ICE RINK RENTAL REQUEST FORM

Organization/Group/Team Name:	
Organization Contact:	
Organization Contact Information:	
Phone Number	*Email*
Organization Billing Address:	
Onsite Contact *(This person **must** be present at facility at time of rental. Must be 18 years or older):*	
Onsite Contact Information:	
Phone Number	*Email*
Please indicate why your group is interested in renting an ice slot (i.e., hockey game, sporting practice, school event, other):	
Will you be bringing outside food to this event? *(for an additional $50 charge)*	*Please select YES or NO* **YES** ○ **NO** ◉

For sporting events – please indicate the anticipated number for the following:		
# of Teams	# of Players (Overall)	# of Spectators

For school/other types of events – please indicate the anticipated number for the following:	
# of Skaters	# of Chaperones

RENTAL FEES

	Residents*	Non-Residents
RENTAL FEE	**$200.00/per hour**	**$225.00/per hour**
Party Room/Outside Food - Any group or organization that wishes to bring in outside food (i.e., ordering pizza, bringing in bagels/coffee) during their ice rental will be charged - Grants access to party room	$50.00	$50.00
Skate Rental - Per pair of skates	$4.00	$5.00

*Residents of Allegheny County

AVAILABLE RENTAL TIMES

Please use the section below to indicate the date and time frame **(must account for time prior to and after ice usage)** that your group wishes to use the facility. All requests are reviewed by the facility manager with every effort made to evenly distribute ice rental times to all groups and organizations. *Please note that the ice is **not** available to rent during public skate hours. Please refer to our website for our current public skate schedule*.

Initial Date Request (i.e., Monday, November 13th from 7:00 am to 2:30 pm):
If the above dates are not available, please use this section to write your alternative dates:

This application is **ONLY** a request and does not guarantee your group a time slot for ice rental.

Allegheny County Parks

ICE RENTAL RULES & REGULATIONS

Thank you for inquiring about ice slot rental times at an Allegheny County Park's Department ice skating rink. Please take the time to read through the **ice rental process** and **cancellation policy** before submitting the rental application.

RENTAL RULES AND REGULATIONS:

- **GROUPS MUST COORDINATE WITH THE FACILITY MANAGER WHAT TIME THEY ARE ALLOWED TO ENTER THE FACILITY (PRIOR TO THEIR ICE RENTAL TIME).**
- **NO ALCOHOL** is permitted inside the facility (includes locker rooms, player benches, bleachers, on the ice, etc.). Any person(s) that appears to be visibly intoxicated or violating this rule will be escorted off the premises.
- The Allegheny County Parks Department reserves the right to change the rules, regulations, and rental fees of any requests for any reason and at any given time.

CANCELLATION POLICY:

- **Teams are required to give 48-Hour notice for cancellations.**
    - Failure to give adequate notice of cancellation will be charged the full $200/$225 rental fee for that missed day.
    - Short notice cancellations due to emergencies will be considered on a case-by-case basis.
- Allegheny County Parks Department has the right to cancel rentals for any reason and will notify each team by email as far in advance as possible.
- Cancellations made by management due to weather or ice conditions, groups will not be charged.

***Signature of Renter: _____ Date: _____**

***APPLICATION REQUEST IS INVALID AND WILL NOT BE PROCESSED WITHOUT SIGNATURE**

For North Park Ice Rink – please submit to nprink@alleghenycounty.us
For South Park Ice Rink – please submit to sprink@alleghenycounty.us

Revised December 2025