

COUNTY OF



ALLEGHENY

SARA INNAMORATO  
COUNTY EXECUTIVE

<b>Name Of Policy:</b> AP 109 - Policy on County Interactions with Federal Immigration Authorities	<b>Original Date Issued:</b> February 20, 2026
<b>Date(s) Revised:</b>	<b>Issued By Direction Of:</b>  John Fournier County Manager, Allegheny County

**Scope:**

**This policy applies to the following individuals:**

	Applies (X)		Applies (X)
Non-Union Full-Time Employees	x	Contract Employees	x
Non-Union Part-Time Employees	x	Temporary Employees	x
Union Full-Time Employees	x	Contractors	x
Union Part-Time Employees	x	Any Person Who Works as an Agent for the County in Any Other Capacity	x

## 1. Introduction

### 1.1 Background

Allegheny County anticipates that federal immigration authorities may attempt to enter Allegheny County facilities to locate a person, ask to speak to specific employees, or demand certain documents. The County wants to ensure that County employees are as prepared as possible for any such encounters.

### 1.2 Purpose

This policy serves as a guide for employees who may interact with federal immigration authorities in the normal course of their duties. The purpose of this policy is to ensure compliance with relevant state and federal law, protect the privacy and dignity of all community members and County employees, maintain trust between County government and all residents, and reflect Allegheny County's commitment to the rule of law and due process.

### 1.3 Scope

This Policy applies to all County employees. For the purposes of this policy, Employees are defined as any person who works on behalf of the County whether in regular employment, temporary employment, on a contract basis, or who works as an agent of the County in any capacity.

### 1.4 Interpretation

The authority for interpretation of this policy rests with the Allegheny County Manager.

### 1.5 Policy Review and Updates

Allegheny County reserves the right to change this policy at any time.

### 1.6 Definitions

Federal Immigration Authorities: The term "federal immigration authorities" refers to immigration agents deployed by the federal Department of Homeland Security, commonly referred to as ICE agents.

## 2. Policy

### 2.1 Policy Statement

In the absence of a lawful directive, it is not the responsibility of the County or its employees to enforce federal immigration law. County employees shall follow this and all other policies, laws, and regulations related to privacy, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA).

While federal immigration authorities can access public areas of County facilities (such as waiting rooms, lobbies, or entrance halls) without permission, this **does not** give them the authority to stop, question, or arrest just anyone.

Federal immigration authorities can only enter private areas (such as offices, clinical rooms, residences, or service areas) of County facilities if they have a judicial warrant. A judicial warrant must be signed by a judge and say "U.S. District Court" or "Commonwealth of Pennsylvania" at the top. Examples of these documents are attached to this policy.

Administrative warrants say “Department of Homeland Security” at the top. They are **NOT** judicial warrants and **DO NOT** allow agents to enter private areas without permission. **An Immigration Detainer is NOT a warrant.**

### **3. Procedures**

#### 3.1 Procedures

In the event that federal immigration authorities enter facilities to locate a person, ask to speak to any County employee, or demand that County employees turn documents over to them, County employees are directed to do the following:

- Stay calm and professional. Do not become confrontational with federal immigration authorities.
- Request the agent’s badge number, business card, and judicial warrant before allowing them access to a private area (such as offices, clinical rooms, residences, or service areas) of a County facility.
  - **Federal immigration authorities can only enter private areas of County facilities if they have a judicial warrant.** A judicial warrant must be signed by a judge and say “U.S. District Court” or “Commonwealth of Pennsylvania” at the top. Examples of these documents are attached as Exhibits A and B to this policy.
  - Administrative warrants say “Department of Homeland Security” at the top. They are **NOT** judicial warrants and **DO NOT** allow agents to enter private areas without permission. **An Immigration Detainer is NOT a warrant.** An example of this document is attached as Exhibit C to this policy.
  - Take a photograph or make a photocopy of the documentation provided by federal immigration authorities for County records.
- Inform federal immigration authorities that the County will cooperate consistently with the law and that County policy requires employees to contact the law department before allowing access to private areas of County facilities.
- Immediately contact the on-call Assistant County Solicitor at 412-926-4227 and state that federal immigration authorities are at a County facility and that staff require immediate legal assistance. If the on-call solicitor does not answer, staff should provide their name, the facility at issue, and a call back number.
  - To the best of their ability, County employees are to provide the following information to the solicitor they speak with:
    - The law enforcement agency that is present;
    - The number of officers or agents present;
    - The street address of the facility, including a floor or room number if the facility has multiple departments or tenants;

