

# **County of Allegheny Department of Public Works**

## **APPLICATION FOR AN OVERLOAD / OVERSIZE PERMIT**

Permit Applications May Be Found at: <http://www.alleghenycounty.us/public-works/permits.aspx>

Permit Applications Should Be Submitted to: Fax No. 412-350-2523

PERMIT NO. - \_\_\_\_\_

### **APPLICANT INFORMATION:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

### **VEHICLE INFORMATION:**

Make & Model: \_\_\_\_\_

License Numbers: Tractor: \_\_\_\_\_ State: \_\_\_\_\_

Trailer: \_\_\_\_\_ State: \_\_\_\_\_

Load Description: \_\_\_\_\_

Truck Weight (Unloaded): \_\_\_\_\_ (lbs.) Load Weight: \_\_\_\_\_ (lbs.) GVW: \_\_\_\_\_ (lbs.)

Truck & Load Dimensions: Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

AXLE	DISTANCE FROM PREVIOUS AXLE	AXLE WEIGHTS UNLOADED (lbs)	AXLE WEIGHTS LOADED (lbs)	# OF WHEELS PER AXLE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
<b>TOTALS</b>		lbs	lbs	

List Entire Route (including starting and ending addresses): \_\_\_\_\_

**\*\*\* INCLUDE A CLEAR, COMPLETE ROUTE MAP \*\*\***  
**(EXCLUDING A ROUTE MAP MAY CAUSE PERMIT REVIEW TO BE DELAYED)**

PennDOT Permit No.: \_\_\_\_\_ Date/Time of Move: \_\_\_\_\_

Company Remarks: \_\_\_\_\_

County Remarks: \_\_\_\_\_

**\*\*\* INCLUDE A LEGIBLE COPY OF CURRENT INSURANCE \*\*\***  
**\*\*\* CERTIFICATES FOR BOTH TRUCK AND TRAILER \*\*\***  
**(PERMIT WILL NOT BE REVIEWED WITHOUT CURRENT INSURANCE CERTIFICATE)**

Insurance Co. Name: \_\_\_\_\_ Policy No(s): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Public Liability: \$ \_\_\_\_\_ / \$ \_\_\_\_\_ Property Damage: \$ \_\_\_\_\_ / \$ \_\_\_\_\_

**PERMIT TYPE**

SINGLE TRIP ☐

ANNUAL PERMIT ☐

\_\_\_\_\_  
Company Representative's Name (Print)

\_\_\_\_\_  
Company Representative's Signature      Date

**FOR DEPARTMENT USE ONLY**

**PERMIT TYPE**

BRIDGE(S) INVOLVED:      SINGLE TRIP (FEE \$350)      ANNUAL PERMIT (FEE \$700)

NO BRIDGES INVOLVED:      SINGLE TRIP (FEE \$100)      ANNUAL PERMIT (FEE \$200)

**RESTRICTIONS**

Escort:      Police Escort Required ☐      Other: \_\_\_\_\_      None

“Off PEAK” Move Hours (Peak – 6am to 9am & 3pm to 6pm):      Attachment Sheet for Restrictions:      Yes      No

\_\_\_\_\_  
Chief Bridge Engineer      Date

\_\_\_\_\_  
Chief Roads Engineer      Date

\_\_\_\_\_  
Deputy Director of Engineering      Date

- **APPLICATIONS MUST BE SUBMITTED A MINIMUM OF 3 FULL BUSINESS DAYS PRIOR TO MOVE (SUPERLOADS REQUIRE A MINIMUM OF 2 WEEKS)**
- **REVIEW ROUTE FOR LOAD SIZE PRIOR TO MOVE. PERMIT DOES NOT GUARANTEE THAT ROADWAY OR OVERHEAD UTILITY CLEARANCES WILL BE ADEQUATE FOR THE LOAD BEING MOVED**
- **PERMIT AND ALL ATTACHMENTS MUST BE WITH TRUCK DURING THE MOVING OPERATION**
- **INSURANCE CERTIFICATE REQUIREMENTS:**
  - **DURATION: INSURANCE IS IN EFFECT WHILE THE PERMIT IS VALID**
  - **AMOUNT: \$250,000.00 PER PERSON AND \$1,000,000.00 PER OCCURRENCE FOR BOTH PUBLIC LIABILITY AND PROPERTY DAMAGE**
  - **TYPE: OCCURRENCE-BASED INSURANCE (NOT CLAIMS BASED)**
  - **ADDITIONAL INSURED: THE COUNTY OF ALLEGHENY, ITS CHIEF EXECUTIVE, COUNCIL MEMEBERS, ELECTED OFFICIALS, OFFICERS, APPOINTEES, AGENTS, CONSULTANTS, SERVANTS, REPRESENTATIVES, AND EMPLOYEES MUST BE ADDED AS ADDITIONAL INSURED FOR BOTH AUTOMOBILE AND GENERAL LIABILITY**
- **EFFECTIVE JANUARY 1, 2014 THERE IS A PERMIT APPLICATION REVIEW FEE**
  - **ONCE THE PERMIT APPLICATION HAS BEEN RECEIVED BY THE COUNTY THE COMPANY REPRESENTATIVE WILL BE CONTACTED REGARDING PAYMENT**
  - **PERMIT WILL NOT BE ISSUED UNTIL PAYMENT IS RECEIVED**
  - **SINGLE TRIP APPLICATIONS WILL HAVE AN APPLICATION REVIEW FEE OF \$250.00 FOR PERMIT MOVES INVOLVING BRIDGES AND \$100.00 FOR PERMIT MOVES NOT INVOLVING BRIDGES FOR SINGLE TRIPS**
  - **ANNUAL PERMIT APPLICATIONS WILL HAVE AN APPLICATION REVIEW FEE OF \$500 FOR PERMIT MOVES INVOLVING BRIDGES AND \$200 FOR PERMIT MOVES NOT INVOLVING BRIDGES**
  - **ALL CHECKS OR MONEY ORDERS MUST BE MADE PAYABLE TO "THE COUNTY OF ALLEGHENY" AND INCLUDE THE PERMIT NUMBER**
  - **A SIGNED COPY OF THE CHECK MUST BE SUBMITTED VIA FAX ONCE THE COMPANY REPRESENTATIVE HAS BEEN CONTACTED BY THE COUNTY WITH THE SIGNED CHECK BEING MAILED TO ALLEGHENY COUNTY ONCE FAXED COPY HAS BEEN RECEIBED. THE CHECK SHOULD BE SENT TO:**

**Allegheny County Department of Public Works**  
**Attn: Kevin Lemon**  
**501 County Office Building**  
**542 Forbes Ave**  
**Pittsburgh, PA 15219**