

CREDENTIAL FOR
STRENGTHS-BASED FAMILY WORKERS



Application for Enrollment

Please return completed application by:

Fall Classes by August 18, 2023 - Spring Classes by December 18, 2023

810 River Avenue Suite 300

Pittsburgh, PA 15212

Attention: Eva Bey

or

Eva.Bey@alleghenycounty.us

PART I. PLEASE TYPE OR PRINT NEATLY

Name (*First MI Last*): _____

Date of Birth: _____

Agency Affiliation: _____

Position: _____

Address: _____

City: _____ State: PA Zip: _____

Phone #: _____ Fax Number: _____

E-mail Address Agency: _____

Home Address: _____

City _____ Zip _____

Home Phone: _____ Home Email: _____ Cell: _____

Class that you are applying for (see the last two pages): **Fall Class 1** *Course will be remotely held at CCAC*

to register for this class please call 412-788-7546 or go to WWW.CCAC.edu This is an accelerated Class.

Fall Class 2 Spring Class 3 Spring Class 4 ****Choose one of these ****

Level of Education:

GED High School Some College Bachelor's Degree

Advanced Degree Specify _____ Other Specify _____

Tuition for SFW is **\$525.00**. This includes class Registrations, Materials, Test, Practicum SFW Badge and Credential fees. Payment must be submitted **in full thirty (30) days after the start of class**. Partial scholarships may be awarded based on agency need. To apply, have your agency administrator complete and sign an application for Scholarship.

For individuals not affiliated with an agency and are interested in applying, please contact Eva Bey SFW Manager, (412) 350-5805

How will your SFW Tuition be paid? Agency _____ Self _____ Other _____

PART II.

1a) What experience do you have in working with individuals and families and how many families are you currently serving? (If you are not currently working with individuals and families, skip to question 1b)

1b) If you are not currently working with individuals and families, why do you want to take this training? Include your personal goals as they relate to working with individuals and families.

1c) How do you think that the SFW credential will help you to enhance your personal and/or professional goals.

2) What strengths do you bring to your work?

3) What areas in your work would you like to strengthen?

4) How do you see yourself using this credential?

PART III

- **ATTENDANCE: Virtual – ZOOM:** There will be an Orientation, four-day Foundations of Strength-Based Practice classes, and Six Core Courses which all must be completed to be approved to take the SFW Credential Test. Once a student passes the test, they will attend a Seven Week SFW Practicum through the Temple CANVAS system. If a student fails the credential test they can retest twice.
- There is a fee of \$25.00 for each retesting, which the student or their employer is required to make payment to Temple University Harrisburg SFW.
- **ASSIGNMENTS: Students are** expected to **complete in-class assignments and discussions** during the Foundations and Core Course sessions. They are designed to extend what is learned in class and to practice new skills. Some of the modules may require students to read pre session articles or videos assigned to preview prior to classes.
- Students will be registered in the Destiny One Registrar through Temple at the beginning of the SFW program. Before taking the Credential test, Temple will enroll students in their CANVAS on line educational system where they will create their pass codes for the completion of the Seven-week Practicum. Practicums are scheduled to begin within two weeks after the testing date. If a student fails the test, they will be required to retest and pass before they will be assigned to the practicum.
- Temple will send students the required Assignment Tracking Sheet which will list the dates of the practicum sessions, and assignments due.
- **Your work will be scored using a point system. Temple will deduct points for late assignments received. Low scores can hamper your ability to receive your credential.**
- If an unusual circumstance occurs whereby a student must temporally postpone their practicum assignments, the student must get approval from their supervisor and complete the SFW Practicum Extension Policy Request Form and return it to the SFW Manager who will review and return it to Temple University Harrisburg.
- Once Temple approves the extension, a date is scheduled for a continuance. There is an additional cost for the extension which the student or their employer is responsible to make payment to Temple University Harrisburg SFW.

➤ **MISSING CLASSES OR ARRIVING LATE:**

- **For a class missed, you will be required to complete a make-up class with another SFW Cohort.**
- **Fifteen Minute Rule:** Any participant who misses more than 15 minutes of a training session will not receive credit for the day's training and must make up the session. To assure accountability of the time and resources being invested in training and to ensure proper documentation of course hours with regards to required course time, compliance with this attendance rule is necessary.
- **CLASS REQUIREMENTS:** To be able to focus solely on your own professional development for this training and not be distracted by other work responsibilities, please have phones off or on vibrate during class. No social media or texting permitted. You must be visible on-screen during class and sound muted unless you are in group discussions or asking questions. You may use the chat function in Zoom to send messages or comments.
- **PAYMENT POLICY:** Tuition for the SFW course is \$525.00. The \$525.00 fee will be due no later than 30 days after the start of class. Please provide your Fiscal person's name, phone number and email address.

Agency Fiscal Administrator: _____

Phone: _____ Email: _____

Any special accommodations?

Sight: Hearing: Other: Specify _____

Memorandum of Understanding/Commitments

SFW's COMMITMENT

SFW agrees to provide the following for participants:

- An instructional team made up of:
 - Trained and approved SFW class instructors
 - SFW Manager
- Instructional materials: Class Handouts sent via email prior to each class.
- Pre- Course reading materials, video links
- Credential Test Study Guides & Glossaries
- Temple University Harrisburg issuing to student -Registration for Credential Test
- Temple Canvas Seven Week Practicum Course - Virtual
- Practicum Tracking Sheet for each required scheduled session and assignments.
- Temple University Harrisburg issuing of the SFW Credential and Badge

CANDIDATE'S COMMITMENT

I agree to the above Learning Contract to fully participate in the SFW course, Practicum and Credential process, and demonstrate its application to my work as appropriate.