- The nature and content of any warrant presented (photographs of warrants are encouraged);
  - Contact information for the manager or point-of-contact at the facility at the time of entry;
  - Whether the caller is aware of any security cameras on site to ensure any recordings may be preserved.
- Do not provide any client, patient, resident, or other sensitive service information to anyone without a court order and without consulting with a solicitor from the County Law Department or Health Department.
  - If federal immigration authorities continue to search or force entry into a private area of a county facility without consent or a valid warrant, **DO NOT** engage in a physical confrontation or verbal altercation with them.
  - Staff should record federal immigration authorities with their phones or other devices if they are able to do so. If there are security cameras at the facility, staff should have the agents remain in view of the cameras if possible. Staff should also take notes during the incident or immediately thereafter. The following information should be included in the notes, to the extent possible:
    - The identification of the officers/agents or, if not provided, a description of their physical characteristics;
    - Whether the officers/agents identified themselves;
    - The identification of the federal immigration authority that sent the officers/agents;
    - A description of the events, including but not limited to whether the officers/agents apprised any detained individuals of their rights or engaged in verbal or physical abuse.

Department Directors are to post the flyer “What to do if Federal Immigration Authorities Show Up at Your Workplace” provided as Attachment D to this policy in all public or staff entry points to County facilities under their direction and control.

# EXHIBIT A

# UNITED STATES DISTRICT COURT

for the  
Eastern District of Pennsylvania

In the Matter of the Search of  
*(Briefly describe the property to be searched  
or identify the persons by name and address)*  
THE CONTENTS OF THE SERVER ASSIGNED IP ADDRESS  
207.106.6.25 MAINTAINED BY JTAN.COM

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Case No.

## SEARCH AND SEIZURE WARRANT

To: Any authorized law enforcement officer

An application by a federal law enforcement officer or an attorney for the government requests the search of the following person or property located in the Eastern District of Pennsylvania

*(Identify the person or describe the property to be searched and give its location):*

THE CONTENTS OF THE SERVER ASSIGNED IP ADDRESS 207.106.6.25 MAINTAINED BY JTAN.COM

The person or property to be searched, described above, is believed to conceal *(Identify the person or describe the property to be seized):*

SEE ATTACHED RIDER.

I find that the affidavit(s), or any recorded testimony, establish probable cause to search and seize the person or property.

YOU ARE COMMANDED to execute this warrant on or before \_\_\_\_\_  
*(not to exceed 10 days)*

- in the daytime 6:00 a.m. to 10 p.m.       at any time in the day or night as I find reasonable cause has been established.

Unless delayed notice is authorized below, you must give a copy of the warrant and a receipt for the property taken to the person from whom, or from whose premises, the property was taken, or leave the copy and receipt at the place where the property was taken.

The officer executing this warrant, or an officer present during the execution of the warrant, must prepare an inventory as required by law and promptly return this warrant and inventory to United States Magistrate Judge \_\_\_\_\_

I find that immediate notification may have an adverse result listed in 18 U.S.C. § 2705 (except for delay of trial), and authorize the officer executing this warrant to delay notice to the person who, or whose property, will be searched or seized *(check the appropriate box)*  for \_\_\_ days *(not to exceed 30)*.

until, the facts justifying, the later specific date of \_\_\_\_\_.

