

Department of Equity and Inclusion

VIRTUAL OPEN HOUSE

Thursday, September 29, 2022, 2:30-4:30 PM

The mission of the Department of Equity and Inclusion is to build the capacity of MWDBE certified businesses, monitor contracts to ensure compliance with Allegheny County goals, and provide outreach and technical assistance to the business community.

Questions may be added to the Q&A window throughout the session

Please keep microphones on mute, unless presenting, as a courtesy to all participants



DEI Staff Members

Damian Wiles – Deputy Director

Matthew Costello – Office Manager

Melodye Martin – Contract Compliance Specialist

Sheldon Reynolds – Certification Analyst

Kayla Dolby – Certification Analyst

Erin Johnson – Office Clerk

Toi White – Temporary Admin Assistant

Southwestern PA Commission

Steve Meredith

SPC's Economic Development Programs

Designed to help southwestern Pennsylvania's small businesses start, grow, and prosper



Partnership for Regional Economic Performance (PREP)

- Designed to encourage regional coordination in economic development efforts
- Regional EDOs use the funds to provide coordinated business development services.
- Services are designed to strengthen business' ability to compete in the global economy, and encourage business creation

Contact Information:

Jennifer Lasser

Director, Workforce & Economic Development

jlasser@spreregion.org

Commercial Lending Assistance

- Provides low interest loans for small for-profit businesses, or non-profits engaged in commercial enterprise
- Loan proceeds can be used to finance
 - Land/Building Purchases
 - Machinery or Equipment Purchases
 - Related working capital loans
- Interest rates are currently between 1% and 4% fixed
- Favorable terms
- No pre-payment penalty

Contact information:

Steve Meredith
Manager, Commercial Lending
smeredith@spcregion.org

Export Development Program

Has been a part of SPC's suite of economic development services for over 20 years

Services include:

- Export readiness assessments
- International Market research
- Market entry strategies
- Int'l agent/distributor searches
- Foreign company background checks
- International Trade Event Assistance
- Market access grant application assistance
- Export related technical assistance

Contact information:

Rena Liu-Belshe

Manager, Export and International Trade Assistance

renabelshe@spcregion.org

Jackie Pacheco

International Trade Specialist

jpacheco@spcregion.org

COVID-19 Adaptations

PTAC Program

Assists small businesses in pursuit of federal, state, and local government contracts

Services include:

- Registering your business as a government vendor
- Assistance with applying for socio-economic status as an 8(a), Woman-Owned, Veteran-Owned, or HUBZone Small Business
- Market Research
- Bid-Match services
- Solicitation Read-Thru
- Bid-Proofreading

Contact information:

Faith Collins

Manager, Government Contract Technical Assistance (PTAC)

fcollins@spcregion.org



The Water Resource Center

Mission: The Southwestern Pennsylvania Commission (SPC) Water Resource Center (WRC) will promote regional collaboration on water topics; be a leader in facilitating coordination and education; and provide technical assistance to its member governments.

The Water Resource Center has four mission aligned tasks to undertake for its regional members:

Provide technical assistance to member governments

Serve as a regional information clearinghouse

Facilitate coordination and education

Promote regional collaboration on water topics



Southwestern Pennsylvania Commission

Dan Alwine

Director, Strategic Initiatives and Policy
dalwine@spcregion.org

Questions?

For more information, please contact:

Steve Meredith – smeredith@spcregion.org



**PennDOT Mentor Protégé
Program (MPP)**
Holly Douglas



PENNDOT MENTOR PROTÉGÉ PROGRAM (MPP)

HOLLY DOUGLAS

COSMOS TECHNOLOGIES, PENNDOT MPP CONSULTANT

PURPOSE

- To promote diverse business inclusion in PennDOT projects by not only providing DBE access to training, networking and business development as well as providing opportunities for small and diverse businesses to gain project experience by partnering with Prime Consultants within the Commonwealth.



Overall. Figure 7-2 presents disparity indices for all relevant prime contracts and subcontracts that PennDOT awarded during the study period. The line down the center of the graph shows a disparity index level of 100, which indicates parity between participation and availability. Disparity indices of less than 100 indicate disparities between participation and availability (i.e., underutilization). For reference, a line is also drawn at a disparity index level of 80, because some courts use 80 as the threshold for what indicates a substantial disparity.

**Figure 7-2.
Disparity indices by group**

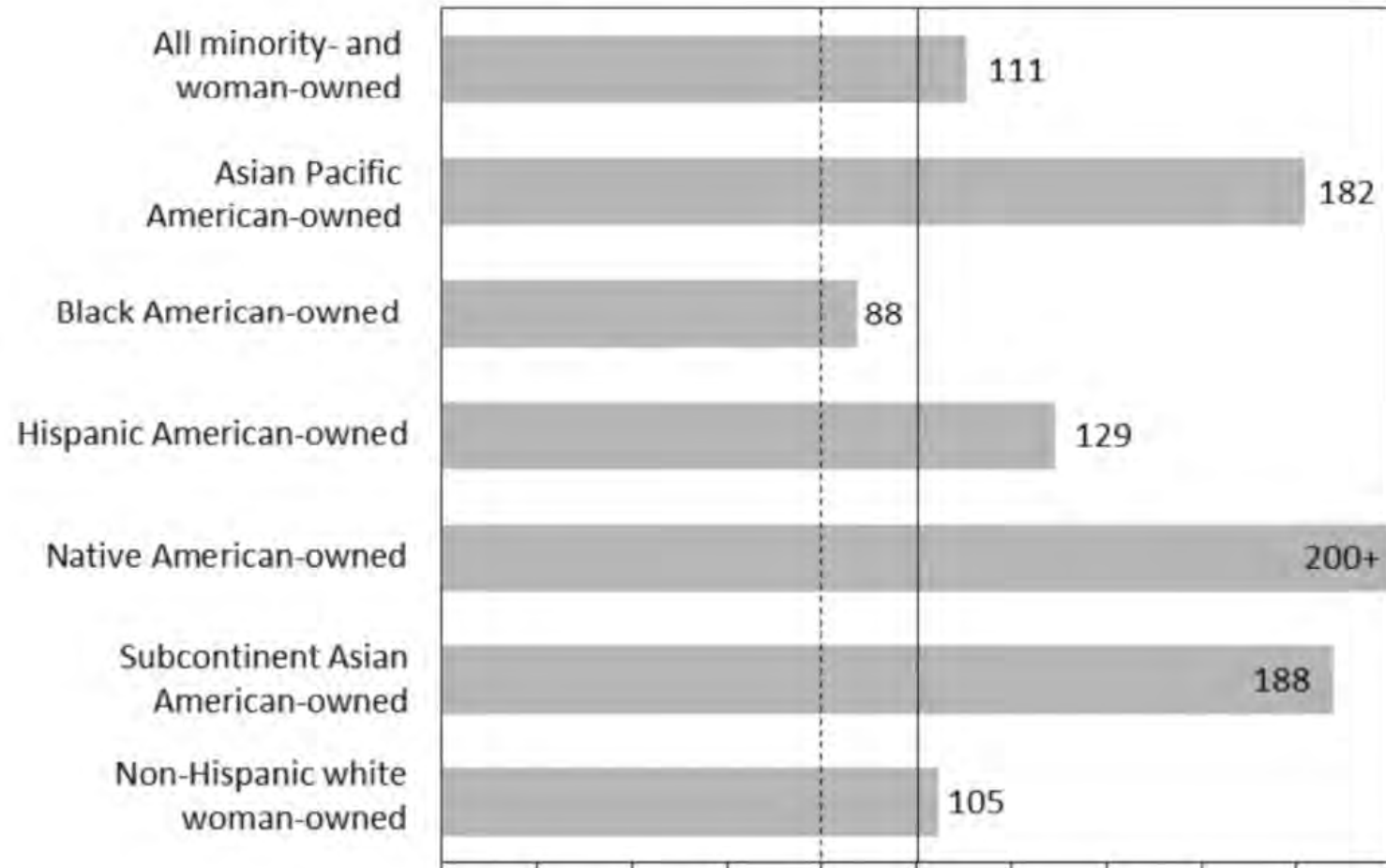
Note:
For more detail, see Figure F-2 in
Appendix F.

Source:
BBC Research & Consulting disparity
analysis.



2018 Disparity Study

Pennsylvania Department of
Transportation



PARTICIPATION



- Any Pennsylvania Unified Certification Program (PA UCP) certified Disadvantaged Business Enterprise (DBE) is eligible to participate in the Program as a Protégé. There are no limits regarding skill or prior experience.

