

# Income Tax Return Preparation Services

If you qualify, you can take advantage of free income tax return preparation services that can help you keep more of what you earn. There are no hidden fees. Plus, you can receive your refund quicker with direct deposit! IRS-certified tax preparers will get you the refund you deserve. DHS hosts this service at the Human Services Building.

**Information below is for the 2019 tax season.**

**To qualify for FREE income tax return preparation, you must**

- Be a U.S. resident for tax purposes
- File a simple return with eligible schedules\*
  - [IRS complete list of in/eligible schedules](#)
- Meet the required income limits

\*available services may vary

## **What to bring**

Don't arrive unprepared. Please [review this list](#) before you go to your appointment.

Please allow two hours for your appointment.

## **DHS-site services**

### **Eligible individuals**

- Individuals with an annual income up to \$30,000
- Households with an annual income up to \$55,000

### **DHS location, dates and times**

Human Services Building

One Smithfield Street

Pittsburgh, PA 15222

Get Directions to the HSB

Monday through Wednesday

5:15 pm to 8:15 pm; Please allow two hours for your appointment.

**How to schedule a tax return preparation appointment at the Human Services Building or other Allegheny County locations:**

Appointments are required.

Call 2-1-1 or 888-856-2773

Online at <http://bit.ly/PA211Taxes>

[search VITA locations throughout Allegheny County](#)

**Volunteer Income Tax Assistance (VITA)**

**Eligible individuals**

- Individuals and households with an annual income in the low to moderate range
- Individuals who have a disability
- Individuals 60 years of age and older (see TCE below)
- Individuals whose primary language is not English

**How to schedule an appointment**

- Call 2-1-1 or 888-856-2773
- OR
- [visit VITA locations throughout Allegheny County](#)

**Other Tax Return Preparation Resources**

**Tax Counseling for the Elderly (TCE)**

TCE tax preparers are trained and equipped to handle pensions and retirement-related issues.

**Eligibility**

Individuals and households\* with an annual income in the low to moderate range

\* Individuals 60 years of age and older are encouraged to use TCE

## **Locations**

[AARP-sponsored TCE sites](#)

## **How to schedule an appointment**

Call the site directly to make an appointment.

## **Additional Resources**

### **IRS consumer alert**

There are always scams related to the IRS that scare vulnerable people into paying money to avert arrest, deportation or other meaningful threats. Do not be deceived. The IRS will never use the phone, email, text message or social media to threaten you with immediate harm, or demand your personal information or immediate payment using gift cards or wire transfers. Any valid IRS requests come by mail first and may be appealed.

[Learn more](#)

[IRS Taxpayer Bill of Rights](#)

[MyFreeTaxes.com](#)

Tech-savvy taxpayers with a total individual or household income of less than \$66,000 can file their federal and state taxes online for free.