

Golf Concession Manager

Job Summary

Under the supervision of the Parks Deputy Director, Regional Recreation Supervisor, and Facility Managers; this position is responsible for maintaining the daily operations and providing quality service at our golf course concession. We are currently hiring at our South Park and North Park Golf Courses.

Possess a ServSafe Food Handler Certification and RAMP Seller Server Certification (or within 30 days of hire)

- Prior management experience
- Knowledge of food safety and practices
- Cash handling and reconciliation procedures
- Must be ages 18 & Up

Explanatory Comments

This position will require work on evenings, weekends, and holidays. Locations include South Park Golf Course and North Park Golf Course. Please indicate on your application which pool you are applying for.

Certification and Experience

Required:

- Possess a ServSafe Food Handler Certification (or within 30 days of hire)
- Possess a RAMP Seller Server Certification (or within 30 days of hire)
- Prior management experience
- Knowledge of food safety and practices
- Cash handling and reconciliation procedures
- Must be ages 18 & Up

Duties:

- Supervises employees
- Interacts effectively with members of the public
- Ensures employees obtain and maintain proper food service certifications
- Work in collaboration with Deputy Director, Regional Recreation Supervisor, and Facility Manager to determine closures based on weather.

- Maintain cleanliness, communicate regularly about events/programs, and provide outstanding service to members of the public
- Ensure equipment is in good working order and report any issues
- Order and monitor inventory; provide inventory reports
- Store, serve, and dispose of food in compliance with County Health Department standards
- Oversee cleaning of kitchen, bathroom, and dining areas throughout the day
- Report unresolved issues to management in a timely manner
- Perform other related work as requested or repaired

Ability to:

- Multi-task and excel in high-pressure situations; utilize time-management skills
- Communicate well both orally and in writing
- Effectively manage employees
- Interact well with supervisors, co-workers, outside agencies, and the public
- Work flexible and extended hours, including weekends and holidays

It is the policy of Allegheny County that in order to receive a final offer of employment, candidates must successfully pass a background check, which includes verification of Allegheny County Real Estate Tax status, and drug/medical examinations as required for the position.

Wages:

\$17-20 / hour based on experience and certifications

Questions?

Contact the Parks Recreation Office by email

ParksSeasonalEmployment@AlleghenyCounty.US or call 412-350-2468.

Ready to apply?

1. Complete the [Seasonal Employment Application](#)
2. Email ParksSeasonalEmployment@AlleghenyCounty.US with the job title in the subject line.