PROGRAM STRUCTURE



Register



Assessment



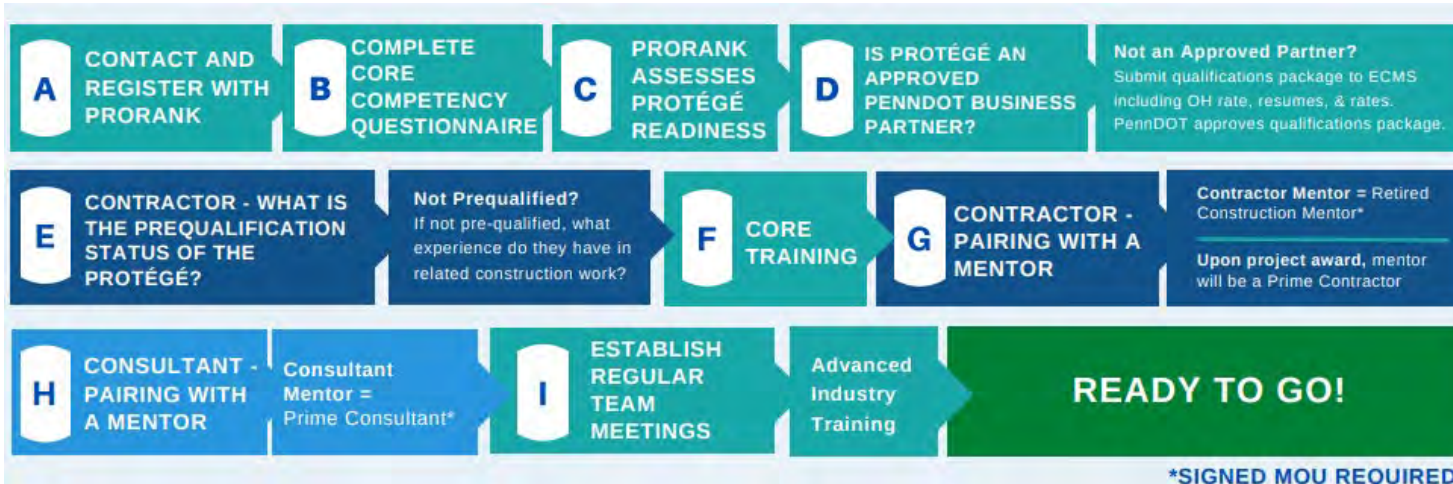
Firms Meet,
Prepare MOU and
Pursue Project



Project
Performance



CONTRACTOR TRACT



*SIGNED MOU REQUIRED

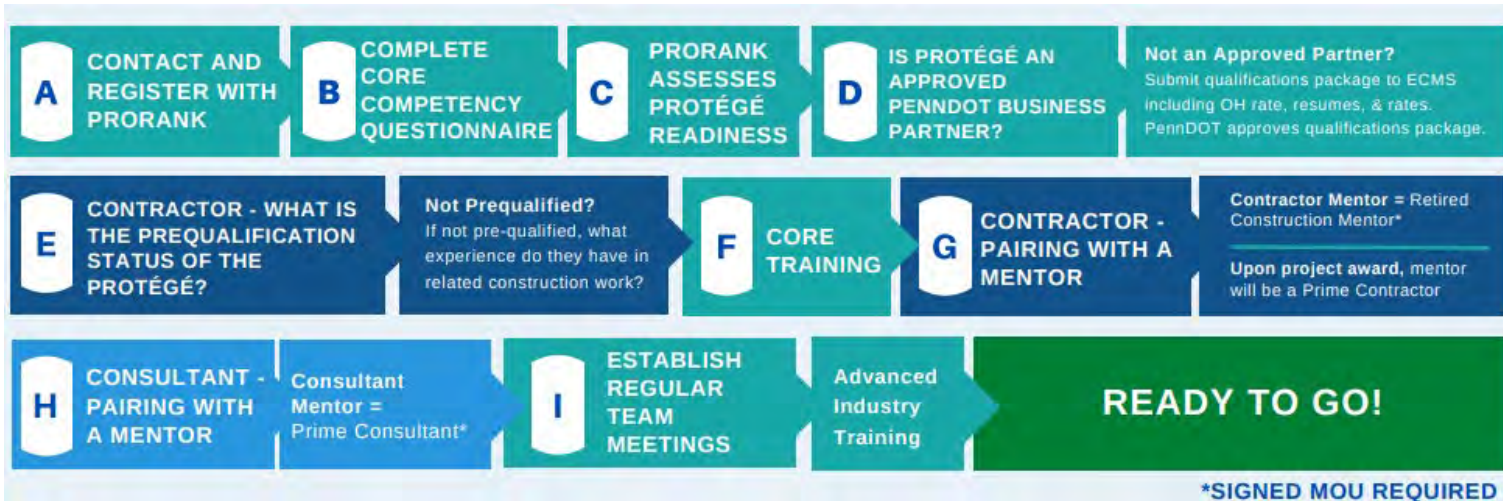
CONTRACTOR MENTOR/PROTÉGÉ

Agree on type of work being sought, geographic area, other factors	WORK AGREEMENT	01
Establish desired subcontract size and any resource limitations	SET YOUR LIMITATIONS	02
Review project advertisements for desired work	ADVERTISEMENT PERIOD (VARIES)	03
Identify potential prime contractors	CONTRACTOR IDENTIFICATION	04
Communicate protégé's capabilities to prime	CAPABILITIES	05
Further communication with potential prime contractors	COMMUNICATION	06
Prepare and Submit bid	PREPARE AND SUBMIT	07
	BID OPENING	08
Confirm that protégé is listed in low bid Prime's DBE package	PENNDOT AWARDS PROJECT	09
	PRE-CONSTRUCTION MEETINGS	10
	SCHEDULE AND PERFORM WORK	11
Protégé submits invoice to Prime through ECMS	INVOICE SUBMITTAL	12
Prime reviews invoice and pays protégé firm	INVOICE REVIEW	13
Post-completion meeting with Prime with performance evaluation	PERFORMANCE EVALUATION	14

WORKING WITH RETIRED CONSTRUCTION MENTOR

WORKING WITH PRIME CONTRACTOR FIRM

CONSULTANT TRACT



CONSULTANT MENTOR/PROTÉGÉ

01	PLANNED PROJECT*	Project Advertised for an M/P Team
02	PROJECT IS ADVERTISED	After 2 weeks, project is advertised
03	ADVERTISEMENT PERIOD (2 WEEKS)	Statement of Interest (Proposal)
04	SELECTION PROCESS	One Month or more to make selection
05	WIN?	Notification of Award
	LOSS?	<ul style="list-style-type: none"> Prime requests de-brief meeting with PennDOT to include protégé. Look for the next planned project
06	SUBMIT TECHNICAL AND PRICE PROPOSAL	
07	CONTRACT	Signed contract by both PennDOT and prime consultant
08	NOTICE TO PROCEED	Formal notice to begin work
09	KICKOFF MEETING	Includes PennDOT, Prime and subconsultants
10	WORK ORDERS	PennDOT issues work orders
11	M/P WORK AGREEMENT	Mentor/Protégé divide work based on agreed-upon qualifications/division of labor
12	PERFORM WORK	Protégé performs work and submits to prime for QA/QC
13	SUBMITTAL TO PENNDOT	Comments addressed and work is submitted to PennDOT.
14	REVIEW OF WORK	PennDOT reviews and accepts work or asks for revisions
15	INVOICE SUBMITTAL	Protégé submits invoice to Prime through ECMS.
16	INVOICE REVIEW	Prime reviews invoice and pays protégé firm
17	CONSULTANT EVALUATION	Formal consultant evaluation by PennDOT is at completion of work order
18	INCREASED QUALIFICATIONS	Protégé gains increased qualifications.

