



Authorized Representatives: Pre-Canvass and Canvass

Other than Board of Elections personnel, those permitted to be present for the pre-canvass and canvass are limited to candidates, representatives of candidates, parties, and bodies pursuant to 25 P.S. § 2650 and 25 P.S. § 3146.8 of the Pennsylvania Election Code.

Any party or political body or body of citizens which is entitled to have watchers at any primary or election may appoint an authorized representative to be permitted to remain in the room where pre-canvassing occurs. Pursuant to state law, no person observing, attending, or participating in a pre-canvass meeting may disclose the results of any portion of any pre-canvass meeting prior to the close of the polls.

Every candidate may be present in-person. If unable to be present, candidates may appoint an authorized representative who shall be permitted to remain in the room where pre-canvassing occurs. Pursuant to state law, no person observing, attending, or participating in a pre-canvass meeting may disclose the results of any portion of any pre-canvass meeting prior to the close of the polls.

Acknowledging that the time to pre-canvass and canvass may take extended periods of time, alternate authorized representatives may be appointed, but only one person will be admitted at a time. As a result, we encourage those appointing authorized representatives to consider scheduling those individuals for set times to make the process easier.

Due to security restrictions at the warehouse and the need for preparation, requests for authorized representative letters must be received by 5 p.m. on Friday prior to the Tuesday Election. The letters designating individuals as authorized representatives will be sent to the requester via e-mail once processed, along with additional instruction on processes for Election Day.

Those entitled to send an authorized representative must email abigail.gardner@alleghenycounty.us with the name of each appointed representative and the person's registered voting address. Such designation should come from a campaign email address or be on a campaign letterhead. The request should also provide contact information including name, email address, and telephone number for the party leader or candidate should additional information be needed, or in case of questions related to the appointment.

JESSICA GAROFOLO, DIRECTOR

DEPARTMENT OF ADMINISTRATIVE SERVICES — DIVISION OF ELECTIONS

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