1. **Welcome and Call to Order**

   Chip Babst called the meeting to order at 5:30 PM

   **Action:** A quorum was present. All in attendance made their introduction.

2. **Chair’s Remarks – Chip Babst** – No comments were made at this time.

3. **Approval of Minutes December 2019 meeting** – approved with corrections of typo, spelling error and the addition of Rachel Filippini’s vote to the Trees discussion

   **Action:** Moved by Steven Hvozdovich 2nd by Sara Marie Baldi – unanimous with abstention by Bob Orchowski as he was not at the last meeting to approve these minutes.

4. **Administrative Actions:**

   A. **Elections of Officers for 2020** – Chip Babst

      President – Nomination Dan Bricmont – motioned by Bob Orchowski seconded by Coleen Davis unanimously elected

      Vice President – Nomination Chip Babst – motioned by Coleen Davis seconded by Sara Marie Baldi – unanimously elected.
B. Approval of meeting schedule for 2020 – recommended dates for 2020 were motioned by Rachel Filippini and seconded by Collen Davis

5. Sub Committee Reports:

A. **Criteria Pollutant/Air Monitoring Subcommittee** – Coleen Davis – Met last week and focused mainly on the updates of 2019 air quality. Some of the topic discussed were Liberty SO2 and 2019 PM 2.5. The County is working on an Episodic Regulation and does to have something completed by the end of 2020. A considerable amount of time was spent reviewing an update that is installed at the Clairton Monitor. CMU is still working on their model although they are not using the Sodar information; the subcommittee asked for a presentation for our next meeting. The SIP for PM2.5 has been deemed complete both technically and administratively and the EPA review is next. The SO2 SIP the EPA is still reviewing; the consent decree that the EPA is subject requires action by April 30th. Our next meeting is April 7th at 1:00 PM

B. **Pollution Prevention and Education Subcommittee** – Rachel Filippini – Met January 30th and the bulk of our time was spent discussing possible new ideas for pollution prevention and education this year. A whole bunch of ideas were thrown out including wanting to educate children, wanting to educate communities about low cost monitoring, improvements for the ACHD AQ website. Due to a low turn out a decision was not made on a topic. Hopefully a decision will be made at the March meeting. The 2020 Poster Contest topic will be Better Air Better Health, following the NOAA education topic for 2020.

The next meeting is March 19, 2020.

C. **Regulation Subcommittee** – Bob Orchowski – Met January 23, 2020. Discussed the updated Regulations in Progress form. Also discussed the Reporting Requirements, Emission Statements, and Waiver Language. The sub-committee is awaiting a draft on these items and they will be discussed at next meeting. Also discussed was the reconfiguration of the Source Testing Manual including coke oven inspection procedures. A draft is going to be forthcoming to a future meeting. RVP was looked at and has not gone to public comment yet. Controlling VOCs from the Oil and Gas Industry - the Department intends to incorporate requirements from the EPA Control Technology Guidelines from 2016. The Department did review an initial draft, but will the department will get together with industry to seek their input and the regulation will be addressed again in the future.

The next meeting is March 24, 2020 at 9:00 am.
6. **Permit Fee regulations changes** – Jayme Graham – Recommendation for Board approval. Jayme explained what has changed since comments were received on original presentation. Chip asked about the clarification of risk assessment application fee, Jeff explained that the Department was trying to fit the language of the DEP into the wording and it just got too confusing, so the department rewrote it. Bob reminded that there was a comment response document available for review.

**Action:** Moved by Bob Orchowski 2nd by Steven Hvozdovich – unanimous.

7. **Permit and other notices regulations changes for electronic posting – Recommend to send to Public Comment** – Jeff Bailey – Requesting to remove regulations requiring hard copy print in newspapers and replace with a requirement to post on a website, based on changes in the EPA rules.

**Action:** Moved by Coleen 2nd by Chip – unanimous.

8. **Clean Air Fund Requests – Jayme Graham** – The Department is working on clarification of Clean Air Fund Requests and access to them. Currently it is looking like there will be three times a year groups will be able to request funds.

The tree fund requests have all pulled their requests for funding and will be presented at the next meeting.

**Clean Air Fund Administrator (revised)** – Brendan Turley presented an application for $55,000 for hiring a person to review, manage, and promote the Clean Air Fund.

**Action:** Moved by Steve 2nd by Sara Marie – unanimous. (Coleen was not in the room.)

**5% Operational funds** – Brendan Turley and Jayme gave explanations of the need for funding for the operations of the Air Quality Department.

**Action:** Moved by Bob, 2nd by Coleen – unanimous.

**Air Monitoring equipment** – Brendan Turley – A request for special purpose monitoring equipment for the Air Quality Department. $384,000 Brendan gave a presentation of what was needed for the various monitoring activities of the program for the current activities and in the near future.

**Action:** Moved by Rachel 2nd by Steve – unanimous.

9. **Report of the Air Quality Program – Jayme Graham** – Shannon Sandberg who was head of Asbestos is now head of Enforcement. The program has not yet chosen a Monitoring Manager. We have two new asbestos inspectors. We also have a new
Permitting Engineer who will be working on Non-Title 5 permits. The Permitting Engineers have stopped all work on both Title 5 and Non-Title 5 permits to meet the deadline for the RACT for the 2008 Ozone Standard. Jayme gave a brief overview of how the Clairton Settlement will be divided. A company is doing a time evaluation on enforcement, planning, monitoring, clerical, and planning to help better evaluate how best to help these departments.

10. **Other Business/Citizen Comments** – No comments or other business

11. **Date of Next Meeting and Adjournment**
The meeting concluded at 07:15 pm
The next meeting is April 13, 2020 at 5:30 pm.

Draft Minutes transcribed by: Karen M Sagel
Draft Minutes approved by: Jayme Graham

*All power points and handouts available upon request.*