Date and time issued: \_\_\_\_\_

\_\_\_\_\_  
*Judge's signature*

City and state: Philadelphia, PA

\_\_\_\_\_, U.S. Magistrate Judge  
*Printed name and title*

# EXHIBIT B

**Commonwealth of Pennsylvania**



**RETURN of SERVICE AND INVENTORY**

**COUNTY OF**

**Docket Number**  
(Issuing Authority):

**Police Incident**  
**Number:**

**Warrant Control**  
**Number:**

**Date of Search:**

**Time of Search:**

**Property Seized as result of Search (Y/N):**

**Date of Return:**

**Time of Return:**

**Officer making Return:**

**Signature of Person Seizing Property:**

**Other Officers Participating in Search:**

**Pa.R.Crim.P. Chapter 2000. SEARCH WARRANTS**

**Rule 2002A. Approval of Search Warrant Applications by Attorney for the Commonwealth - Local Option.**

- (a) The District Attorney of any county may require that search warrant applications filed in the county have the approval of an attorney for the Commonwealth prior to filing.

**Rule 2004. Person To Serve Warrant.**

A search warrant shall be served by a law enforcement officer.

**Rule 2005. Contents of Search Warrant.**

Each search warrant shall be signed by the issuing authority and shall:

- (a) specify the date and time of issuance;
- (b) identify specifically the property to be seized;
- (c) name or describe with particularity the person or place to be searched;
- (d) direct that the search be executed within a specified period of time, not to exceed 2 days from the time of issuance;
- (e) direct that the warrant be served in the daytime unless otherwise authorized on the warrant, PROVIDED THAT, for purposes of the Rules of Chapter 2000, the term "daytime" shall be used to mean the hours of 6 a.m. to 10 p.m.;
- (f) designate by title the judicial officer to whom the warrant shall be returned;
- (g) certify that the issuing authority has found probable cause based upon the facts sworn to or affirmed before the issuing authority by written affidavit(s) attached to the warrant; and
- (h) when applicable, certify on the face of the warrant that for good cause shown the affidavit(s) is sealed pursuant to Rule 2011 and state the length of time the affidavit(s) will be sealed.

**Rule 2006. Contents of Application for Search Warrant.**

Each application for a search warrant shall be supported by written affidavit(s) signed and sworn to or affirmed before an issuing authority, which affidavit(s) shall:

- (a) state the name and department, agency, or address of the affiant;
- (b) identify specifically the items or property to be searched for and seized;
- (c) name or describe with particularity the person or place to be searched;
- (d) identify the owner, occupant, or possessor of the place to be searched;
- (e) specify or describe the crime which has been or is being committed;
- (f) set forth specifically the facts and circumstances which form the basis for the affiant's conclusion that there is probable cause to believe the items or property identified are evidence or the fruit of a crime, or are contraband, or are otherwise unlawfully possessed or subject to seizure, and that these items or property are located on the particular person or at the particular place described;
- (g) if a "nighttime" search is requested (i.e., 10 p.m. to 6 a.m.), state additional reasonable cause for seeking permission to search in the nighttime; and
- (h) when the attorney for the Commonwealth is requesting that the affidavit(s) be sealed pursuant to Rule 2011, state the facts and circumstances which are alleged to establish good cause for the sealing of the affidavit(s).

**Rule 2008. Copy of Warrant; Receipt for Seized Property.**

- (a) A law enforcement officer, upon taking property pursuant to a search warrant, shall leave with the person from whom or from whose premises the property was taken a copy of the warrant and affidavit(s) in support thereof, and a receipt for the property seized. A copy of the warrant and affidavit(s) must be left whether or not any property is seized.
- (b) If no one is present on the premises when the warrant is executed, the officer shall leave the documents specified in paragraph (a) at a conspicuous location in the said premises. A copy of the warrant and affidavit(s) must be left whether or not any property is seized.
- (c) Notwithstanding the requirements in paragraphs (a) and (b), the officer shall not leave a copy of an affidavit that has been sealed pursuant to Rule 2011.

