

Allegheny County Continuum of Care (PA-600) 2021 Reallocation Process

This document describes the strategies and processes utilized by the [Allegheny County Continuum of Care \(CoC\), PA-600](#), to reallocate funds for the 2021 Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2021 Continuum of Care Program Competition (2021 NOFO). For more details on the review and ranking of projects, please see *2021 Rate, Rank, Review, and Selection Criteria Process*.

The [Homeless Advisory Board \(HAB\)](#) is the working board that acts on the behalf of the CoC to ensure the fulfillment of the responsibilities of the CoC, and is the body responsible for finalizing the process decisions described in this document. Allegheny County Department of Human Services (DHS) has been designated as the Infrastructure Organization by the HAB. Within this designation, DHS has been delegated the day-to-day and operational responsibilities that fulfill the core duties of the CoC, including serving as the Collaborative Applicant and supporting the administrative duties required to complete the annual NOFA application.

2021 CoC Reallocation Process

The CoC approved its *Funding Adjustment Process* in May 2019 and fully implemented the process for FY20-21. DHS, the CoC's Unified Funding Agency (UFA) and lead administrative agency, uses monthly financial monitoring to identify underspending trends in the 1st quarter, and works with identified projects to fully assess spending levels and service utilization rates, while concurrently tracking projects that are on schedule to expend funds, have no outstanding programmatic or fiscal issues, and have capacity to effectively utilize more funds. Funding levels are reassessed at 5 months and underspent funds are reallocated.

The CoC's *Funding Adjustment Process* enabled the CoC to project right-size throughout the 20-21 grant year. During this period the majority of funding adjustments were reallocations within the same subrecipient, however approximately \$320,000 was reallocated across subrecipients (i.e., funds were reallocated from one subrecipient to another).

The CoC also uses a performance based and data driven review and ranking process as part of the local competition. As fully described in the *2021 Rate, Rank, Review and Selection Criteria Process*, the Renewal Project Performance Outcome Tool is organized around key performance measures and is populated with data from HMIS, fiscal data, and monitoring results. Point values are set through an analysis by the CoC's Analysis and Planning Committee, which include a review of score statistics from previous ranking tools, a review of system performance across measures, and input from CoC stakeholders. The Ranking Tool is objective and consistent across projects, enabling the CoC to systematically identify low performing projects. In 2021, no projects scored below the 60-point threshold.

The combination of funding adjustments within the grant year and results from the Renewal Project Performance Outcome tool resulted in no reallocation requests within the 2021 NOFO.