necessary in order for our collaboration to grow in the coming years.

Sincerely,

A handwritten signature in black ink, appearing to read "Casey Mindlin".

Casey Mindlin
Executive Director
STEM Coding Lab
800 Vinial St., Suite A200
Pittsburgh, PA 15212
casey@stemcodinglab.org



February 24, 2022

To Whom It May Concern:

SOY (Supporting Our Youth) Pittsburgh Elementary launched at Beechwood Elementary in January of 2018, after the Latino Community Center came to us with a plan to support our Latino students through their after school program. SOY Pittsburgh has been thriving in Beechwood, and I write this letter of support for our continued partnership in hosting SOY at Beechwood.

The SOY Pittsburgh program is an important support for our Latino students and families. SOY provides the students with a safe place to go during the after school hours, allowing their parents to work without worry for the safety of their children. SOY focuses on academic advancement, cultural empowerment, and social emotional development. The students who attend SOY Pittsburgh receive needed help with their homework and they participate in a variety of activities with other community partners. They learn coding with STEM Coding Lab, art from their countries of origin through an artist residency, and outdoor exploration with Venture Outdoors, for example.

Along with these great opportunities for our Latinx students, the SOY staff work closely with Beechwood staff to make sure families are supported. Our school counselor and nurse communicate regularly with SOY staff about attendance, dental and medical needs, and other family concerns - not just for SOY students, but for any Latino family at Beechwood. This partnership has proved to be invaluable in making sure Latino students' and families' needs are met.

We look forward to continuing to host SOY Pittsburgh at Beechwood, and to grow our partnership with the staff. Please contact me with any questions.

Respectfully,

Lisa Gallagher
Principal

Pittsburgh
Beechwood preK-5

Lisa Gallagher, Principal
810 Rockland Ave
Pittsburgh, PA 15216

Phone: 412-529-7390

Parent Hotline:
412-529-HELP (4357)