**Rule 2009. Return with Inventory.**

- (a) An inventory of items seized shall be made by the law enforcement officer serving a search warrant. The inventory shall be made in the presence of the person from whose possession or premises the property was taken, when feasible, or otherwise in the presence of at least one witness. The officer shall sign a statement on the inventory that it is a true and correct listing of all items seized, and that the signer is subject to the penalties and provisions of 18 Pa.C.S. Section 4904(b) - Unsworn Falsification To Authorities. The inventory shall be returned to and filed with the issuing authority.
- (b) The judicial officer to whom the return was made shall upon request cause a copy of the inventory to be delivered to the applicant for the warrant and to the person from whom, or from whose premises, the property was taken.
- (c) When the search warrant affidavit(s) is sealed pursuant to Rule 2011, the return shall be made to the justice or judge who issued the warrant.

**THE LAW ENFORCEMENT OFFICER SHALL MAKE ALL RETURNS TO THE ISSUING AUTHORITY DESIGNATED ON THE SEARCH WARRANT.**

**Commonwealth of Pennsylvania**



**AFFIDAVIT OF  
PROBABLE CAUSE**

**COUNTY OF**

**Docket Number**  
**(Issuing Authority):**

**Police Incident**  
**Number:**

**Warrant Control**  
**Number:**

**PROBABLE CAUSE BELIEF IS BASED UPON THE FOLLOWING FACTS AND CIRCUMSTANCES:**

**I, THE AFFIANT, BEING DULY SWORN ACCORDING TO LAW, DEPOSE AND SAY THAT THE FACTS SET FORTH IN THE AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF.**

**(SEAL)**

**Affiant Signature**

**Date**

**Issuing Authority Signature**

**Date**

**Page of Pages**

# EXHIBIT C

DEPARTMENT OF HOMELAND SECURITY  
IMMIGRATION DETAINER - NOTICE OF ACTION

Subject ID:  
Event #:

File No:  
Date:

TO: (Name and Title of Institution - OR Any Subsequent Law Enforcement Agency)

FROM: (Department of Homeland Security Office Address)

**MAINTAIN CUSTODY OF ALIEN FOR A PERIOD NOT TO EXCEED 48 HOURS**

Name of Alien: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_ Sex: \_\_\_\_\_

**THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS) HAS TAKEN THE FOLLOWING ACTION RELATED TO THE PERSON IDENTIFIED ABOVE, CURRENTLY IN YOUR CUSTODY:**

Determined that there is reason to believe the individual is an alien subject to removal from the United States. The individual (*check all that apply*):

- |   |  |
|---|--|
| <input type="checkbox"/> has a prior a felony conviction or has been charged with a felony offense;   | <input type="checkbox"/> has been convicted of illegal entry pursuant to 8 U.S.C. § 1325;  |
| <input type="checkbox"/> has three or more prior misdemeanor convictions;   | <input type="checkbox"/> has illegally re-entered the country after a previous removal or return;  |
| <input type="checkbox"/> has a prior misdemeanor conviction or has been charged with a misdemeanor for an offense that involves violence, threats, or assaults; sexual abuse or exploitation; driving under the influence of alcohol or a controlled substance; unlawful flight from the scene of an accident; the unlawful possession or use of a firearm or other deadly weapon, the distribution or trafficking of a controlled substance; or other significant threat to public safety; | <input type="checkbox"/> has been found by an immigration officer or an immigration judge to have knowingly committed immigration fraud; |
|   | <input type="checkbox"/> otherwise poses a significant risk to national security, border security, or public safety; and/or              |
|   | <input type="checkbox"/> other (specify): _____  |

Initiated removal proceedings and served a Notice to Appear or other charging document. A copy of the charging document is attached and was served on \_\_\_\_\_ (date).

Served a warrant of arrest for removal proceedings. A copy of the warrant is attached and was served on \_\_\_\_\_ (date).

Obtained an order of deportation or removal from the United States for this person.

***This action does not limit your discretion to make decisions related to this person's custody classification, work, quarter assignments, or other matters. DHS discourages dismissing criminal charges based on the existence of a detainer.***

**IT IS REQUESTED THAT YOU:**

Maintain custody of the subject for a period **NOT TO EXCEED 48 HOURS**, excluding Saturdays, Sundays, and holidays, beyond the time when the subject would have otherwise been released from your custody to allow DHS to take custody of the subject. This request derives from federal regulation 8 C.F.R. § 287.7. For purposes of this immigration detainer, **you are not authorized to hold the subject beyond these 48 hours**. As early as possible prior to the time you otherwise would release the subject, please notify DHS by calling \_\_\_\_\_ during business hours or \_\_\_\_\_ after hours or in an emergency. If you cannot reach a DHS Official at these numbers, please contact the ICE Law Enforcement Support Center in Burlington, Vermont at: (802) 872-6020.

