

Section 3 – Allegheny County M/W/DBE Participation Waiver Request

3.1 ALLEGHENY COUNTY M/W/DBE PARTICIPATION WAIVER REQUEST FORM



If you have not made a good faith effort you cannot request a waiver.

If a good faith effort to utilize M/W/DBE contractors and/or suppliers has been performed and you have not completely met the M/W/DBE goals of 13% MBE and 2% WBE, the following is required in order to request an M/W/DBE participation waiver:

1. Detailed proof of your good faith effort:

Please attach copies of your database search results and any other documentation illustrating that you have made a good faith effort to fulfill the County's goals.

2. A brief description of what your business does:

3. Are there any inventory or supplies necessary for the completion of this project? Please answer yes or no. If yes, please provide a list of those items:

4. A copy of your company's business diversity policy:

Please attach a copy of your company's diversity policy that addresses good faith efforts to include M/W/DBEs on company letterhead. This request is for business diversity and not an Equal Employment Opportunity (EEO) policy that addresses workforce or employment (attached is a sample policy that may be used as a guide). If an active diversity policy does not exist, your company must be willing to develop and submit one within 45 days. If you need to request this 45-day extension, please do so below:

5. A brief explanation as to why an M/W/DBE participation waiver is being requested:

Prepared by: _____ Title: _____

Signature: _____ Date: _____