BENEFITS

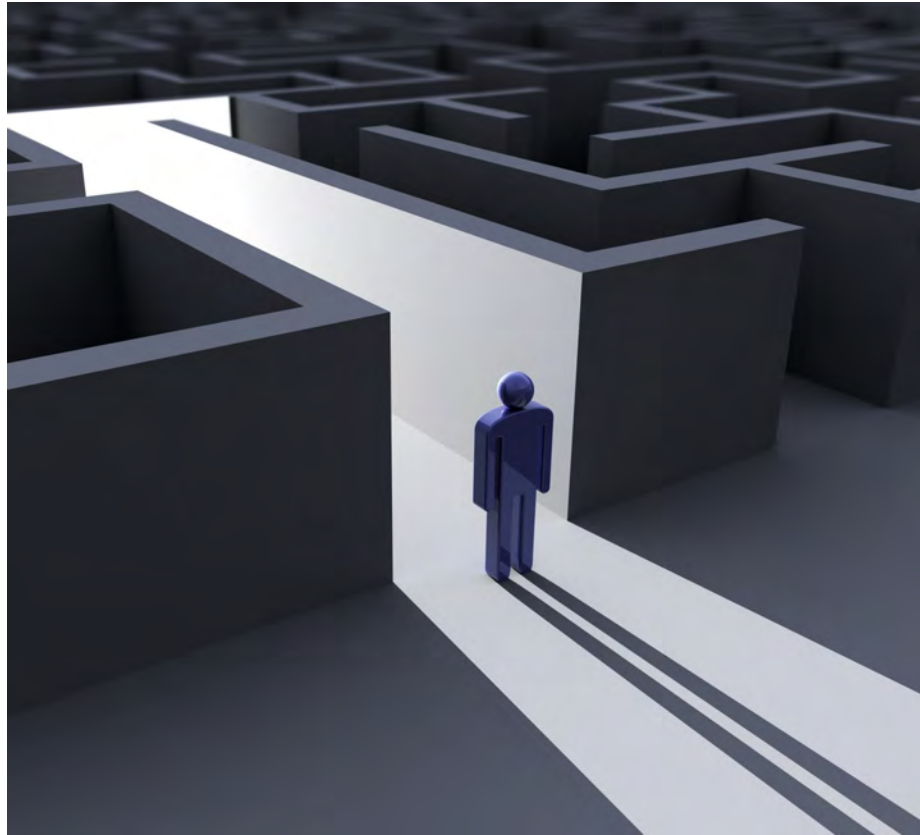
Protege

- Access to DBE Supportive Services
- Opportunities for business development
- Opportunities to build long-term and tested relationships with Prime Consultants
- Opportunities to work with and learn from experienced Commonwealth consultants
- Reimbursement of up to 40 hours of classroom training (not to exceed \$80/hour) plus allowable travel costs

Mentor

- Two percent line item on Project
- MPP work is eligible for the overall project DBE goal
- Opportunity to build relationships with DBE subcontractors

OPPORTUNITIES



PROGRAM IMPROVEMENTS



EVALUATING
CONSULTANT MENTORS



INCREASING POOL OF
MENTORS



QUESTIONS



**Axiom Advancement
Corporation**

Matthew Schmale

THE
AXIOM
ADVANCEMENT CORPORATION
Your Small Business Lending Solution



Our History

- Founded in 2016 by Michelle Chenn
- Axiom is an emerging CDFI intentionally focused on serving businesses in under resourced communities
- Launched small business grant program during the height of the Covid pandemic
 - Funded 59 businesses who were ineligible for other local and state covid relief programs

Our Mission

- Committed to serving minority, women-owned and disadvantaged businesses of Allegheny County
 - Axiom is founded and lead by a black woman
- Advancing economic development by providing minority and women entrepreneurs with access to capital
 - Small business loans to launch, grow and build sustainable businesses
- Business-specific financial literacy and training



Axiom Partnerships includes the following:



THE
AXIOM
ADVANCEMENT CORPORATION
Your Small Business Lending Solution

In Partnership with



➤ **Minority, Women, and Veteran Loan Program**

- **Short Term Lending-** Eligible borrowers can receive funding for public sector contract work being performed in Allegheny County.
 - Maximum Loan amount- \$100,000
 - Term- One year or length of contract
 - **Debt Refinancing-** Provides borrowers with high interest debt the opportunity to free business cash flow.
 - Maximum Loan amount- \$15,000
 - Term- Up to 5 years
 - **Term Loan-** Borrowers can receive funding to expand, purchase equipment, increase working capital.
 - Maximum Loan amount- \$50,000
 - Term- Up to 10 years
 - Borrower must commit to creating one new full-time position for every \$35,000 borrowed
- (All MWV loans are based on WSJ Prime Rate)**

THE
AXIOM
ADVANCEMENT CORPORATION
Your Small Business Lending Solution

Our Customers

We fund the following industries:

- Construction/Subcontractors
- Child Care/Learning Centers
- Real Estate/Affordable Housing Ventures
- Salon and Spa's
- Tax and Accounting
- Tech Industry
- Robotics
- Food Industry



**Prestige Professional
Cleaning**

Owner:
Angelica Grant

info@presprocleaners.com

412.712.2426



We look forward to expanding our work and improving Allegheny County's small business economy.

Thank You

Follow us on social media!



@AxiomPGH



@AxiomPGH

4165 Blair Street
PITTSBURGH, PA 15207
info@axiompgh.com
412-662-0660
www.axiompgh.com

ProRank Business Solutions

Kyron Robinson



<https://www.youtube.com/watch?v=CDOKarRVW8s>

Questions?

PennDOT Supportive Services
ProRank Business Solutions

B2G Now
Sharon Carter

B2GNOW

DEI Virtual Open House

September 29, 2022





ALLEGHENY COUNTY
ALWAYS INSPIRING

Allegheny County Compliance and Certification Reporting System

Overview

The Allegheny County Compliance and Certification Reporting System is a web-based tool that provides:

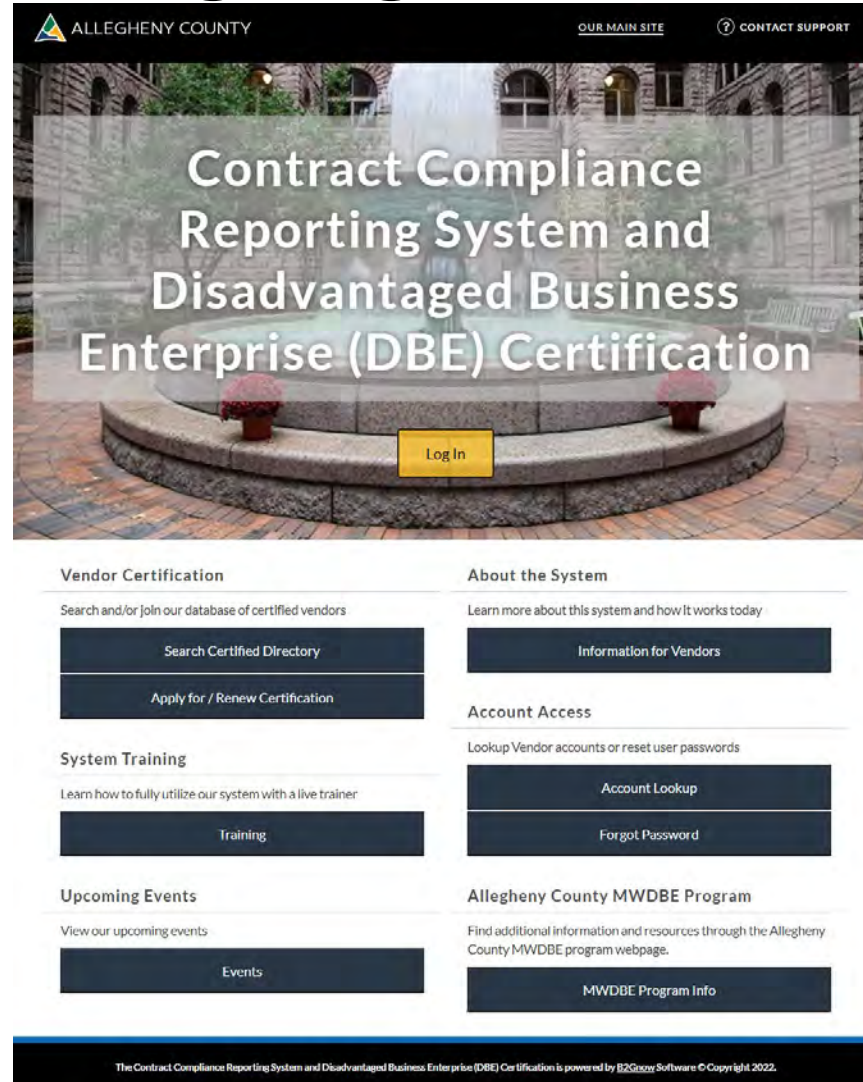
- Electronic certification application process
- Online Certification Application and Vendor Management
- Enhanced Public Directory.

