

Allegheny County DHS/Area Agency on Aging Dom Care Program

Dom Care Provider Responsibilities

Resident-Care Responsibilities:

Guarantee that at least one Dom Care certified provider or designated back-up caregiver is present and available when resident(s) is in the home.

Notify the AAA Care Manager if Dom Care certified provider will be away overnight and identify the designated back-up caregiver who is responsible for the resident(s).

Note: Designated back-up caregivers must be approved by the Dom Care Program and are responsible for performing all the duties of the Dom Care Provider. Designated back-up caregivers must maintain CPR & First Aid certification and submit completed Provider Medical Evaluations every two years.

Provide the resident(s) three nutritious meals per day.

Assist resident(s) with personal care and activities of daily living, including bathing, grooming and dressing.

Provide resident(s) medication management including set up, supervision, filling/refilling prescriptions, and storage in a locked container or area.

Assist resident(s) in developing self-help skills and personal hygiene skills.

Assure that resident(s) receives routine and emergency medical care.

Arrange for appointments and transportation for resident(s).

Complete laundry and homemaking tasks to support the resident(s), including storing clean linens in their own location and providing a container for soiled laundry.

Assist resident(s) with informal money management and completion of satisfactory financial records.

Notify the AAA Care Manager of changes in resident(s)' care plan or medical condition.

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On-going or daily:

Provide furnishings including: bed, bedside table or shelf, bedside light, dresser, mirror, clothes closet or wardrobe and a towel bar.

Provide bed and bath linens including towels, washcloths, bottom and top sheets, pillows, and sufficient blankets.

Provide basic utilities and non-toll, local telephone service.

Display an Exit Plan in resident(s)' bedroom.

Provide and maintain smoke detectors and ABC fire extinguishers on each floor of the home, including basements.

Maintain personal CPR/First Aid Certifications and provide verifications.

Notify AAA Care Manger of changes to the home situation or home standards.

Monthly:

Conduct and document fire drills.

Annual:

Maintain home owner's or rental insurance with adequate liability coverage.

Provide verification of home/rental insurance policy.

Undergo Allegheny County Health Department inspection and gain approval.

Correct all violations identified by the Allegheny County Health Department.

Every two years:

Complete Dom Care provider Medical Evaluations and verification.

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