Provide a copy to the subject of this detainer.

Notify this office of the time of release at least 30 days prior to release or as far in advance as possible.

Notify this office in the event of the inmate's death, hospitalization or transfer to another institution.

Consider this request for a detainer operative only upon the subject's conviction.

Cancel the detainer previously placed by this Office on \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name and title of Immigration Officer)

\_\_\_\_\_  
(Signature of Immigration Officer)

**TO BE COMPLETED BY THE LAW ENFORCEMENT AGENCY CURRENTLY HOLDING THE SUBJECT OF THIS NOTICE:**

Please provide the information below, sign, and return to DHS using the envelope enclosed for your convenience or by faxing a copy to \_\_\_\_\_. You should maintain a copy for your own records so you may track the case and not hold the subject beyond the 48-hour period.

Local Booking/Inmate #: \_\_\_\_\_ Latest criminal charge/conviction: \_\_\_\_\_ (date) Estimated release: \_\_\_\_\_ (date)

Last criminal charge/conviction: \_\_\_\_\_

**Notice:** Once in our custody, the subject of this detainer may be removed from the United States. If the individual may be the victim of a crime, or if you want this individual to remain in the United States for prosecution or other law enforcement purposes, including acting as a witness, please notify the ICE Law Enforcement Support Center at (802) 872-6020.

\_\_\_\_\_  
(Name and title of Officer)

\_\_\_\_\_  
(Signature of Officer)

### NOTICE TO THE DETAINEE

The Department of Homeland Security (DHS) has placed an immigration detainer on you. An immigration detainer is a notice from DHS informing law enforcement agencies that DHS intends to assume custody of you after you otherwise would be released from custody. DHS has requested that the law enforcement agency which is currently detaining you maintain custody of you for a period not to exceed 48 hours (excluding Saturdays, Sundays, and holidays) beyond the time when you would have been released by the state or local law enforcement authorities based on your criminal charges or convictions. **If DHS does not take you into custody during that additional 48 hour period, not counting weekends or holidays, you should contact your custodian** (the law enforcement agency or other entity that is holding you now) to inquire about your release from state or local custody. **If you have a complaint regarding this detainer or related to violations of civil rights or civil liberties connected to DHS activities, please contact the ICE Joint Intake Center at 1-877-2INTAKE (877-246-8253). If you believe you are a United States citizen or the victim of a crime, please advise DHS by calling the ICE Law Enforcement Support Center toll free at (855) 448-6903.**

### NOTIFICACIÓN A LA PERSONA DETENIDA

El Departamento de Seguridad Nacional (DHS) de EE. UU. ha emitido una orden de detención migratoria en su contra. Mediante esta orden, se notifica a los organismos policiales que el DHS pretende arrestarlo cuando usted cumpla su reclusión actual. El DHS ha solicitado que el organismo policial local o estatal a cargo de su actual detención lo mantenga en custodia por un período no mayor a 48 horas (excluyendo sábados, domingos y días festivos) tras el cese de su reclusión penal. **Si el DHS no procede con su arresto migratorio durante este período adicional de 48 horas, excluyendo los fines de semana o días festivos, usted debe comunicarse con la autoridad estatal o local que lo tiene detenido** (el organismo policial u otra entidad a cargo de su custodia actual) para obtener mayores detalles sobre el cese de su reclusión. **Si tiene alguna queja que se relacione con esta orden de detención o con posibles infracciones a los derechos o libertades civiles en conexión con las actividades del DHS, comuníquese con el Joint Intake Center (Centro de Admisión) del ICE (Servicio de Inmigración y Control de Aduanas) llamando al 1-877-2INTAKE (877-246-8253). Si usted cree que es ciudadano de los Estados Unidos o que ha sido víctima de un delito, infórmele al DHS llamando al Centro de Apoyo a los Organismos Policiales (Law Enforcement Support Center) del ICE, teléfono (855) 448-6903 (llamada gratuita).**