The Contract Compliance Reporting System and Disadvantaged Business Enterprise (DBE) Certification is powered by B2Gnow Software

Benefits

- No cost to vendors
- Vendors can manage their own accounts
- Multiple user accounts for each vendor
- Single location for all certifications, contracts, and more
- Substantial time savings
- Increased transparency

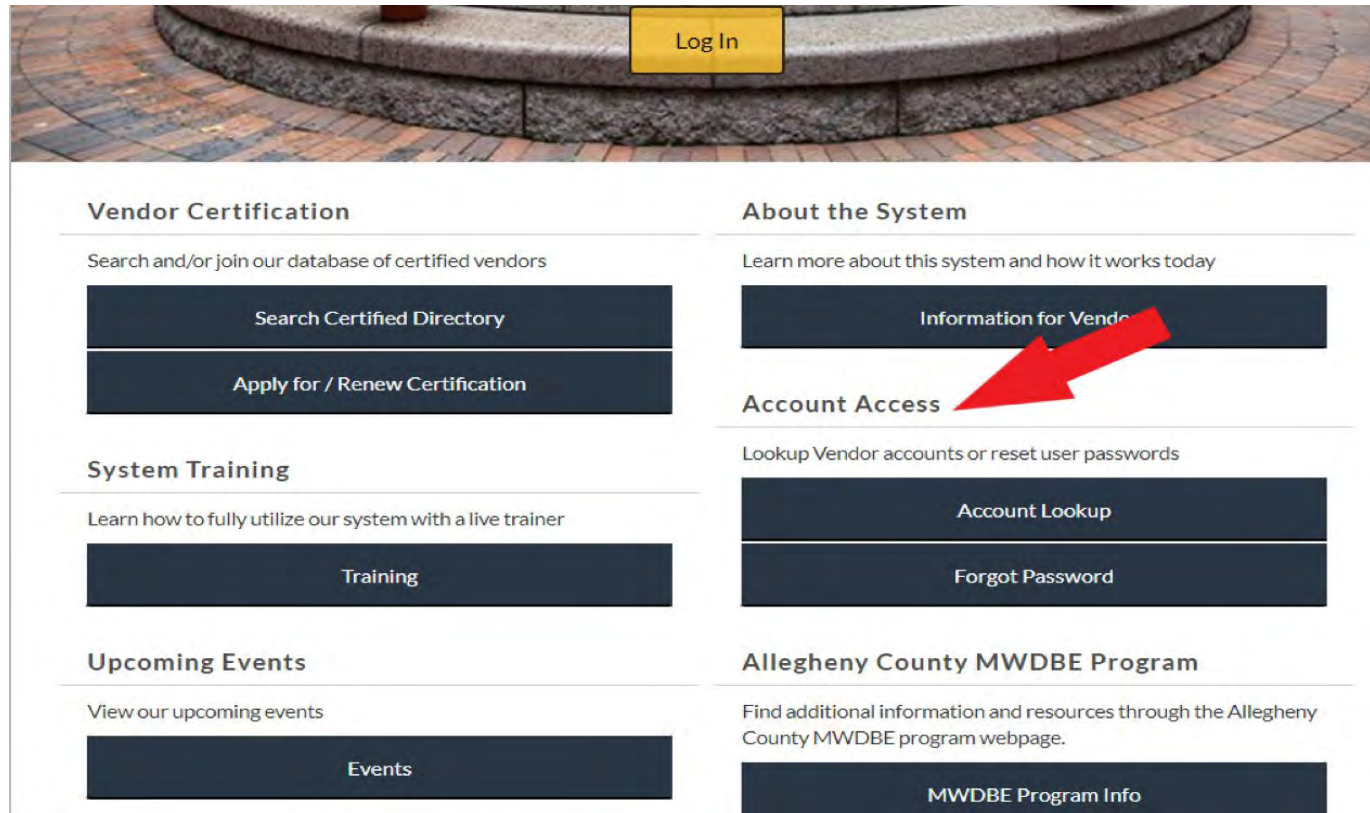
Public Portal – Landing Page



B2Gnow

Account Lookup

Account Look Up and Password Resets



Log In

Vendor Certification
Search and/or join our database of certified vendors

- Search Certified Directory
- Apply for / Renew Certification

System Training
Learn how to fully utilize our system with a live trainer


- Training

Upcoming Events
View our upcoming events

- Events

About the System
Learn more about this system and how it works today

- Information for Vendors

Account Access 

Lookup Vendor accounts or reset user passwords

- Account Lookup
- Forgot Password

Allegheny County MWDBE Program
Find additional information and resources through the Allegheny County MWDBE program webpage.

- MWDBE Program Info

Account Lookup

← ↻ 🏠 <https://alleghenycounty.diversitycompliance.com> A📄 📌 📄 Not syncing

ALLEGHENY COUNTY [OUR MAIN SITE](#) [CONTACT SUPPORT](#)

Contract Compliance

Account Lookup

Search the system's user directory to find your account. You can then send yourself a username/password reminder by email and/or fax. Enter search parameters below and click the **Search** button. [Search results](#) are displayed below.

If you do not see your business listed in the search results, or the contact information is incorrect, please email [Customer Support](#). Include your business' and personal contact information for account verification. We may need to request additional information for security purposes.

Search by Business Name or DBA
Tip: Try a few letters of the firm's name.

Search by Tax Identification Number
Tip: Must be 9 numbers; do not enter spaces or dashes.

Search by Contact Person

First Name Last Name
Tip: Use the first letter. Tip: Try the first few letters.

Username/Password Reminder

If you do not see your business listed in the search results, or the contact information is incorrect, please email [Customer Support](#). Include your business' and personal contact information for account verification. We may need to request additional information for security purposes.

Search Results			
Business	Contact Person	Contact Details	Send Reminder
MEDINA TRUCKING COMPANY	Robert Medina	P: 505-483-3859 F: 505-483-3859 A: 602 El Paso Avenue, Springer, NM	Send Reminder
P & P Medina Trucking	Porfirio Medina	P: 210-559-3443 F: 001-000-1111 E: firio65@ yahoo.com A: 11319 1604 S., San Antonio, TX	Send Reminder
Raul Medina, dba: Raul Medina Trucking	Raul edina	P: 210-677-0999 A: 2475 Grossenbacher Rd., San Antonio, TX	Send Reminder

Search by Business Name or DBA	
Business Name/DBA	<input type="text" value="MEDINA TRUCKING"/>
Tip: Try just a few letters of the firm's name.	

Request New User

Account Lookup

Search the system's user directory to find your account. You can then send yourself a username/password reminder by email and/or fax. Enter search parameters below and click the **Search** button. [Search results](#) are displayed below.

If you do not see your business listed in the search results, or the contact information is incorrect, please email [Customer Support](#). Include your business' and personal contact information for account verification. We may need to request additional information for security purposes.

Search Results

Business

Contact Person

Dan's Excavating, Inc.

» **Kathy Powell**

E: kapowell@ dansexc.com

P: 586-254-2040 Ext. 259 F: 586-254-2040

A: 12955 23 Mile Rd., Shelby Township, MI

[\[Request New User\]](#)

[\[Username/Password Reminder\]](#)

[\[Change Info\]](#)

Search by Business Name or DBA

Business Name/DBA

Tip: Try just a few letters of the firm's name.

Search by Tax Identification Number

Tax ID Number

Tip: Must be 9 numbers; do not enter spaces or dashes.

Request New User

Request New User

You can use this form to request a new user for your account.