I agree to attend the required classes: Four Foundations sessions, Six SFW Core Courses and the SFW Practicum- (On Temple Canvas Platform). If I cannot attend class, I will notify my employer and instructor immediately. I will complete any make-up work or class as required.

CANDIDATE'S NAME: SIGNATURE: _____

Date: _____

AGENCY'S COMMITMENT: (AGENCY SUPERVISOR MUST SIGN APPLICATION)

I will support _____ for the SFW training program by allowing the participant time to fulfill the obligations of the Program:

Supervisor Name (please print): _____

Supervisor Mailing Address: _____

Supervisor Signature: _____ Date: _____

Supervisor Phone: _____ Email: _____



Contact Information:

Eva Bey, SFW Manager
Allegheny County Department of Human Services
412- 350-5805 / Fax 412-323-2100
Eva.Bey@alleghenycounty.us



SFW Virtual Schedules for 2023-2024
Semester Year

Accerated Class CCAC

Fall Semester

Group #1 Thursdays 9:00 a.m. -4:00 p.m.

Instructors: Eartha Sewell & Serena Washington

September 7,2023 Orientations/Foundations 1

September 14,2023 Foundations 2&3

September 21,2023 Foundations 4

September 28,2023 Core Mod1 Part 1&2

October 5,2023 Core Mod 1 Part 3&4

October 12,2023 Core Mod 1 Part 5&6

October 19, 2023 Core Mod 2 Part 1

October 26, 2023 Core Mod 2 Part 2

November 2, 2023 Core Mod 3 Part 1

November 9, 2023 Core Mod 3 Part 2

November 16 2023 Core Mod 4 Part 1

November 30, 2023 Core Mod 4 Part 2

December 7, 2023 Core Mod 5

December 14, 2023 Core Mod 6 Part 1

December 21, 2023 Core Mod 6 Part 2

January 4, 2024 SFW Credential Test- Temple U Harrisburg

SFW Practicum TBA -Temple University Harrisburg

Fall Semester

Group #2 Fridays -9:00 a.m.-4:00p.m.

Instructors: Kate Donnelly & Carol Troxell

October 6, 2023 Orientation/Foundations 1

October 20, 2023 Foundations 2&3

November 3,2023 Foundations 4

November 17, 2023 Core Mod 1 Part 1&2

December 1,2023 Core Mod1 Part 3&4

December 15,2023 Core Mod 1 Part 5&6

January 5, 2024 Core Mod 2 Part 1

January 19,2024 Core Mod 2 Part 2

February 2, 2024 Core Mod 3 Part 1

February 16, 2024 Core Mod 3 Part 2

March 1, 2024 Core Mod 4 Part 1

March 15, 2024 Core Mod 4 Part 2

March 29, 2024 Core Mod 5

April 5, 2024 Core Mod 6 Part 1

April 19, 2024 Core Mode 6 Part 2

May 3, 2024 SFW Credential Test-Temple U Harrisburg

SFW Practicum TBA-Temple University Harrisburg

Spring Semester

Group #3 Wednesdays -9:00 a.m.- 4:00 p.m.

Instructors: Adella Dixon & Dr. Rose Smiley

January 10, 2024 Orientation/Foundations 1

January 24, 2024 Foundations 2&3

February 7, 2024 Foundations 4

February 21, 2024 Core Mod 1 Part 1&2

March 6, 2024 Core Mod 1Part 3&4

March 20, 2024 Core Mod 1 Part 5&6

April 3, 2024 Core Mod 2 Part 1

April 17, 2024 Core Mod 2 Part 2

May 1, 2024 Core Mod 3 Part 1

May 15, 2024 Core Mod 3 Part 2

May 29, 2024 Core Mod 4 Part 1

June 12, 2024 Core Mod 4 Part 2

June 26, 2024 Core Mod 5

July 10, 2024 Core Mod 6 Part 1

July 24, 2024 Core Mod 6 Part 2

August 7, 2024 SFW Credential Test-Temple U Harrisburg

SFW Practicum TBA-Temple University Harrisburg

Spring Semester

Group #4 Fridays-9:00 a.m.-4:00 p.m.

Instructors: Colette Youngblood & Deidra Washington

January 12, 2024 Orientation/Foundations 1

January 26, 2024 Foundations 2&3

February 9, 2024 Foundations 4

February 23, 2024 Core Mod 1 Part 1&2

March 8, 2024 Core Mod 1 Part 3&4

March 22, 2024 Core Mod 1 Part 5&6

April 5, 2024 Core Mod 2 Part 1

April 19, 2024 Core Mod 2 Part 2

May 3, 2024 Core Mod 3 Part 1

May 17, 2024 Core Mod 3 Part 2

May 31, 2024 Core Mod 4 Part 1

June 14, 2024 Core Mod 4 Part 2

June 28, 2024 Core Mod 5

July 12, 2024 Core Mod 6 Part 1

July 26, 2024 Core Mod 6 Part 2

August 9, 2024 SFW Credential Test -Temple U Harrisburg

SFW Practicum TBA-Temple University Harrisburg

