**Opioid Overdose Prevention and Response Mini-Grant Program**

**Overview and Criteria for Eligibility**

The Allegheny County Health Department (ACHD) is issuing this request for mini-grant proposals as part of its larger countywide overdose prevention and response efforts.

Funded by the Hillman Foundation and administered by ACHD, these mini-grants will provide resources to organizations positioned to prevent overdose death from opioid use and to support effective community responses that promote linking people to care.

All submissions should clearly answer at least one of the following questions:

1. How will the proposed work prevent people using opioids from overdosing?
2. How will the proposed work link people using opioids to the care they need? Acceptable approaches include, but are not limited to, access to treatment, support during recovery and trauma informed care.
3. How will the proposed work support the well-being of communities, care providers, families and friends who are related to, live and work with people with Opioid Use Disorder?

**REQUIREMENTS**

ACHD will accept proposals for funding up to $9,500 that meet the following required criteria:

- Target at-risk populations (i.e., Injection Drug Users at risk of overdose)
- Proposed activities must occur in Allegheny County and serve residents of the jurisdiction
- Apply evidence-based practices where applicable
- All award recipients must agree to support Medication Assisted Treatment (MAT) in any proposed activities relating to treatment modalities (including any public education)
- All award recipients must agree to receive training from ACHD on overdose prevention and response
- Proposals must demonstrate a commitment to health equity and stigma reduction
Additional points will be given to proposals with the following:

- Letter of support from local government
- Collaboration between multiple organizations/municipalities/groups
- Organizations that have implemented naloxone (Narcan) training and have made naloxone available to all public-facing employees

Potential data sources to support proposals include the following:

- OverdoseFreePA: [https://www.overdosefreepa.pitt.edu/](https://www.overdosefreepa.pitt.edu/)

A total of $100,000 is available to support funded activities. Mini-grants will be issued in two disbursements over the course of the year. Proposals must not exceed $9500. Organizations that applied for the first-round funding may apply for this round as well. Depending on the performance of proposed activities, organizations funded in the first round may be funded again. The maximum funding period for a proposal is one year. ACHD staff may propose a reduction in scope of work depending on other proposals received. **Proposals must be emailed to robert.elser@alleghenycounty.us by 5 PM on Friday, August 30, 2019.**

**Deliverables**
Awardees will participate in at least one project kickoff and training session, and a midpoint check-in with other awardees.

Awardees must complete a final report describing activities performed, the number of people engaged, and any outcomes that can be documented. This report should also include any changes to the original plan and obstacles or challenges encountered during the process. Multi-media reports are welcome, and creativity is encouraged.

**Timeline**
- Aug. 30, 2019: Deadline to submit proposals
- Sept 1 – Sept 15, 2019: Review process
- Week of Sept 16, 2019: Grants announced
- Sept 16, 2019 - Oct. 1, 2019: Paperwork and documents prepared and signed (including any scope adjustment)
- Oct. 1, 2019: Grant period begins
- Sept. 30, 2020: Final report due

**Proposal components (5 pages max.)**
1. **Organization description and background:** Describe your organization’s goals and how this project relates to its mission and goals. Include any experience doing outreach, including but not limited to the drug using community.
2. **Description of activities:** Explain planned activities and describe how you plan to engage people at risk of overdose and other community stakeholders. Is there evidence to support the effectiveness of proposed activities?

3. **Critical questions:**
   a. How will the proposed work prevent people using opioids from overdosing?
   b. How will the proposed work get people using opioids the care they need?
   Acceptable approaches include, but are not limited to, access to treatment, support during recovery, and trauma informed care.
   c. How will the proposed work support the well-being of communities, care providers, families and friends who are related to, live and work with people who use drugs?

4. **Location of activities:** In which Allegheny County municipalities will your work take place and in what kinds of environments (i.e. churches, grocery stores, door-to-door, residential)?

5. **Expected impact:** What are the goals of the project? How will you know if you are successful?

6. **Project timeline:** Awardees will invoice ACHD for 50% of mini-grant funds up front and the other 50% upon completion of half the work proposed.

7. **Budget:** Organizations may request a maximum of $9,500. Applicants must provide a budget detailing expenditure that will be funded by this grant. Detailed expenditures for each separate activity should be included in the project. If this project is co-financed by the organization or a third party, briefly explain if the funds are already available or need to be collected.

**Evaluation criteria**

Proposals will be reviewed by a committee consisting of staff from the Allegheny County Health Department and the Allegheny County Department of Human Services. Applications will be evaluated based on the following criteria:

- Clarity and organization of the proposal
- Proposal uses evidence-based practices
- Demonstrates knowledge of and targets at-risk populations
- Addresses gaps in programming currently offered in Allegheny County
- Demonstrates ability to meaningfully engage individuals at risk of overdose, their loved ones, and community members impacted by overdose
- Proposal brings together multiple organizations
- Proposing organization is already making naloxone available and training staff and other stakeholders in naloxone administration and overdose prevention
- Budget aligns with proposed activities

Please direct all questions regarding the application process to:

**Robert Elser**  
Overdose Prevention Administrator  
Bureau of Public Policy and Community Relations  
Allegheny County Health Department  
robert.elser@alleghenycounty.us  
412-578-2312