



CREDENTIAL FOR STRENGTHS-BASED FAMILY WORKERS

Application for Enrollment

Please return the completed application by:

Fall Classes by August 21, 2026 - Spring Classes by December 28, 2026

Email: Eva.Bey@alleghenycounty.us

Or mail to: SFW

DHS One Smithfield Street 2nd Fl

Pittsburgh, PA 15222

Attention: Eva Bey

PART I. PLEASE TYPE OR PRINT NEATLY

Name (First MI Last): _____

Date of Birth: _____

Agency Affiliation: _____

Position: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax Number: _____

E-mail Address Agency: _____

Home Address: _____

City _____ Zip _____

Home Phone: _____ Home Email: _____ Cell: _____

Class which you are applying for (see the last two pages: **Fall Class 1** *This is an accelerated Class which meets weekly.*

Fall Class 2 Spring Class 3 Spring Class 4 ****Choose one of these ****

Level of Education:

GED High School Some College Bachelor's Degree

Advanced Degree Specify _____ Other Specify _____

Tuition for SFW is \$575.00. This includes class Registrations, Materials, Test, Practicum SFW Badge and Credential fees. Payment must be submitted **in full thirty (30) days after the start of class**. Partial scholarships may be awarded based on agency need. To apply, have your agency administrator complete and sign an application for scholarship.

For individuals not affiliated with an agency and are interested in applying, please contact Eva Bey SFW Manager, (412) 350-5805

How will your SFW Tuition be paid? Agency _____ Self _____ Other _____

PART II.

1a) What experience do you have in working with individuals and families? How many are you currently serving? (If you are not currently working with individuals and families, (skip to question 1b))

1b) If you are not currently working with individuals and families, why do you want to take this training? Include your personal goals as they relate to working with individuals and families, or in the field of human services.

1c) How do you think the SFW credential will help you to enhance your personal and/or professional goals.

2) What strengths do you bring to your work?

3) What areas in your profession would you like to strengthen?

4) How do you see yourself using this credential?

PART III

- ***ATTENDANCE: Virtual – ZOOM:*** *There will be Orientation, four-day Foundations of Strength-Based Practice classes, and Six Core Courses which all must be completed to be approved to take the Temple University SFW Credential Test. Once a student passes the test, they will attend a Seven Week SFW Practicum through the Temple CANVAS system. If a student fails, they can retest twice. There is a fee of \$30.00 for each retest.*
- ***ASSIGNMENTS: Students are*** *expected to complete in-class assignments and discussions during the Foundations and Core Course sessions. They are designed to extend what is learned in class and to practice new skills. Some of the modules may require students to read pre-session articles or view subject-related videos prior to classes.*
- *Students will be registered in the Temple University Registrar at the beginning of the SFW program. Before taking the Credential test, Temple will enroll students in their CANVAS on-line educational system where they create their pass codes for the test and completion of the Seven-week Practicum. Prior to testing students must view 4 mini videos which provide a tour of the Temple CANVAS System. This is mandatory. Practicums are scheduled to begin within two weeks after the testing date. If a student fails the test, they will be required to retest and pass before they are assigned to the practicum.*
- *Temple will send students the required Practicum Assignment Tracking Sheet, which will list the dates of the practicum sessions, and assignments due. They will also receive the SFW Practicum Overview. It includes the expected outcomes for a student's work as well as SFW Competencies and Scoring system.*
- ***The Practicum work will be scored using a point system. Temple will deduct points for late assignments received. Missing assignment responses and low scores can lead to failure of the complete course.***

If an unusual circumstance occurs whereby a student must temporally postpone their practicum assignments, the student must get approval from their supervisor and complete the SFW Practicum Extension Policy Request Form and return it to the SFW Manager who will review and return it to Temple University Harrisburg.