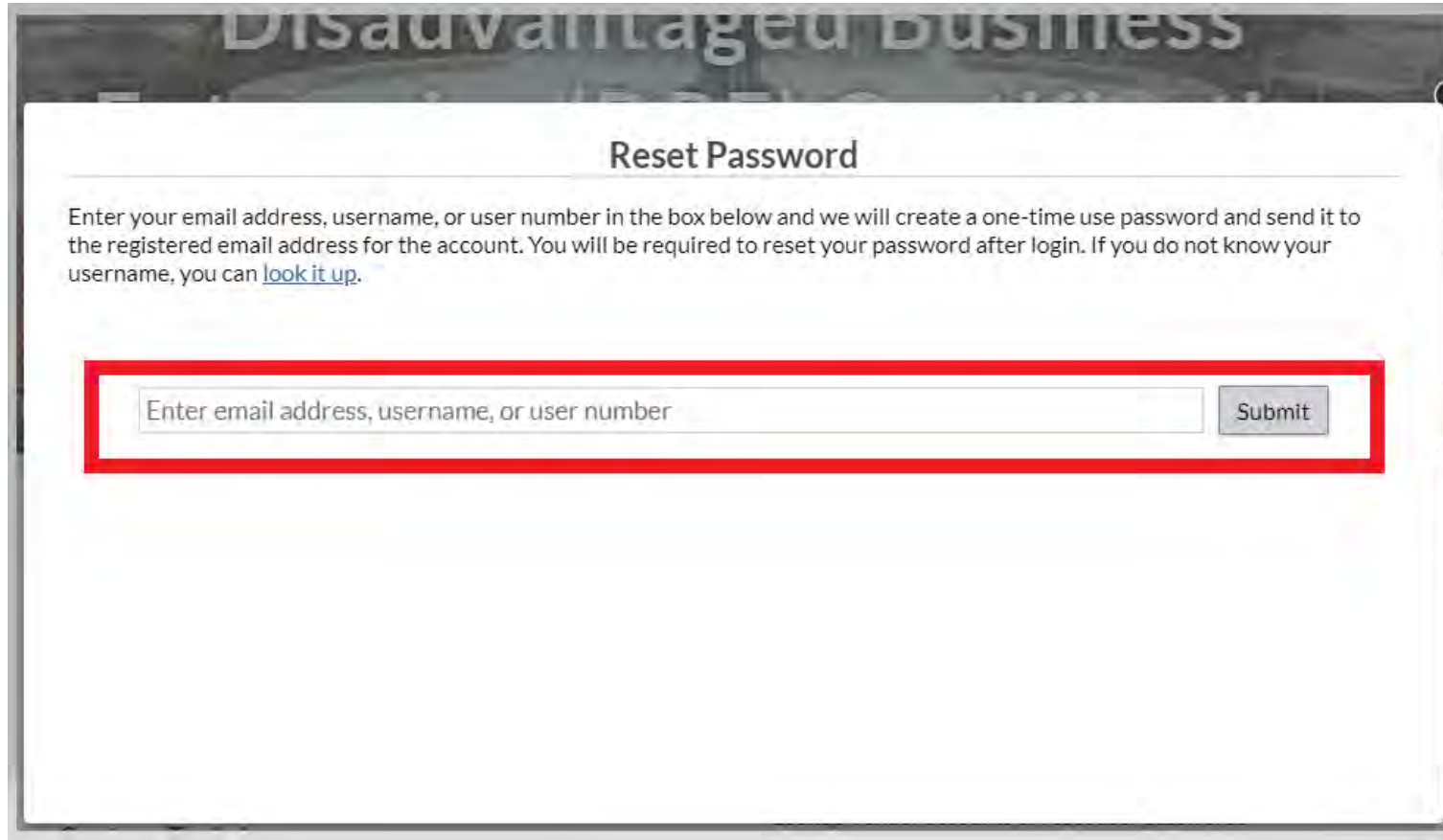
Enter the user account information, your contact information, and any additional relevant details. Click the Submit button to save the inquiry. The security of the system is important, and all requests are verified prior to any action being taken. We may need to request additional information to complete the process.

*** required entry**

Section 1: User Information

Company/ Organization Name *	<input type="text" value="Dan's Excavating, Inc."/>
Tax ID Number *	<input type="text"/> Tax ID Number is used to verify the account.
User's Name *	First Name: <input type="text"/> Last Name: <input type="text"/>
Title *	<input type="text"/>
Email *	<input type="text"/>
Phone Number *	<input type="text"/> <input type="text"/> Ext. <input type="text"/>
Fax Number	<input type="text"/> <input type="text"/>
Notification	<input checked="" type="checkbox"/> Notify user of new account

Password Reset



DISADVANTAGED BUSINESS

Reset Password

Enter your email address, username, or user number in the box below and we will create a one-time use password and send it to the registered email address for the account. You will be required to reset your password after login. If you do not know your username, you can [look it up](#).

Enter email address, username, or user number

B2GNOw

The Dashboard

View Dashboard & Homepage

Dashboard

Displaying records assigned to your company ▼

<u>Contract</u>	
Total	34
Open	33
Soon to end (3 mo)	2
Closed	1

<u>Contract Audits</u>	Total	< 90 days	> 90 days
Total Audits	113	5	108
Incomplete Audits »	7	1	6
Audit Discrepancies »	1	0	1

<u>Workforce Audits</u>	Last 30 days	Last 3 months	Last 12 months
Total	7	8	9
Incomplete »	7	8	9

<u>Certification Applications</u>	Pending Submission	Pending Receipt	Pending Processing
Status	5	0	0

<u>Certifications</u>	Active	Pending	Renewing
Status	0	12	0

<u>Questionnaires</u>	
Incomplete, Pending Submission »	2
Withdrawn	1

Key Actions

[Take a Training Class](#)

2
[Questionnaires pending](#)

5
[Certification Applications pending](#)

Alert

[View All Alerts](#) [Deactivate Displayed Alerts](#)

Contract LACCD333: note	11/19/14
	View
	Deactivate
Contract HC123: discrepancy docs	8/22/14
	View
	Deactivate

System News

🚫 Special Features for Vendors

If your firm is certified (SBE, DBE, MBE, WBE, etc.), active records will appear in the "Certification Center" on the left side of this Dashboard. You can take two important actions:

1. **[Add a date alert](#)** to an active certification to remind you of an upcoming renewal. You can add multiple alerts to any active certification -- for example 90 days, 60 days, and 30 days before the renewal is due.
2. If your firm holds a certification that is not listed. **[submit a](#)**

Certification Center

Navigation Menu “View”

Dashboard Displaying records assigned to

Contract			
Total			34
Open			33
Soon to end (3 mo)			2
Closed			1

Contract Audits			
	Total	< 90 days	> 90 days
Total Audits	113	5	108
Incomplete Audits »	7	1	6
Audit Discrepancies »	1	0	1

Workforce Audits			
	Last 30 days	Last 3 months	Last 12 months
Total	7	8	9
Incomplete »	7	8	9

Certification Applications			
	Pending Submission	Pending Receipt	Pending Processing
Status	5	0	0

Certifications			
	Active	Pending	Renewing
Status	0	12	0

Questionnaires	
Incomplete, Pending Submission »	2
Withdrawn	1

View »

- [My Alerts](#)
- [My Contracts](#)
- [My Certifications](#)
- [My Concessions](#)
- [My Contract Audits](#)
- [My Workforce Audits](#)
- [My Concession Audits](#)
- [My Utilization Plans](#)
- [My Outreach](#)
- [My Events](#)
- [My Questionnaires](#)
- [My Bid Solicitations](#)
- [My Messages](#)
- [My Prevailing Wage](#)

B2GNow

Online Certification Application

Online Certification Application

The screenshot displays a website interface for an online certification application, organized into two columns. The left column contains sections for Vendor Certification, System Training, and Upcoming Events. The right column contains sections for About the System, Account Access, and Allegheny County MWDBE Program. A red arrow points to the 'Apply for / Renew Certification' button in the Vendor Certification section.

Section	Text	Button Label
Vendor Certification	Search and/or join our database of certified vendors	Search Certified Directory
		Apply for / Renew Certification
System Training	Learn how to fully utilize our system with a live trainer	Training
Upcoming Events	View our upcoming events	Events
About the System	Learn more about this system and how it works today	Information for Vendors
Account Access	Lookup Vendor accounts or reset user passwords	Account Lookup
		Forgot Password
Allegheny County MWDBE Program	Find additional information and resources through the Allegheny County MWDBE program webpage.	MWDBE Program Info

Accessing the Applications

Contract Compliance

Online Certification

Welcome!

Please login or create an account to apply for certification, and/or provide annual updates and renewal information to us. If you have questions about certifications, please contact deicertification@alleghenycounty.us or call 412-350-4309.

You may already have an account due to working relationships with other agencies. Therefore, prior to creating a new account, it is always best to Lookup Account to ensure you are not currently in the system.

Need Help?

- [Download the user manual](#)
- [Request for a Training Class](#)

New Certification

Your firm is not currently certified.
[Create Account](#)

I Forgot My Username & Password
[Lookup Account](#)

Renew Your Certification

I Know My Username & Password
[Login](#)

I Forgot My Username & Password
[Lookup Account](#)

After logging in to your account, you will be directed to the application form. You can also click the Apply for Certification link on the right side of the "Dashboard." If you require technical assistance while completing the application, please use our [online support form](#).

Application Options

Certification Application

Help & Tools

Welcome to the Pennsylvania Unified Certification Program (PA UCP) online application for Disadvantaged Business Enterprise (DBE) and Airport Concessionaire Disadvantaged Business Enterprises (ACDBE) certification.

