

Mail in Request Form

THIS FORM IS TO BE USED FOR MAIL IN REQUESTS ONLY

COMPLETE THIS FORM TO ACQUIRE A CERTIFIED COPY OF YOUR DOCUMENT.

Owner's Name: _____

Property Address: _____

Parcel ID or Lot & Block Number: _____

Municipality: _____

Approximate Year Purchased: _____

Deed Book Volume: _____

Page (If Available): _____

Contact Name: _____

Mail Certified Copy to: _____

Daytime Telephone or Cellphone
Number: _____

Send completed form and **MONEY ORDER** to:

Division of Real Estate

Attn: COPY DEPARTMENT

County Office Building, Room 101

542 Forbes Avenue

Pittsburgh, PA, 15219

*Personal checks and Cash are **NOT** accepted for payment.*

Cost for Certified Copy is: \$10.00