- *Once Temple approves the extension, a date is scheduled for a continuance. There is an **additional \$100.00 cost** for the extension which the student or their employer is responsible for making payment to Temple University Harrisburg SFW.*

PART IV

Class Attendance:

- **MISSING CLASSES OR ARRIVING LATE:**
- *Students are required to make up a class missed. If a student misses 2 classes within the semester they will be withdrawn from the class.*
- *Fifteen Minute Rule: Any participant who misses more than 15 minutes of a training session will not receive credit for the day's training and must make up the session. To ensure accountability of the time and resources being invested in training and to ensure proper documentation of course hours with regards to required course time, compliance with this attendance rule is necessary.*
- **CLASS REQUIREMENTS:** *To be able to focus on your own professional development for this training and not be distracted by other work responsibilities, please turn cell phones off or vibrate during class. No social media or texting permitted. You must be visible on-screen during class and be muted unless you are in group discussions or asking questions. You may also use the chat function in Zoom to send messages or comments.*

PAYMENT POLICY: *Tuition for the SFW course is \$575.00. The fee will be due no later than 30 days after the start of class.*

**Checks are to be made to: SFW Temple University Harrisburg C/O Eva Bey
DHS One Smithfield Street 2nd Floor Pittsburgh Pa 15222**

**** Payments can also be made by ACH Debit ** Contact SFW Manager for Details**

Agency Fiscal Administrator: _____

Phone: _____ Email: _____

Special accommodation?

Sight: _____ Hearing: _____ Other: Specify _____

Memorandum of Understanding/Commitments

SFW's COMMITMENT

SFW agrees to provide the following for participants:

- *An instructional support team made up of:
Trained and approved SFW class instructors
SFW Manager*
- Instructional materials: Class Handouts sent via email prior to each class.*
- *Pre- Course reading materials, video links*
- *Credential Test Study Guides & Glossaries*
- *Temple University Harrisburg issuing students -Registration for Credential Test-Virtual*
- *Temple Canvas Seven Week Practicum Course-Virtual*
- *Honesty Pledge ***
- *Practicum Tracking Sheet for each required assignment and student responsibilities information*
- *Temple University Harrisburg issues the SFW Credential and Badge*

CANDIDATE'S COMMITMENT

I agree with the above Learning Contract to fully participate in the SFW course, Practicum and Credential process, and demonstrate its application to my work as appropriate.

I agree to attend the required classes: Four Foundations sessions, Six SFW Core Courses and the SFW Practicum- (Temple Canvas System). If I cannot attend class, I will notify my employer and instructor immediately. I will complete any make-up work or class as required.

CANDIDATE'S NAME: SIGNATURE: _____

Date: _____

AGENCY'S COMMITMENT: (AGENCY SUPERVISOR MUST SIGN APPLICATION)

I will support _____ for the SFW training program by allowing the participant time to fulfill the obligations of the Program:

Supervisor Name (please print): _____

Supervisor Mailing Address: _____

Supervisor Signature: _____ Date: _____

Supervisor Phone: _____ Email: _____



Contact Information:

*Eva Bey, SFW Manager
Allegheny County Department of Human Services
412- 350-5805 / Fax 412-323-2100*

Eva.Bey@alleghenycounty.us



SFW 2.0 Virtual Class Schedules 2026–2027

Fall Semester Group 1 – An Accelerated Class

Thursdays | 9:00 a.m. – 4:00 p.m. Instructors: Serena Washington & Lynette Drawn Williamson

Date	Course
September 3, 2026	Orientation / Foundations 1
September 10, 2026	Foundations 2 & 3
September 17, 2026	Foundations 4
September 24, 2026	Client-Centered Counseling P1 & P2
October 1, 2026	Client-Centered Counseling P3 & P4
October 8, 2026	Client-Centered Counseling P5 & P6
October 15, 2026	Creating a Safe Environment P1
October 22, 2026	Creating a Safe Environment P2
October 29, 2026	Creating a Cultural Understanding P1
November 5, 2026	Creating a Cultural Understanding P2
November 12, 2026	Professionalism P1
November 19, 2026	Professionalism P2
December 3, 2026	Systems Approach Advocacy
December 10, 2026	Strength-Based Assessment P1
December 17, 2026	Strength-Based Assessment P2
January 7, 2027	SFW Credential Test – Temple Harrisburg
TBA	SFW Practicum – Temple University

Group 2 – Fridays | 9:00 a.m. – 4:00 p.m. Instructors: Carol Troxell & Kate Donnelly

