

RFP for a New Continuum of Care (CoC)
Program for Individuals and Families
Experiencing Homelessness: Permanent
Supportive Housing (PSH), Rapid Re-Housing
(RRH) and Joint Transitional Housing/Rapid
Re-Housing (TH/RRH)



Information Session
Wednesday, April 24, 2024
Allegheny County Department of Human Services

Agenda

Welcome

Jaron Paul - *Procurement, Office of Administration (OA), DHS*

New Continuum of Care (CoC) Program for Individuals and Families Experiencing Homelessness: Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH) and Joint Transitional Housing/Rapid Re-Housing (TH/RRH)

Hilary Scherer – *Planning Analyst, Office of Analytics, Technology and Planning (ATP), DHS*

Rob Eamigh – *Fiscal Administrator of Housing/Homeless Services, Office of Community Service (OCS), DHS*

RFP Process, Evaluation and Timeline

Questions

HUD CoC Program

- The U.S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) Program is the County's largest single source of funding for homeless services.
- Allegheny County CoC is the CoC representing Allegheny County, Pittsburgh, McKeesport and Penn Hills. DHS is the Lead Agency.
- CoC's must apply for HUD CoC Program funding annually, including a list of specific projects to receive funds. HUD sets the total amount of funding we can apply for each year.
 - **This RFP is to identify if there are housing projects that do not currently receive HUD CoC Program funding to include in our annual application to HUD**
 - As such, housing projects that currently receive HUD CoC Program funding should not respond to this RFP

HUD CoC Housing Project Types

- **Permanent Supportive Housing (PSH):** provide housing assistance (e.g., long-term leasing or rental assistance) and support services to assist households, with at least one member (adult or child) with a disability, in achieving housing stability.
- **Rapid Rehousing (RRH):** provide short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.
- **Joint Transitional and Rapid Rehousing (TH/RRH):** combines both RRH and Transitional Housing components into a single program (up to 24 months of assistance).
 - Transitional Housing (TH): provides temporary housing with supportive services to individuals and families experiencing homelessness with the goal of interim stability and support to successfully move to and maintain permanent housing.

Program Component Requirements

- All participants will be referred through the CoC's Coordinated Entry System (Allegheny Link)
- All programs must enter data into the CoC's Homeless Management Information System (HMIS)
- Programs must provide housing that meets standards and requirements
 - PSH: facility-based and/or scattered site housing units
 - RRH: tenant-based, scattered site housing units
 - TH/RRH: TH component can be facility-based and/or scattered site housing units
- Programs must provide supportive services

What's important to us

- Employ a deep understanding of homelessness
- Eliminate barriers to housing
- Create rapid and streamlined entry into permanent housing.
- Effectively implement a service delivery model that incorporates few programmatic prerequisites, utilizes proactive outreach and engagement efforts, implements low barrier admission policies, offers voluntary and engaging supportive services, and focuses on housing stability.
- Offer trauma-informed, culturally responsive services.
- Tailor services based on each household's strengths, needs and milestones.
- Successfully implement strategies that support Participants' graduation from the Program while maintaining their long-term housing stability

Housing Resource Leveraging

- Utilizes housing subsidies or subsidized housing units not funded through HUD's CoC or ESG programs for 25 percent of the Program's Participants
 - I.e., something other than HUD CoC or ESG Program funding is paying for the housing cost of 25% of the units/program participants' housing costs
- Potential housing resources for leveraging:
 - Private organizations;
 - State or local government, including through the use of HOME funding provided through the American Rescue Plan;
 - Public Housing Agencies, including through the use of a general or limited preference;
 - Faith-based organizations; or
 - Federal programs other than the CoC or ESG programs.

Healthcare Resource Leveraging

- Utilization of healthcare resources to help individuals and/or families experiencing homelessness.
 - in the case of a substance use disorder treatment or recovery provider, will provide access to treatment or recovery services for all program participants who qualify and choose those services OR
 - the value of assistance being provided is at least an amount that is equivalent to 25 percent of the funding being requested for the project, which will be covered by the healthcare organization.
- Healthcare resources:
 - Direct contributions from a public or private health insurance provider to the project (e.g., Medicaid)
 - Provision of health care services by a private or public organization tailored to the program participants of the project.

RFP Process, Evaluation and Timeline

Responding to a Request for Proposals (RFP)



Read the RFP carefully, noting due dates

1. The RFP and all corresponding documents can be found on our [Active Solicitations Webpage](#) and on our [DHS Bonfire Portal](#).



Complete the Response Form, stay within page limits



Prepare the required documents listed in the RFP:

1. Form for Allegheny County's Minority, Women or Disadvantaged Business Enterprise (or MWDBE) program
2. Forms for Allegheny County's Veteran-Owned Small Business (or VOSB) program
3. W-9



Create a free account on the [DHS Bonfire Portal](#)

Select **Login/Register** and then **New Vendor Registration**



Submit your response

1. Under **Submissions**, select **Create Submission**
2. Upload and submit your completed response form and other required materials by the due date

Helpful Tips for Responding to an RFP

Check our Active Solicitations Webpage often or create an account on our [DHS Bonfire Portal](#).

All information for this RFP will be communicated through [Bonfire](#) as soon as it's available for the public.

Updates are made on the [Active Solicitations Webpage](#) every Thursday

A diverse Evaluation Committee will review proposals

Be very detailed and take advantage of page counts

Follow instructions and answer every part of a question

Ask questions!

Reach out through Bonfire's Vendor Discussion feature

You can also email DHSProposals@AlleghenyCounty.US

Contracting with the Successful Proposer(s)

Successful Proposers will receive a Notice of Intent to Award

Any award is contingent on successful negotiation of the budget, final contract terms and the completion of the County's internal Executive Action and MWDBE and VOSB approval processes.

If you are a New Provider, you must complete a New Provider Application

This includes, but is not limited to:

**Board Member Contact Information, if applicable*

**2 years of audited financial statements or other financial documentation*

**3 letters of support*

Contract document collection and negotiation begin

Contracts and Fiscal will reach out to collect required documentation such as certificates of insurances.

Program leads will reach out to begin discussing project specifics and negotiation the final budget and contract terms

RFP Timeline

Event	Date
Info session & slides posted to website	Thursday, May 2 at 6 p.m. Eastern
Questions deadline	Friday, May 10 at 3 p.m.
Last website and Q&A update	Thursday, May 16 at 6 p.m.
Submission deadline	Thursday, May 23 at 3 p.m.
Estimate award decision/notification	July 2024

Q&A

Thank you for attending our RFP information session!

You may type your questions in the chat or unmute yourself to ask your question orally

All answers given orally are preliminary

Final answers will be posted in writing on our website