Need Help?
[User manual](#)
[Sign up for a Training Class](#)

The Disadvantaged Business Enterprise Program objectives are to ensure nondiscrimination in the award and administration of United States Department of Transportation (USDOT)-assisted contracts for airport financial assistance programs; to create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts; to ensure that DBE program is narrowly tailored in accordance with applicable law; to ensure that only firms that fully meet this part's eligibility standards are permitted to participate as DBEs; to help remove barriers to the participation of DBEs in USDOT-assisted contracts; to assist the development of firms that can compete successfully in the marketplace outside the DBE program; and to provide appropriate flexibility to recipients of Federal financial assistance in establishing and providing opportunities for DBEs.

Qualifications for Certification

Qualifications for Certification

Select an Option

[Your business is currently certified by Allegheny County.](#)

[You would like to update your certification profile, report a change or request a NAICS Code modification.](#)

[You would like to submit your Annual No Change Affidavit.](#)
Required Annually.

[Your business is currently **NOT** currently certified by Allegheny County.](#)

[Your business is located in Pennsylvania.](#)

[Your business is **not** located in Pennsylvania.](#)

This application is for **NEW DBE** certification.

Complete and submit this application if you are interested in applying for DBE certification. An Annual No Change Affidavit Application is required every year after your original certification. Submit a New DBE Application if you are not currently certified.

Need Help?

[Download Part 2 of the user manual](#)

[Sign up for a Training Class](#)

Company & Contact Information

Select a company type and application auto-fill option. Confirm or enter your personal and company email addresses to permit us to contact you quickly for technical support, if needed.

Your Email Address *	<input type="text" value="chrischapmanjcc@yahoo.com"/>
Company Email *	<input type="text" value="chrischapmanjcc@yahoo.com"/>
Company Type *	<input type="text" value="LLC"/>
Application Autofill *	<input checked="" type="radio"/> Use existing account information to auto-fill application

Eligibility Requirements

The following basic criterion is used to evaluate eligibility for certification. However, meeting these basic items does not guarantee that an application will be approved. This is only intended as a general overview to see if your firm should apply for certification.

Under Sec. 26.107 of 49 CFR Part 26, dated February 2, 1999, if at any time, the Department or a recipient has reason to believe that any person or firm has willfully and knowingly provided incorrect information or made false statements, the Department may initiate suspension or debarment proceedings against the person or firm under 49 CFR Part 29, take enforcement action under 49 CFR Part 31, Program Fraud and Civil Remedies, and/or refer the matter to the Department of Justice for criminal prosecution under 18 U.S.C. 1001, which prohibits false statements in Federal programs.

Is the disadvantaged owner a U.S. citizen or lawfully admitted permanent resident of the U.S.?

Yes No

Document Preview List

Certification Application: Document List Preview for LLC

Help & Tools 

In addition to completing an application form, you will be required to submit supporting documents with your application. These documents can be submitted in electronic or hardcopy format, but must be all of the same format (e.g. all electronic or all hardcopy). Applications submitted with electronic documentation are able to be received by the organization and reviewed faster. Processing of applications submitted with hardcopy documentation cannot begin until the documents are received by the organization.

Mandatory documents must be submitted with your application; there are no exceptions. **Required** documents must be submitted if applicable to the type of your firm and nature of its work. If you have any questions, please contact the organization before starting.

Review the items below **before** beginning the process to ensure you are able to and are comfortable providing the requested information. If you are unable or unwilling to provide the **Mandatory** documents, **do not proceed**. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and your firm could ultimately be denied certification.

This document list will continue to be available after you start the application (click the **Documents** tab). You can also print the list to [your printer](#) or a [PDF file](#).

Mandatory Documents

All **mandatory** documents must be provided with the application. Failure to submit a mandatory document will result in a delay in processing and/or could result in denial.

Affidavit of Certification

[Download Form](#) -- Download, sign and notarize.

Personal Net Worth Statement

[Download Form](#) -- Download.

Resumes for all owners, officers of firm and key personnel of the applicant firm

Schedule of salaries (or other remuneration) paid to all officers, managers, owners, and/or directors of the firm

Proof of citizenship

Personal Federal tax returns for the past 3 years for each disadvantaged owner

Federal tax returns filed by the firm and its affiliates with related schedules, for the past 3 years

[Main](#) | [Documents](#) | [Signature](#) | [Submit](#) | [Utilities](#) | [Cert List](#)

JCC Test Vendor
Application Type: **New DBE Application**
Application Number: **9687650**

Application status: **Incomplete**
Application started: **1/25/2016**

10% complete

Please answer all questions as completely as possible and that are applicable to your business. Questions highlighted in red are required and must be completed in order to submit your application. If a required field is not applicable to your firm mark it as N/A. Questions highlighted in yellow are optional; please complete all those that apply to your business.

Click **Save Draft** frequently while filling out the form to ensure that your information is saved. Once saved, you can return to the section at any time to continue. Some questions may not be shown in this section due to your company type.

Question Color Coding

- Required & incomplete
- Optional & incomplete
- Complete

Information saved.

[Save Draft](#) [Save & Return to Application Summary](#) [Cancel](#)

*** required entry**

Section Status	
Section 1: Certification Information - Basic Contact Information Section Status	Complete - 2 incomplete out of 3 optional
Completed By	Chris Chapman
Date Completed	1/25/2016 8:58:48 AM

Section Questions

1.A.1. Contact person and Title * **Required**

[? HELP](#)

First Name	Last Name	Title
<input type="text" value="John"/>	<input type="text" value="Chapman"/>	<input type="text" value="CDO"/>

[Main](#) |
 [Documents](#) |
 [Signature](#) |
 [Submit](#) |
 [Utilities](#) |
 [Cert List](#)

JCC Test Vendor
 Application Type: **New DBE Application**
 Application Number: **9687650**

Application status: **Incomplete**
 Application started: **1/25/2016**

10% complete

Fill in each of the sections noted below by clicking the **Process** buttons. You can complete the sections in any order, and the system will save your information as you go. Once all sections have been completed, the application will be complete and you will be able to sign and submit.

Need Help?

[Download Part 2 of the user manual](#)



[Sign up for a Training Class](#)

The Contact Person noted below is the only user authorized to access this application. If someone else needs access, change the contact by clicking the drop down menu or grant them access on the Utilities tab.

Application Information


Application Type	New DBE Application
Certifying Agency	Delaware Department of Transportation
Business Name	JCC Test Vendor
Current Status	Incomplete
Application Number	9687650
Date for Deletion	4/24/2016 (Extend)
Contact Person	Chris Chapman ▾ (Add user not on list)

Sections and Documentation

Section	Actions	Status
Section 1: Certification Information - Basic Contact Information	 <input type="button" value="Process"/>	Complete (Chris Chapman, 1/25/2016): 8 completed of 8 required; 1 completed of 3 optional
Section 1: Certification Information - Prior/Other Certifications and Applications	 <input type="button" value="Process"/>	Incomplete: 0 completed of 4 required; 0 completed of 0 optional

Providing Supporting Documents

Certification Application: Document List

Help & Tools 

Main | Documents | Signature | Submit | Utilities | Cert List

JCC Test Vendor

Application Type: New DBE Application

Application Number: 9687650

Application status: **Incomplete**

Application started: 1/25/2016

10% complete

Electronic or hardcopy documentation is accepted for this application type. Please select below the format you want to use for this application. Once a format is selected, all documents for this application must be provided in the same format, e.g. all electronic or all hardcopy. Applications submitted with electronic documentation are able to be received by the organization and reviewed faster. Processing of applications submitted with hardcopy documentation cannot begin until the documents are received by the organization.

Note: this application allows faxing of documents to the system. Select electronic documentation to use this option.

Select a Document Format:

Electronic/Fax

or

Hardcopy







Documents will be electronically attached securely and confidentially to this application. You can also fax documents to the system and they will be automatically attached to the application. This option automatically receives and validates documents, resulting in the fastest processing of your application.

Documents will be provided by you in hardcopy format. This option may delay processing while documents are received and validated.