### Avis au détenu

Le département de la Sécurité Intérieure [Department of Homeland Security (DHS)] a émis, à votre rencontre, un ordre d'incarcération pour des raisons d'immigration. Un ordre d'incarcération pour des raisons d'immigration est un avis du DHS informant les agences des forces de l'ordre que le DHS a l'intention de vous détenir après la date normale de votre remise en liberté. Le DHS a requis que l'agence des forces de l'ordre, qui vous détient actuellement, vous garde en détention pour une période maximum de 48 heures (excluant les samedis, dimanches et jours fériés) au-delà de la période à la fin de laquelle vous auriez été remis en liberté par les autorités policières de l'État ou locales en fonction des inculpations ou condamnations pénales à votre rencontre. **Si le DHS ne vous détient pas durant cette période supplémentaire de 48 heures, sans compter les fins de semaines et les jours fériés, vous devez contacter votre gardien** (l'agence des forces de l'ordre qui vous détient actuellement) pour vous renseigner à propos de votre libération par l'État ou l'autorité locale. **Si vous avez une plainte à formuler au sujet de cet ordre d'incarcération ou en rapport avec des violations de vos droits civils liées à des activités du DHS, veuillez contacter le centre commun d'admissions du Service de l'Immigration et des Douanes [ICE - Immigration and Customs Enforcement] [ICE Joint Intake Center] au 1-877-2INTAKE (877-246-8253). Si vous croyez être un citoyen des États-Unis ou la victime d'un crime, veuillez en aviser le DHS en appelant le centre d'assistance des forces de l'ordre de l'ICE [ICE Law Enforcement Support Center] au numéro gratuit (855) 448-6903.**

### AVISO AO DETENTO

O Departamento de Segurança Nacional (DHS) emitiu uma ordem de custódia imigratória em seu nome. Este documento é um aviso enviado às agências de imposição da lei de que o DHS pretende assumir a custódia da sua pessoa, caso seja liberado. O DHS pediu que a agência de imposição da lei encarregada da sua atual detenção mantenha-o sob custódia durante, no máximo, 48 horas (excluindo-se sábados, domingos e feriados) após o período em que seria liberado pelas autoridades estaduais ou municipais de imposição da lei, de acordo com as respectivas acusações e penas criminais. **Se o DHS não assumir a sua custódia durante essas 48 horas adicionais, excluindo-se os fins de semana e feriados, você deverá entrar em contato com o seu custodiante** (a agência de imposição da lei ou qualquer outra entidade que esteja detendo-o no momento) para obter informações sobre sua liberação da custódia estadual ou municipal. **Caso você tenha alguma reclamação a fazer sobre esta ordem de custódia imigratória ou relacionada a violações dos seus direitos ou liberdades civis decorrente das atividades do DHS, entre em contato com o Centro de Entrada Conjunta da Agência de Controle de Imigração e Alfândega (ICE) pelo telefone 1-877-246-8253. Se você acreditar que é um cidadão dos EUA ou está sendo vítima de um crime, informe o DHS ligando para o Centro de Apoio à Imposição da Lei do ICE pelo telefone de ligação gratuita (855) 448-6903**