Date	Course
October 2, 2026	Orientation / Foundations 1
October 16, 2026	Foundations 2 & 3
October 30, 2026	Foundations 4
November 13, 2026	Client-Centered Counseling P1 & P2
December 4, 2026	Client-Centered Counseling P3 & P4
December 18, 2026	Client-Centered Counseling P5 & P6
January 8, 2027	Creating a Safe Environment P1
January 22, 2027	Creating a Safe Environment P2
February 5, 2027	Creating a Cultural Understanding P1
February 19, 2027	Creating a Cultural Understanding P2
March 5, 2027	Professionalism P1
March 19, 2027	Professionalism P2
April 2, 2027	Systems Approach Advocacy
April 16, 2027	Strength-Based Assessment P1
April 30, 2027	Strength-Based Assessment P2
May 14, 2027	SFW Credential Test – Temple Harrisburg
TBA	SFW Practicum – Temple University

SFW 2.0 Spring Semester

Group 3 – Wednesdays | 9:00 a.m. – 4:00 p.m. Instructors: Adella Dixon & Dr. Rose Smiley

<i>Date</i>	<i>Course</i>
<i>January 13, 2027</i>	<i>Orientation / Foundations 1</i>
<i>January 27, 2027</i>	<i>Foundations 2 & 3</i>
<i>February 10, 2027</i>	<i>Foundations 4</i>
<i>February 24, 2027</i>	<i>Client-Centered Counseling P1 & P2</i>
<i>March 10, 2027</i>	<i>Client-Centered Counseling P3 & P4</i>
<i>March 24, 2027</i>	<i>Client-Centered Counseling P5 & P6</i>
<i>April 7, 2027</i>	<i>Creating a Safe Environment P1</i>
<i>April 21, 2027</i>	<i>Creating a Safe Environment P2</i>
<i>May 5, 2027</i>	<i>Creating a Cultural Understanding P1</i>
<i>May 19, 2027</i>	<i>Creating a Cultural Understanding P2</i>
<i>June 2, 2027</i>	<i>Professionalism P1</i>
<i>June 16, 2027</i>	<i>Professionalism P2</i>
<i>June 30, 2027</i>	<i>Systems Approach Advocacy</i>
<i>July 14, 2027</i>	<i>Strength-Based Assessment P1</i>
<i>July 28, 2027</i>	<i>Strength-Based Assessment P2</i>
<i>August 4, 2027</i>	<i>SFW Credential Test – Temple Harrisburg</i>
<i>TBA</i>	<i>SFW Practicum – Temple University</i>

Group 4 – Fridays | 9:00 a.m. – 4:00 p.m. Instructors: Penda James & Twanda Clark

<i>Date</i>	<i>Course</i>
<i>January 15, 2027</i>	<i>Orientation / Foundations 1</i>
<i>January 29, 2027</i>	<i>Foundations 2 & 3</i>
<i>February 12, 2027</i>	<i>Foundations 4</i>
<i>February 26, 2027</i>	<i>Client-Centered Counseling P1 & P2</i>
<i>March 12, 2027</i>	<i>Client-Centered Counseling P3 & P4</i>
<i>March 26, 2027</i>	<i>Client-Centered Counseling P5 & P6</i>
<i>April 9, 2027</i>	<i>Creating a Safe Environment P1</i>
<i>April 23, 2027</i>	<i>Creating a Safe Environment P2</i>
<i>May 7, 2027</i>	<i>Creating a Cultural Understanding P1</i>
<i>May 21, 2027</i>	<i>Creating a Cultural Understanding P2</i>
<i>June 4, 2027</i>	<i>Professionalism P1</i>
<i>June 18, 2027</i>	<i>Professionalism P2</i>
<i>July 2, 2027</i>	<i>Systems Approach Advocacy</i>
<i>July 16, 2027</i>	<i>Strength-Based Assessment P1</i>
<i>July 30, 2027</i>	<i>Strength-Based Assessment P2</i>
<i>August 6, 2027</i>	<i>SFW Credential Test – Temple Harrisburg</i>
<i>TBA</i>	<i>SFW Practicum – Temple University</i>