Select Electronic Document Format

Select Hardcopy Document Format

Sign and Submit

Sections and Documentation		
Section	Actions	Status
Section 1: Certification Information - Basic Contact Information	 Process	Complete (Chris Chapman, 1/25/2016): 8 completed of 8 required; 1 completed of 3 optional
Section 1: Certification Information - Prior/Other Certifications and Applications	 Process	Incomplete: 0 completed of 4 required; 0 completed of 0 optional
Section 2: General Information - Business Profile	 Process	Incomplete: 0 completed of 10 required; 0 completed of 6 optional
Section 2: General Information - Relationships and Dealings with Other Businesses	 Process	Incomplete: 0 completed of 8 required; 0 completed of 0 optional
Section 3: Majority Owner Information	 Process	Incomplete: 0 completed of 1 required; 0 completed of 0 optional
Section 4: Control - Officers & Board of Directors	 Process	Incomplete: 0 completed of 4 required; 0 completed of 0 optional
Section 4: Control - Management Personnel	 Process	Incomplete: 0 completed of 3 required; 0 completed of 0 optional
Section 4: Control - Inventory	 Process	Incomplete: 0 completed of 3 required; 0 completed of 0 optional
Section 4: Control - Financial Information	 Process	Incomplete: 0 completed of 5 required; 0 completed of 0 optional
Section 4: Control - Licenses & Contracts	 Process	Incomplete: 0 completed of 3 required; 0 completed of 0 optional
Airport Concession (ACDBE)	 Process	Incomplete: 0 completed of 2 required; 0 completed of 0 optional
Document List	 Process	Incomplete: 0 attached of 16 mandatory; 0 attached of 9 required

Signature and Submittal		
Section	Actions	Status
Signature	 Sign	
Submittal	 Submit	

Certification Status

Vendor Profile: Certifications

Help & Tools 

General Info | Public Profile | Users | Commodity Codes | Contacts | Employees | **Certifications** | Workforce Composition/EEO | Questionnaires

JCC Test Vendor

System Vendor Number: 20158515

Renew/Apply for Certification

Change Request List

Request Missing Certification

Current Certifications

No current certifications

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due.

- For certification renewals and updates with Delaware Department of Transportation, you may [submit online](#).
- For other agencies, you will need to contact the certifying agency outside of this system for instructions.

Applications

Status	Application Number	App Type	Organization	Dates	Contact	Actions
Incomplete (10%)	9687650	New DBE Application	Delaware Department of Transportation	Started: 1/25/2016	Chris Chapman	Process

Pending/In Process Certifications

Type	Action	Application Date	Organization	Reviewer	Actions
DBE	New	12/16/2015	Metropolitan Atlanta Rapid Transit Authority		
MBE	Recertification	1/21/2016	New York State		
DBE	New	1/19/2016	Texas Department of Transportation		
SBE	New	6/10/2015	The Port Authority of New York & New Jersey		

App Q & A - File/Info Requests

- Exchange of additional information

Certification Application: Q & A

Help & Tools

Main | Documents | Signature | Submit | **Q & A** | Utilities | Cert List

Sub Flooring, LLC

Application Type: **New Application**

Application Number: **1181076**

Application status: **Received, Pending Processing**

Application started: **5/15/2013**

Submitted: **5/15/2013**

Ask Question

Click **Ask Question** to ask the applicant a new question; you can also request documentation. An unanswered question can be edited, but once answered is locked permanently.

Questions

Question	Status	Request Date	Due Date	Doc Req'd	Sent To	Actions
Please provide supporting documents for your affiliate companies.	Pending Applicant Response	5/15/2013	6/7/2013	Yes	Veronica Lopez	Edit Cancel

B2GNOW

Vendor Profile Management

The Vendor Profile

Vendor Profile Help & Tools

Business Name: **Sub Flooring, LLC**

Main | **General Info** | Public Profile | **Users** | Commodity Codes | **Contacts** | Employees

Registrations | Contract | Concessions | Workforce Composition/EEO | Questionnaires

Business Name: **Sub Flooring, LLC**

Location: **Houston, TX**

System Vendor Number: **20009304**

- [General Information](#)
- [Profile](#)
- [Users](#)
- [Commodity Codes](#)
- [Contacts & Owners](#)
- [Registrations](#)
- [Contracts](#)
- [Concessions](#)
- [Workforce Composition \(EEO\)](#)
- [Questionnaires](#)

Vendor Profile: General Info

Business Name: **Sub Flooring, LLC**

[Main](#) | [General Info](#) | [Public Profile](#) | [Users](#) | [Commodity Codes](#) | [Contacts](#) | [Employees](#)

[Registrations](#) | [Contract](#) | [Concessions](#) | [Workforce Composition/EEO](#) | [Questionnaires](#)

Below is your general business information and classification. You can edit any entry. Click **Save Changes** when finished, or click **Return** to cancel any changes.

* required entry

Business Information	
Business Name *	<input type="text" value="Sub Flooring, LLC"/>
DBA Name	<input type="text"/>
Main Company Email *	<input type="text" value="subflooradmin@b2gnowuser.com"/>
Main Phone *	<input type="text" value="602"/> <input type="text" value="651-6516"/> Ext. <input type="text"/>
Main Fax *	<input type="text" value="602"/> <input type="text" value="651-3213"/>
Main Company Website	<input type="text"/>
DUNS Number	<input type="text"/>
Tax ID Number *	<input type="text" value="339896666"/>
Company Type *	<input type="text" value="Corporation"/>
Company Ownership Ethnicity	<input type="text" value="Hispanic/Latino"/>
Company Ownership Gender	<input type="text" value="Female"/>
County	<input type="text" value="Mason"/> (based on HQ physical address)

Vendor Profile: Add Users

* required entry

Contact Information				
Enter the user's contact information. The email address serves as the the username.				
Name *	Salutation	First Name *	Last Name *	Suffix
Email/Username *				
Title				
Phone Number *	602	325-9277	Ext.	250
Fax Number *	602	325-9277		
Choose password *				
	Password requirements: ▶ Must be at least 6 characters long			
Retype password *				

Addresses	
Select the addresses for this user. To edit or add addresses, click the General Info tab at the top of this page.	
Physical *	Houston: 123 Bagby Street, Houston, TX 77002 ▼
Mailing *	Houston: 123 Bagby Street, Houston, TX 77002 ▼
Billing *	Houston: 123 Bagby Street, Houston, TX 77002 ▼
Shipping *	warehouse: 569 austin street, Houston, TX 77002 ▼

Account Preferences	
Select the timezone, language, and notification settings for this user.	
Time Zone *	US/Central ▼
Preferred Notification Method *	<input type="radio"/> Email AND Fax: Send me plain-text email ▼
	<input checked="" type="radio"/> Email: Send me plain-text email ▼

Vendor Profile: Deactivate Users

Vendor Profile: Users

[Help & Tools](#)

Business Name: **Sub Flooring, LLC**

- [Main](#) | [General Info](#) | [Public Profile](#) | [Users](#) | [Commodity Codes](#) | [Contacts](#) | [Employees](#)
- [Registrations](#) | [Contract](#) | [Concessions](#) | [Workforce Composition/EEO](#) | [Questionnaires](#)

Listed are all of the users accounts for this business. To view a user's information, click the user number or name.

[Add User](#)

User Number	Name	Title	Contact Role(s)	Actions
20009304-008	DeDog, Oliver			Copy Deactivate
20009304-012	Johnson, Marie			Copy Deactivate
20009304-001	Lopez, Veronica		General, Insurance, Prevailing Wage	Copy Deactivate
20009304-010	Ornelas, Rudy		Certifications, Owner	Copy Deactivate
20009304-013	Person, Contact			Copy Deactivate
20009304-014	Person2, Contact			Copy Deactivate
20009304-006	Valenzuela, Martha		Contracts, Invoicing, Sales	Copy Deactivate
20009304-007	Van Winkle, Jessica			Copy Deactivate
20009304-015	Woolf, Echo			Copy Deactivate

Vendor Profile: Contacts

Business Name: **Sub Flooring, LLC**

[Main](#) | [General Info](#) | [Public Profile](#) | [Users](#) | [Commodity Codes](#) | [Contacts](#) | [Employees](#)
[Registrations](#) | [Contract](#) | [Concessions](#) | [Workforce Composition/EEO](#) | [Questionnaires](#)

This page details the account preferences for this business.