## THÔNG BÁO CHO NGƯỜI BỊ GIAM GIỮ

Bộ Quốc Phòng (DHS) đã có lệnh giam giữ quý vị vì lý do di trú. Lệnh giam giữ vì lý do di trú là thông báo của DHS cho các cơ quan thi hành luật pháp là DHS có ý định tạm giữ quý vị sau khi quý vị được thả. DHS đã yêu cầu cơ quan thi hành luật pháp hiện đang giữ quý vị phải tiếp tục tạm giữ quý vị trong không quá 48 giờ đồng hồ (không kể thứ Bảy, Chủ nhật, và các ngày nghỉ lễ) ngoài thời gian mà lẽ ra quý vị sẽ được cơ quan thi hành luật pháp của tiểu bang hoặc địa phương thả ra dựa trên các bản án và tội hình sự của quý vị. Nếu DHS không tạm giam quý vị trong thời gian 48 giờ bổ sung đó, không tính các ngày cuối tuần hoặc ngày lễ, quý vị nên liên lạc với bên giam giữ quý vị (cơ quan thi hành luật pháp hoặc tổ chức khác hiện đang giam giữ quý vị) để hỏi về việc cơ quan địa phương hoặc liên bang thả quý vị ra. Nếu quý vị có khiếu nại về lệnh giam giữ này hoặc liên quan tới các trường hợp vi phạm dân quyền hoặc tự do công dân liên quan tới các hoạt động của DHS, vui lòng liên lạc với ICE Joint Intake Center tại số 1-877-2INTAKE (877-246-8253). Nếu quý vị tin rằng quý vị là công dân Hoa Kỳ hoặc nạn nhân tội phạm, vui lòng báo cho DHS biết bằng cách gọi ICE Law Enforcement Support Center tại số điện thoại miễn phí (855) 448-6903.

### 对被拘留者的通告

美国国土安全部 (DHS) 已发出对你的移民监禁令。移民监禁令是美国国土安全部用来通告执法当局, 表示美国国土安全部意图在你可能从当前的拘留被释放以后继续拘留你的通知单。美国国土安全部已经向当前拘留你的执法当局要求, 根据对你的刑事起诉或判罪的基础, 在本当由州或地方执法当局释放你时, 继续拘留你, 为期不超过 48 小时 (星期六、星期天和假日除外)。如果美国国土安全部未在不计周末或假日的额外 48 小时期限内将你拘留, 你应该联系你的监管单位 (现在拘留你的执法当局或其他单位), 询问关于你从州或地方执法单位被释放的事宜。如果你对于这项拘留或关于美国国土安全部的行动所涉及的违反民权或公民自由权有任何投诉, 请联系美国移民及海关执法局联合接纳中心 (ICE Joint Intake Center), 电话号码是 1-877-2INTAKE (877-246-8253)。如果你相信你是美国公民或犯罪被害人, 请联系美国移民及海关执法局的执法支援中心 (ICE Law Enforcement Support Center), 告知美国国土安全部。该执法支援中心的免费电话号码是 (855) 448-6903。

# EXHIBIT D

# WHAT TO DO IF FEDERAL IMMIGRATION AUTHORITIES SHOW UP AT YOUR WORKPLACE.

1. Stay calm and professional.
2. Request the agent's badge number, business card, and judicial warrant before allowing them access to a private area (such as offices, clinical rooms, residences, or service areas) of a County facility.
  - a. **Federal immigration authorities can only enter private areas of County facilities if they have a judicial warrant.** A judicial warrant must be signed by a judge and say "U.S. District Court" or "Commonwealth of Pennsylvania" at the top. Examples of these documents are attached to this policy.
  - b. Administrative warrants say "Department of Homeland Security" at the top. These are **NOT** judicial warrants and **DO NOT** allow agents to enter private areas without permission. **An Immigration Detainer is NOT a warrant.**
  - c. Take a photograph or make a photocopy of the documentation provided for County records.
3. Inform federal immigration authorities that the County will cooperate consistently with the law and that County policy requires employees to contact the law department before allowing access to private areas of County facilities.
4. Immediately contact the on-call Assistant County Solicitor at 412-926-4227 and state that federal immigration authorities are at a County facility and that staff require immediate legal assistance. If the on-call solicitor does not answer, staff should provide their name, the facility at issue, and a call back number.
5. Do not provide any client, patient, resident, or other sensitive service information to anyone without a court order and without consulting with a solicitor from the County Law Department or Health Department.
6. If federal immigration authorities continue to search without consent or a valid warrant, **DO NOT** engage in a physical confrontation or verbal altercation with them.
7. Staff should record federal immigration authorities with their phones or other devices if they are able to do so. If there are security cameras at the facility, staff should have the agents remain in view of the cameras if possible. Staff should also take notes during the incident or immediately thereafter.