* required entry

Business Contacts	
Select a user for each type of contact.	
Main Contact *	Valenzuela, Martha <input type="text" value="▼"/>
Primary Owner *	Ornelas, Rudy
Sales Contact *	Valenzuela, Martha
Contracts Contact *	Valenzuela, Martha
Certifications Contact *	Ornelas, Rudy
Invoicing Contact *	Valenzuela, Martha
Prevailing Wage/Certified Payroll Contact *	Lopez, Veronica
Insurance/Risk Management Contact *	Lopez, Veronica
	Select the main contracts contact for your business --- DeDog, Oliver Johnson, Marie Lopez, Veronica Ornelas, Rudy Person, Contact Person2, Contact Valenzuela, Martha Van Winkle, Jessica Wolf, Echo
<input type="button" value="Save Changes"/> <input type="button" value="Add User"/>	

Vendor Profile Management

Vendor Profile Help & Tools

Business Name: **Sub Flooring, LLC**

[Main](#) | [General Info](#) | [Public Profile](#) | [Users](#) | [Commodity Codes](#) | [Contacts](#) | [Employees](#) | [Certifications](#) | [Contract](#) | [Concessions](#) | [Workforce Composition/EEO](#) | [Questionnaires](#)

Certifications

Contract

Concessions

Workforce Composition

Registration/Questionnaires



RSVP for Training Classes

Available Training

Key Actions

[Take a Training Class](#)

RSVP	Open, 10 space(s) left	Vendor Registration & Questionnaire - Vendor Training	4/28/2015	Training
RSVP	Open, 9 space(s) left	Online Certification Application - Vendor Training	4/30/2015	Training
RSVP	Open, 20 space(s) left	Contract Compliance Reporting - Vendor Training	4/30/2015	Training
RSVP	Open, 15 space(s) left	Introduction to the System - Vendor training	5/5/2015	Training
RSVP	Open, 33 space(s) left	Contract Compliance Reporting - Vendor Training	5/6/2015	Training
RSVP	Open, 33 space(s) left	Online Certification Application - Vendor Training	5/7/2015	Training
RSVP	Open, 34 space(s) left	Contract Compliance Reporting - Vendor Training	5/12/2015	Training
RSVP	Open, 30 space(s) left	Vendor Registration & Questionnaire - Vendor Training	5/13/2015	Training
RSVP	Open, 29 space(s) left	Online Certification Application - Vendor Training	5/14/2015	Training
RSVP	Open, 34 space(s) left	Online Certification Application - Vendor Training	5/19/2015	Training
RSVP	Open, 27 space(s) left	Introduction to the System - Vendor training	5/20/2015	Training

Contacting Customer Support

Contract Audits Help & Tools

Support **Training** **Printing**

[Contact Customer Support](#) [Training Classes](#) [Print to Printer](#)

[Report a Problem](#) [Training Videos](#) [Print to PDF](#)

Messages | **Contract Audits** | Workforce Audits | Bid Solicitations | Outreach

Displays all audits. Click the transaction number or status to view. To view **older audits**, select a different time period in the **Audit Period** drop down menu. To display only **incomplete audits**, select a different status in the **Current Status** drop down menu. Results may be listed on multiple pages. Show ALL Incomplete Audits

Show ONLY records assigned to you

1 - 2 of 2 records displayed: [Previous Page](#) < Page 1 > [Next Page](#) Records per page 20

To **resort** click on column title. To **filter** click on the drop down menu. [Refresh Table](#)

Status	Audit Period	Contract Number & Title	Organization	Paid to Prime
Complete ▼	< 90 days ▼	All ▼	All ▼	
Incomplete	2/23/2015	CT2012800500: State Agency Building New Construction	NYS Agency	\$100,000.00
Incomplete	February 2015	NDOT3333: Training Contract	Nevada Department of Transportation	\$65,000.00

[Customer Support](#) [Home](#) | [Help](#) | [Print This Page](#) | [Print To PDF](#)

Contacting Customer Support

Messaging: Send a Message to Customer Support

[Help & Tools](#) ✖

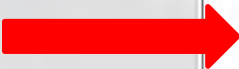
[Send a Message](#) | [Contact Support](#) | [Submit Feedback](#) | [Report a Problem](#)

Use this page to send a message to a customer support. You can attach a file if needed.

If you are reporting an issue and it is related to a particular record, or there are examples that can be reviewed by customer support, please provide this information to reduce the time it takes to review and resolve the situation. The more detailed your submission, the faster the support team will be able to respond and resolve your concern.

*** required entry**

Message Subject *	<input type="text"/>
Message *	<div style="border: 1px solid gray; height: 300px;"></div>
Attach File	<input type="button" value="Attach File"/>



Contacting Customer Support

Home

View >>

My Alerts

My Contracts

My Certifications

My Concessions

My Contract Audits

My Workforce Audits

My Concession Audits

My Utilization Plans

My Outreach

My Events

My Questionnaires

My Bid Solicitations

My Messages

View	Date & Time	Type	From/To	Subject
View	3/24/2015	Message	TO: Multiple recipients	Test
View	3/23/2015	Message	TO: subflooradmin@b2gnowuser.com	Contract 123456
View	3/23/2015	Message	TO: Jessica Van Winkle Sub Flooring, LLC	TEST

1 - 3 of 3 records displayed: [Previous Page](#) < 1 > [Next Page](#) Records per page 20

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B2GNOw

Questions and Feedback

B2G NOW

Thank You!



**Allegheny County
Resources & Opportunities**

Lisa L. Edmonds

Economic Development Toolkit for Businesses

Funding & Incentive Programs

Allegheny County Economic Development | 412-350-1000

<https://www.alleghenycounty.us/economic-development/businesses/index.aspx>



1. StartUp Home-based	2. StartUp Incubator/Shared Space	3. Neighborhood Businesses Home-based, Bricks & Mortar Restaurant, Local services, Commercial, Office Industrial	4. Growing Businesses Bricks & Mortar Commercial, Office, Industrial	5. Large Capital Projects Bricks & Mortar Commercial, Office, Industrial
<p>ACED Financing Programs <i>1 new FTE job for every \$35,000 borrowed</i></p> <p>Kiva Loan Program <i>Crowdfunding 0% interest Loan Max: \$10,000</i></p> <p>HoneyComb Credit <i>Crowdfunding Loan</i></p> <p>Minority, Woman, Veteran-Owned Loan Program <i>Bridge loans, debt refinancing, & term loans</i></p>	<p>ACED Financing Programs <i>1 new FTE job for every \$35,000 borrowed</i></p> <p>Kiva Loan Program <i>Crowdfunding 0% interest Loan Max: \$15,000</i></p> <p>HoneyComb Credit <i>Crowdfunding Loan</i></p> <p>Minority, Woman, Veteran-Owned Loan Program <i>Bridge loans, debt refinancing, & term loans</i></p>	<p>ACED Financing Programs <i>1 new FTE job for every \$35,000 borrowed</i></p> <p>Bridgeway Capital <i>Community Development Financing Institution (CDFI)</i></p> <p>Gaming Economic Development Tourism Fund (GEDTF) <i>Max. grant \$500,000. All projects must adhere to prevailing wage</i></p> <p>Minority, Woman, Veteran-Owned Loan Program <i>Bridge loans, debt refinancing, & term loans</i></p>	<p>ACED Financing Programs <i>1 new FTE job for every \$35,000 borrowed</i></p> <p>Bridgeway Capital <i>Community Development Financing Institution (CDFI)</i></p> <p>Gaming Economic Development Tourism Fund (GEDTF) <i>Max. grant \$500,000. All projects must adhere to prevailing wage</i></p> <p>Environmental Protection Agency Grant & Loan Program <i>Project must be CERCLA definition of a brownfield</i></p>	<p>Local Economic Revitalization Tax Act (LERTA) <i>Tax abatement for jobs & infrastructure</i></p> <p>Tax Increment Financing (TIF) <i>Tax diversion for jobs & infrastructure</i></p> <p>Transit Revitalization Investment District (TRID) <i>Tax diversion for improved transit</i></p> <p>Commercial-Property Assessed Clean Energy (C-PACE) <i>Financing tool to improve energy & water efficiency</i></p> <p>Tax Exempt Industrial Bonds</p> <p>Community Development Block Grant Program (CDBG) <i>Project must benefit low to moderate income individuals and/or communities</i></p>

Updated: May 2022

Finding Open Solicitations

Solicitations for all Purchasing and Supplies bids and proposals are posted on the [Bonfire](#) website.

You must be a registered supplier to access the information. If you are not already registered, follow the instructions for [Supplier Registration](#). View the [step-by-step guide and demonstration](#).

[Labor Stabilization Agreement](#)

Open Solicitations for Other Departments

- [Department of Public Works](#)
- [Department of Human Services \(DHS\)](#)
- [Economic Development](#)

**MWDBE Committee
Recognition &
Closing Remarks**

M. Gayle Moss

Thank you for joining us!

Department of Equity and Inclusion

VIRTUAL OPEN HOUSE

